

The May 10, 2023 regular meeting of the Delhi Township Board of Trustees was called to order at 6:00 p.m. by Chair Michael D. Davis at the Township Administration Building, 934 Neeb Road, Cincinnati, OH 45233. Trustee Rose K. Stertz, Trustee Cheryl A. Sieve, Fiscal Officer James J. Luebbe, Administrator Skylor Miller and Law Director Bryan E. Pacheco were also present.

#### OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code were complied with for the meeting.
- The meeting began with the Pledge of Allegiance followed by a moment of silence for the members of the Citizens on Patrol who give their time and energy to be extra eyes and ears for our Police Department, and the Delhi Citizen's Police Association for their support; and for all of our educators who make a difference in our schools and with our students every day, with appreciation for all that you do.

#### APPROVAL OF MINUTES: (Special Meeting on 4/26/2023)

- A Motion to approve the minutes from the Board of Trustees regular meeting on April 26, 2023, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

#### APPROVAL OF PAYMENT OF OVERTIME: (Pay Period ending 5/02/2023)

- A Motion to approve payment of overtime for pay period ending May 2, 2023, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

#### APPROVAL OF BILLS:

- A Motion to approve bills for payment was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

#### REPORT FROM THE FISCAL OFFICER: James J. Luebbe

Significant Transactions: Receipts: \$11,000 from Hamilton County for our Recycling Grant.  
Disbursements: Payments to our schools out of the TIF Fund: \$1,328,000 to Oak Hills School District, \$72,000 to Great Oaks and \$52,000 to Cincinnati Public Schools; \$337,000 for April 27<sup>th</sup> Payroll.

#### TRUSTEES' CORRESPONDENCE:

- Trustee Stertz recognized the Delhi Business Association and all of the volunteers who worked at the annual Shred Day event held last Saturday at C.O. Harrison School parking lot. She added that they are going to look into ways to improve the event so they can serve more people.
- Trustee Sieve commented on the success of the Delhi Clean Up Day event held this past Saturday at the Delhi Senior / Community Center.
- Trustee Sieve made a reference to the social services provided by the Hamilton County 513Relief Bus and their recent visit to Delhi, and that it will be coming to Delhi again later this year in October.
- Trustee Sieve made a reference to the Oak Hills Alumni and Educational Foundation Book Bus that will be at C.O. Harrison School in June and July on Wednesdays from 9:30 until 11:30. This service is provided by our retired teachers and is funded by grants and donations. Children who visit will leave with a book.
- With a reminder regarding running red lights and the consequences, Trustee Davis recognized the end of the school year and busy summer months and the need to use extra caution when driving.
- Trustee Davis commented on the need for paving on lower Delhi and the frustration shared by everyone regarding Cincinnati delaying the road repair project.

#### SPECIAL PRESENTATION: Citizens Police Association Graduation: Police Chief Jim Howarth

- Officer Goddard who was the organizer of the 21<sup>st</sup> Citizens Police Academy and was originally on the agenda was out on patrol and unavailable.

- Chief Howarth introduced the graduates and individual certificates were distributed to the following members of the graduating class in attendance:  
Cameron Adams, Laura Adams, Mark Bowen, Ondray Coble, Katherine Flodstrom (not in attendance), Jennifer Foster, Kenneth Gardner, Keith Haungs, Daniel Huddleston, Christina Kallmeyer, Hal Krimpelman, Kevin Minus, Robert Moser Jr., Emilia Read, Jessica Rentz, Joseph Schmidt, Sheri Schneider, Tom Schneider, Peg Thompson.
- Several of the graduates shared their experiences during the program.
- Recognition of the Police Department by members of the graduating class.
- Comments and congratulations to the graduates from the Trustees.

#### FIRE DEPARTMENT: Chief Doug Campbell

##### 1. Hiring Recommendation

Motion to Approve the hiring of Jeremy W. Mathis as Part-Time Firefighter/EMT in the Fire Department at the rate per the collective bargaining agreement with the Delhi Firefighters Association upon successful completion of the pre-employment agreement, physical and drug testing effective on May 10, 2023.

