

The January 27, 2021 regular meeting of the Delhi Township Board of Trustees was called to order by Board Chair Rosanne K. Stertz at 6:00 p.m. via Zoom virtual meeting. Trustee Cheryl A. Sieve, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron, and Law Director Bryan E. Pacheco were also present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance followed by a moment of silence for Mitch Stone. Mitch died on January 20th at 23 years old. He is survived by his father Anthony and his mother Dee, who is a Trustee with Anderson Township, his twin brother Nick, and twin sisters Paisley and Piper. Thoughts and prayers for the Stone family and friends as they mourn their loss.

APPROVAL OF MINUTES: (Regular meeting on 01/13/2021 and Special meeting on 01/20/2021)

Motion to approve the minutes from the regular Board of Trustees meeting held on January 13, 2021, and the special meeting on January 20, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

APPROVAL OF OVERTIME: (Pay Period ending 1/12/21)

Motion to approve payment of overtime for pay period ending January 12, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

APPROVAL OF BILLS:

Motion to approve bills for payment was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER: James J. Luebbe

1. Motion to approve the opening and reading aloud of bids for the Delhi Township Street Rehabilitation and Repair Project 2021-A, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

- Project Supervisor Jon Gelhausen joined Administrator Cameron in his office where he opened and read the following bids:

Adleta Construction	\$ 938,867.89
Prus Construction	\$1,055,194.95
R.A. Miller Construction	\$ 953,552.83
Jergensen Construction	\$ 998,389.35

2. Mr. Luebbe reported on the following significant transactions for the month of January:
 - *Expenditures*: January 7 Payroll: \$287,000; January 21 Payroll: \$340,000 (a little higher than normal due to police and fire longevity payments); January 13: \$215,000 payment to Brandstetter Carol for schematic design for the Delhi Mixed Use Project; and January 26: \$77,000 payment to O'Rourke Wrecking for the demolition of the Delhi Mixed Use Project site.
 - *Receipts*: Deposit on January 11: Workers' Comp refund in the amount of \$159,000.
 - *2019 & 2020 Audit* – conducted a pre-interview over the phone with the Auditor of State's office regarding the upcoming audit. Auditor's will begin the 2019 & 2020 audit as soon as we complete and submit our annual financials.

3. **Resolution 2021-012**

Trustee Sieve introduced and moved a resolution authorizing the Township Administrator to enter into an agreement on behalf of the Township with H-GAC Cooperative Purchasing Program and utilize this program to purchase equipment, materials, supplies and services pursuant to Section 9.48 of the Ohio Revised Code, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. Cameron reported, we plan to utilize this government procurement service to purchase the surfacing for the Delhi Park playground project.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

4. **Resolution 2021-013**

Trustee Sieve introduced and moved the adoption of a resolution authorizing the Township Administrator to spend greater than \$10,000 on behalf of the Township, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. Cameron reported the resolution identifies those purchases that are not attached to a separate resolution.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

TRUSTEE CORRESPONDENCE:

- Trustee Davis recognized and congratulated Mount St. Joseph University on the completion of their construction project and upcoming opening of their new indoor fieldhouse and fitness center.

FIRE DEPARTMENT: Chief Campbell

State of Ohio Curfew

- Chief Campbell reported with coronavirus related hospitalizations in Ohio holding under 3,500 over the past seven days, Governor DeWine made the announcement that a modified curfew has been approved by the Director of Ohio Department of Health of which will take effect tomorrow and extend the closing of restaurants and bars to 11pm.

PARKS & RECREATION: Interim Director Supe

With regard to recent concerns and requests submitted from residents for dog waste stations, shelters for the ducks and geese, and fishing at the lake, Mr. Supe confirmed there has been ongoing problems with vandalism or theft of containers and shelters that have installed at the park. He provided the following update:

1. Dog Waste Stations

- Dispensers have been ordered and will be installed in the next few weeks.
- Containers will be set up in a take a bag / leave a bag design, encouraging users to help keep them stocked.
- Signage will be posted with user instructions.

2. Duck and Geese Shelters - Currently looking for a suitable solution to replace the shelters that are missing. In the interim, will go back to using a picnic table with a cover over it for the winter months.

3. Fishing on Fridays

- Program is open May through September on Fridays only.
- Fishing is permitted at specific areas along the lake.
- Signage will be posted clearly identifying the rules (1. where fishing is permitted, 2. swimming is not permitted, and 3. feeding the waterfowl is not permitted).

He asked the residents to be patient while they work through some of the issues, to be respectful of the property that is installed and to report any suspicious activity to the Police Department non-emergency number.

In response to Trustee Davis' question about using cameras in the park to deter acts of vandalism and theft, Law Director Pacheco confirmed that installing cameras in the park would not be a problem.

POLICE DEPARTMENT: Chief Jim Howarth

With regard to the 10pm curfew being extended, Chief Howarth commented that he appreciates all of our businesses for following the 10pm curfew and does not anticipate any issues with it being extended to 11pm.

PUBLIC WORKS DEPARTMENT: No Agenda Items.

ADMINISTRATION: Administrator Jack Cameron

Resolution 2021-014

Trustee Sieve introduced and moved the adoption of a resolution entering into an employment with John A. Cameron, III as Township Administrator, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. Cameron commented that he appreciates the support and renewal of his contract.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

COMMUNITY DEVELOPMENT: Director Greg DeLong

Mr. DeLong reported on the following items:

1. **Recommended Zoning Commissioner Appointment**

Motion to Appoint Martin E. Michels to the Delhi Township Zoning Commission to complete the unfilled term with ending date of December 21, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Mr. DeLong thanked Mr. Michels for volunteering to serve on the board. He added the board assists his department with planning and development related projects such as the review and updates of the Zoning Resolution, variance and rezoning requests.

2. **Resolution 2021-015**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 5044 Foley Road, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported this is a first time offender and the violation was confirmed during the follow up inspection this morning.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

PUBLIC COMMENT: No Public Comment Submitted

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. Delhi Historical Society program: Genealogical Records of Mount St. Joseph University, on Monday, February 8, 2021 at 7pm.
2. Delhi Township Veterans Association will meet for their general meeting on Tuesday, february 9th at the Delhi Park Lodge (or vidual).
3. Delhi Branch Library Virtual Homeschool Book Club will discuss the book " New Kid" on Wednesday, February 17th at 1pm.

Trustee Stertz commented the Delhi Veterans are always looking for new membership, referencing their website to learn more about their organization.

Trustee Stertz confirmed the next meeting will be held virtually at 6pm on Wednesday, February 10th.

ADJOURN MEETING:

With no further business to come before the Board, a motion to adjourn was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Approved: _____, Fiscal Officer
 _____, Chair
 _____, Trustee
 _____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer