

The March 10, 2021 regular meeting of the Delhi Township Board of Trustees was called to order by Board Chair Rosanne K. Stertz at 6:00 p.m. via Zoom virtual meeting. Trustee Cheryl A. Sieve, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron, and Law Director Bryan E. Pacheco were present.

#### OPEN THE MEETING:

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- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- Also, present, for the continuation of the public hearing, was Liz Fields, Planner with McBride Dale Clarion.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence for Ronald Lee Gerhardstein. Ronald is survived by his wife Joyce (nee Robinson) Gerhardstein of 51 years; daughters Susan (Tim) Martin and Rhonda Gerhardstein, both of Cincinnati; four grandchildren and one great-granddaughter. Ron was a very good friend of the Township. He was a US Army Veteran and was very involved with the Delhi Township Veterans Association, and worked for the United States Post Office as a Mail Carrier.

#### APPROVAL OF MINUTES: (Regular Meeting on 02/24/21 & Special Meeting on 03/02/2021)

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Motion to approve the minutes from the Regular Board of Trustees regular meeting held on February 24, 2021, and the special meeting on March 2, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### APPROVAL OF OVERTIME: (Pay Period ending 02/23/2021)

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Motion to approve payment of overtime for pay period ending February 23, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### APPROVAL OF BILLS:

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Motion to approve bills for payment was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### REPORT FROM THE FISCAL OFFICER: James J. Luebbe

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1. **Resolution 2021-026**

Trustee Sieve introduced and moved the adoption of a resolution amending appropriations for expenses, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

2. **Resolution 2021-027**

Trustee Sieve introduced and moved the adoption of a resolution authorizing the Township Administrator to spend greater than \$10,000 on behalf of the Township, declaring an emergency and dispensing with the second reading. Trustee Davis Seconded.

Administrator Cameron reported the necessary spending of \$11,000 is for a license plate reader for the Police Department.

Assistant Police Chief Jeff Braun reported the purchase is necessary for them to continue to have access to the license plate reader database and the equipment which will be paid for out of the Drug Fund.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

**3. Significant Transactions:**

Disbursements: Checks cut for the Rapid Run Road Property Closure: \$102,000 to Thomas C. Hamilton and \$45,000 to Nicole Heckler Run Road; \$307,000 for the March 4 Payroll.

Receipts: \$4.3 million from Hamilton County for our Real Estate distribution.

**TRUSTEES' CORRESPONDENCE:**

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- Trustee Sieve commented on the amount of debris and trash along the roadsides throughout the township.
  - Mr. Ripperger reported that Hamilton County's maintenance crew has been doing a very good job removing excessive trash and debris that has accumulated along County roads.
- With spring and warmer weather approaching, Trustee Sieve asked the residents to be mindful of our Nuisance regulations that address excessive vegetation and debris as we get outside to work in our yards.
- Trustee Sieve, on behalf of the WeThrive Committee, reported on an upcoming event: The University of Cincinnati's Mammography Van will be at the Delhi Park Lodge on May 13<sup>th</sup> from 8:00 a.m. – 10:30 a.m.; call 584-PINK to schedule an appointment.
- Trustee Davis commented on the volume of trash and debris along the public right-of-ways and businesses on Delhi Pike.
  - Community Development Director Greg DeLong reported that he reached out to the Hamilton County Engineer's office two years ago to see if they would consider adding trash receptacles on Delhi Pike, and they responded it would become a liability to put them in the public right-of-ways. He added that he also reached out to the members of the Delhi Business Association to see if they would consider installing them and that the request was not very well received. In addition, he said he will be working with the Public Works Director to see if they can come up with a resolution to the problem.
- Trustee Davis commented on the process for the public hearing to review the recommended update to the Zoning Resolution and Map. He was glad to report that the residents were very appreciative of the way we continued the public hearing to allow for public input.
- Trustee Stertz received correspondence from a resident who complimented the Police Department on the handling of the theft and recovery of their car that was stolen out of their driveway.
- Trustee Stertz referred to a Zoom presentation conducted on Facebook this afternoon with Mr. Cameron and Mr. Supe discussing details about the new park playground, of which was recorded and a link can be found on Facebook.

**PUBLIC HEARING: Case ZC2021-01**

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1. A Motion to Continue the public hearing for Delhi Township Zoning Case ZC2021-01, to review the proposed revisions to the Delhi Township Zoning Resolution and Official Zoning Map, as recommended and approved by the Delhi Township Zoning Commission at their meeting on February 3, 2021, was introduced by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.
2. Discussion

Mr. DeLong reported the his department received several comments from residents who prefer to remain anonymous about the proposed changes to the Zoning Resolution:

  - A question about trailer storage (no change to zoning);
  - A question regarding sight triangles at intersections (as a reference to a commercial user pulling out of their driveway) and whether or not we have similar regulations for street intersections which are already in place;
  - Property maintenance code issues;
  - Email from Chris and Ed Nieb communicating they are in support of the proposed revisions;
  - Five additional zoning application requests that have been received by the office and pending approval:

- 2 fence applications;
- 2 sign applications;
- 1 non-conformity expansion.

Mr. DeLong noted that the five zoning application requests clearly communicate that the update supports the community.

The Trustees thanked Mr. DeLong for sharing the comments received and concurred that it would not be necessary to publicly read the email from Chris and Ed Nieb.

Trustee Davis made a reference to the review and consideration of the adoption of a Property Maintenance Code.

Mr. DeLong confirmed that he prepared a draft Property Maintenance Code several years ago and will take another look at it in the near future. He thanked his staff and Ms. Fields for their support throughout the process working on the update.