##### 2. Voluntary Resignation

Motion to Accept the voluntary resignation of part Time Firefighter / EMT David R. Keylor effective May 29, 2023,

- Chief Campbell made some comments regarding the departure of David who accepted a position with Green Township Fire Department, and introduced Jeremy who completed the Fire Technology program at Cincinnati State.

#### PARKS & RECREATION: Parks & Recreation Director Randy Supe

Mr. Supe provided an update on Park activity: The crew is very busy weeding, mulching and cutting grass and recently worked the Clean Up Delhi Day event this past Saturday.

- The Trustees commented on the success of the Clean Up Delhi Day event considering the events popularity they are looking into adding a second event.
- Trustee Stertz referenced some positive feedback on social media regarding the upkeep of our parks.

#### POLICE DEPARTMENT: Police Chief Jim Howarth

##### 1. Voluntary Resignation

Motion to Accept the voluntary resignation of Part Time Clerk Alexi R. DeWitt in the Police Department effective May 10, 2023, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

- Chief Howarth reported that Alexi has accepted a full-time position with Hamilton County Coroner's office as an Investigator.
- Chief Howarth thanked the community for their support of the Police levy.

#### PUBLIC WORKS DEPARTMENT: Director Ron Ripperger

##### 1. Hamilton County Storm Water District Service Level Recommendation

Motion to Approve the service level fess for Hamilton County Storm Water District for 2024, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

- Mr. Ripperger confirmed that the Township is mandated to take action every year to approve the service level fees.

Project Updates:

- Neeb Road Sidewalk Project – work should be completed in a couple of weeks.
- Township Road Rehabilitation Project off Devils Backbone Road – pending leveling of the asphalt and curb installation.
- Requests for sidewalks - with the new sidewalks going in on Greenwell and Neeb Road, we are receiving requests for sidewalks at other locations.

ADMINISTRATION: Administrator Skylor Miller

---

1. Delhi Towne Square Update

- NorthPointe Group PLK Communities residential project – current work framing the second story of apartment buildings 1 & 2 (the finished building will have 3 floors). Anticipate they will start a new building every month.
- Public Building – framing continues - significantly completed in the Pre-K classroom space and the Township Administration office space; framing continues in the upper level as well as the recreation area on the first floor.
- Swimming Pool – current work installing the metal framing.

COMMUNITY DEVELOPMENT: ADOPTION OF NUISANCE RESOLUTIONS

---

A. **Zoning Administrator Report** - Mr. Roach presented the nuisance resolutions to the Board and confirmed that the violations were confirmed during follow up inspections this morning.

- In response to Trustee Sieve' question regarding repeat offenders, Mr. Roach confirmed that he recognized some of the addresses from previous years.
- Administrator Miller confirmed that 15 nuisance resolutions that were on the draft agenda were brought into compliance and removed from the final agenda.

B. **Motion to Adopt Nuisance Resolutions**

- Trustee Stertz introduced and moved the adoption of Resolutions 2023-044 through 2023-061. Trustee Sieve seconded.

C. **Reading of the Resolutions**

- Fiscal Officer Luebbe performed the reading of Resolutions 2023-044 through 2023-061:
  1. **Resolution 2023-044.** Declaring nuisance for accumulated debris at 428 Vaughn Road, declaring an emergency and dispensing with the second reading
  2. **Resolution 2023-045** Declaring nuisance for accumulated debris at 430 Foley Road, declaring an emergency and dispensing with the second reading
  3. **Resolution 2023-046** Declaring nuisance for excessive vegetation at 3940 Delhi Pike, declaring an emergency and dispensing with the second reading
  4. **Resolution 2023-047** Declaring nuisance for excessive vegetation at 328 Bob Drive, declaring an emergency and dispensing with the second reading
  5. **Resolution 2023-048** Declaring nuisance for accumulated debris at 392 Don Lane, declaring an emergency and dispensing with the second reading
  6. **Resolution 2023-049** Declaring nuisance for excessive vegetation at 471 Anderson Ferry, declaring an emergency and dispensing with the second reading
  7. **Resolution 2023-050** Declaring nuisance for excessive vegetation and accumulated debris at 515 Allenford Court, declaring an emergency and dispensing with the second reading
  8. **Resolution 2023-051** Declaring nuisance for excessive vegetation at 4783 Shadylawn Terrace, declaring an emergency and dispensing with the second reading
  9. **Resolution 2023-052** Declaring nuisance for accumulated debris at 3935 Delhi Pike, declaring an emergency and dispensing with the second reading
  10. **Resolution 2023-053** Declaring nuisance for excessive vegetation at 5387 Romance Lane, declaring an emergency and dispensing with the second reading
  11. **Resolution 2023-054** Declaring nuisance for excessive vegetation at 5433 Cleves Warsaw Pike, declaring an emergency and dispensing with the second reading

12. **Resolution 2023-055** Declaring nuisance for excessive vegetation at 373 Robben Lane, declaring an emergency and dispensing with the second reading
13. **Resolution 2023-056** Declaring nuisance for excessive vegetation at 5540 Rapid Run Road, declaring an emergency and dispensing with the second reading
14. **Resolution 2023-057** Declaring nuisance for excessive vegetation at 538 Pedretti Road, declaring an emergency and dispensing with the second reading
15. **Resolution 2023-058** Declaring nuisance for excessive vegetation at 496 Hibernia Drive, declaring an emergency and dispensing with the second reading
16. **Resolution 2023-059** Declaring nuisance for excessive vegetation at 3917 Delhi Pike, declaring an emergency and dispensing with the second reading
17. **Resolution 2023-060** Declaring nuisance for excessive vegetation at 3927 Delhi Pike, declaring an emergency and dispensing with the second reading
18. **Resolution 2023-061** Declaring nuisance for excessive vegetation at 5489 Cleander Drive, declaring an emergency and dispensing with the second reading

#### D. Discussion

#### E. Motion to Dispense with the Second Reading

- Trustee Stertz moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Stertz, Sieve and Davis voted YES.

#### F. Vote

- Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

Comments from Mr. Roach regarding the 513Relief Bus.

#### PUBLIC COMMENT:

Resident Sam (last name inaudible) asked a question about the money collected by the Township for traffic violations.

- Chief Howarth confirmed that the fees are set by the State of Ohio and only a small percentage is sent to the local township police departments.

#### ANNOUNCEMENT OF COMMUNITY EVENTS:

1. Hamilton County's Yard Trimmings Drop-Off program will be available at Oakdale Elementary School from March 25<sup>th</sup> through December 3<sup>rd</sup> on Saturdays and Sundays. Visit their website for more details.
2. Free Fishing at Clearview Lake is now open to Delhi residents on Fridays.
3. WeThrive! in Delhi event is scheduled on Saturday, May 13<sup>th</sup> at 11AM at the Delhi Branch Library.
4. Oak Hills Local School District presents the "2023 Health and Wellness Fair" at Delhi Middle School on Saturday, May 13<sup>th</sup> from 10AM until 2PM.
5. Delhi Parks & Recreation presents its first concert in Delhi Park on Thursday, May 18<sup>th</sup> at 7PM featuring "Forever Diamond."
6. Hamilton County Small Business Day is on Monday, May 22<sup>nd</sup> from 10AM until 2PM at the Sharonville Convention Center.
7. Delhi Township Veterans Association's Memorial Day Ceremony will be celebrated on Sunday, May 28<sup>th</sup> at 1PM at Veterans Memorial Park on Neeb Road.

#### EXECUTIVE SESSION:

A Motion to Retire to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion and/or compensation of a public employee of the Township, and to consider confidential information related to the marketing plans, specific business strategy, trade secrets, or personal financial statements of an applicant for economic development assistance and imminent litigation, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Announcement of next meeting:

Trustee Davis confirmed that the Board's next meeting will be on Wednesday, on May 31<sup>h</sup> at 6:00 p.m.

RETURN TO PUBLIC MEETING:

A Motion to Conclude Executive Session and Return to the public meeting was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

ADJOURN MEETING:

With no further business to come before the Board, a Motion to adjourn was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Approved: \_\_\_\_\_, Fiscal Officer

\_\_\_\_\_, Chair

\_\_\_\_\_, Trustee

\_\_\_\_\_, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

\_\_\_\_\_  
James J. Luebbe, Fiscal Officer