The Trustees thanked everyone who put in the extra time to bring our Zoning Resolution and Map up-to-date.

1. A Motion to Close the public hearing for Delhi Township Zoning Case ZC2021-01 for Zoning Resolution and Official Zoning Map Amendment, was introduced by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Trustee Stertz confirmed the Board will vote on a resolution to either adopt or deny the update later in the meeting.

**FIRE DEPARTMENT: No Agenda Items.**

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**PARKS & RECREATION: Interim Director Randy Supe**

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1. Hiring Recommendation

- Motion to Approve the rehiring of David A. Hay as Seasonal Parks & Recreation Worker in the Parks & Recreation Department at a pay rate of \$10.30 per hour effective March 11, 2021 and contingent upon successful completion of drug testing, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.
- Motion to Approve the rehiring of Elizabeth A. Roedersheimer as Seasonal Parks & Recreation Worker in the Parks & Recreation Department at a pay rate of \$13.39 per hour effective March 11, 2021 and contingent upon successful completion of drug testing, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

2. Resignation Recommendation

- Motion to Accept the voluntary resignation of Event Custodian Leo P. Morand effective March 2, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

3. Playground Update

Mr. Supe reported that he and Mr. Cameron participated in a discussion earlier in the afternoon about the project, of which a recording can be found on the Township's Administration Facebook page. He added that it is a very impressive project that will add a very nice activity for children of all ages.

Trustee Davis made a reference to a news story about the new playground reported by Channel 12.

**POLICE DEPARTMENT: No Agenda Items.**

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PUBLIC WORKS DEPARTMENT: Director Ron Ripperger

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1. **Resolution 2021-028**

Trustee Sieve introduced and moved the adoption of a resolution certifying to the County Auditor final unpaid assessment amounts against abutting property owners for the construction, repair and maintenance of sidewalk and driveway apron improvements along various township streets ordered in accordance with ORC 5543.10 and its policies and procedures, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. Ripperger reported, this is the final step in the process for the 2019 Road Repair Project involving the Morrvue / Cannas neighborhood. He added the delay sending the assessments in to the Hamilton County Auditor was due to COVID-19.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

ADMINISTRATION: Administrator Cameron

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1. **Recommended Letter of Support**

Motion to Approve letter of support for 2021 Federal INFRA Grant application for the Western Hills Viaduct Replacement Project, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Discussion

Trustee Sieve reported on the history of the group organized to secure funding for the Western Hills Viaduct replacement project.

She stated that the Board feels the replacement of the Western Hills Viaduct, total project cost estimated at \$335,000,000, is of high importance and is critically important to our economy and the safety of the public, and support the City of Cincinnati's INFRA grant application request in the amount of \$150,000,000.

She noted that Eric Beck, Office of the County Engineer, has put together a nice schematic as to what is being suggested for the design build and funding alternatives of which can be found on the County Engineer's website.

COMMUNITY DEVELOPMENT DEPARTMENT: Mr. Greg DeLong

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1. **Resolution 2021-024**

Trustee Sieve introduced and moved the adoption of a resolution approving the recommendation of the Delhi Township Zoning Commission in case ZC2021-01 concerning the zoning text amendment, adopting the revised Delhi Township Zoning Resolution in its entirety and a new official Zoning Map, and dispensing with the second reading. Trustee Davis seconded.

Law Director Bryan Pacheco confirmed the effective date of the resolution would be 30 days as written.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

2. **Resolution 2021-025**

Trustee Sieve introduced and moved the adoption of a resolution amending Zoning Fees and Zoning Fee Schedule pursuant to the Delhi Township Zoning Resolution, and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

3. **Resolution 2021-029**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 5350 Foley Road, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong stated that the violation consists of furniture that was previously located in the public right-of-way and is now closer to the house, and garbage bags on the front porch.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

4. **Resolution 2021-030**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 6009 Hickorytree Court, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong stated that the violation, which is adjacent to the Greenside Development and confirmed during the follow up inspection, consists of yard waste, limbs and logs. He added that the property is vacant and is a repeat offender.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

**PUBLIC COMMENT: No Public Comment Submitted**

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**ANNOUNCEMENT OF COMMUNITY EVENTS:**

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1. Delhi Branch Library: Outdoor Storytime scheduled on March 16<sup>th</sup> and 17<sup>th</sup>.
2. Delhi Branch Library: Virtual Homeschool Book Club on Wednesday, March 17<sup>th</sup> from 1pm to 2pm.
3. Delhi Branch Library: Virtual After Hours Book Club on Wednesday, March 17<sup>th</sup> at 6pm.
4. Cincinnati Recycling & Reuse Hub: Electronics Recycling Drop Off dates: April 10<sup>th</sup> and April 24<sup>th</sup>, and May 15<sup>th</sup> and May 29<sup>th</sup> from 10am – 2pm.
5. University of Cincinnati Mobile Mammography Van at the Delhi Senior Center on Thursday, May 13<sup>th</sup> from 8am to 10:30am.

Trustee Stertz confirmed their next regular meeting will be conducted virtually in the Zoom format at 6:00pm on March 31<sup>st</sup> with a link accessible on the Township's Facebook page.

**ADJOURN MEETING:**

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With no further business to come before the Board, a motion to adjourn was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Approved: \_\_\_\_\_, Fiscal Officer  
\_\_\_\_\_, Chair

\_\_\_\_\_, Trustee

\_\_\_\_\_, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

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James J. Luebbe, Fiscal Officer