

The April 27, 2022 regular meeting of the Delhi Township Board of Trustees was called to order at 6:00 p.m. by Chairperson Cheryl A. Sieve at the Glen Carder Lodge, Delhi Park, 5125 Foley Road. Trustee Rosanne K. Stertz, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron, and Law Director Bryan E. Pacheco were also present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code were complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence, in recognition of the men and women of the Delhi Township Police and Fire Departments.

APPROVAL OF MINUTES (Regular Meeting on 4/13/22)

A Motion to approve the minutes of the Board of Trustees regular meeting on April 13, 2022 and dispense with the reading, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

APPROVAL OF OVERTIME (Period ending 4/19/2022)

A Motion to approve the payment of overtime for period ending April 19, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

APPROVAL OF BILLS:

A Motion to approve bills for payment, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER: James J. Luebbe

1. Resolution 2022-035

Trustee Davis introduced and moved the adoption of a resolution amending appropriations for expenses, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. Cameron reported, the resolution appropriates funds to repair a stormwater drain pipe, located on a property adjacent to Delhi Park, near Field #8; of which the determination who is the party responsible for maintaining the pipe is pending.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

2. Significant Transactions:

3. Receipts: \$46,000 for our Motor Vehicle License Tax, Local Government Fund, and Gasoline Tax distributions;
4. Expenditures: check for \$42,000 was cut to Harrison Excavation related to the Rapid Run Demolition project; check for \$25,000 was cut to Schindler for elevator repair; \$722,000 payable to Turner Construction related to the Towne Square project; and \$347,000 for the April 14 Payroll transaction.

TRUSTEES' CORRESPONDENCE:

- Trustee Sieve, with a warmer weather reminder, to practice good etiquette when visiting the parks.

SPECIAL PRESENTATION: Ms. Jill Schiller, Hamilton County Treasurer

Ms. Schiller provided a review of the responsibilities of her office collecting property taxes, and the programs and services that are available to residents who have fallen behind on their payment of taxes, including the right to challenge property valuations.

FIRE DEPARTMENT: Chief Doug Campbell

1. **Resolution 2022-036 (FIRST READING)**

Trustee Davis introduced and moved the adoption of a resolution revising and establishing the Emergency Operations Plan – Basic Plan for the Township and authorizing the Township Administrator and Fire Chief to Endorse the Emergency Operations Plan on behalf of the Township. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

PARKS & RECREATION: Assistant Administrator Greg DeLong

1. **Hiring Recommendation**

A Motion to Approve the rehiring of David A. Hay as Seasonal Parks & Recreation Worker in the Parks & Recreation Department at a pay rate of \$15.00 per hour upon successful completion of drug testing effective on April 27, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

2. **Park Full-Time Maintenance Worker** – the office is currently accepting applications.

POLICE DEPARTMENT: Assistant Chief Jeff Braun

1. **Hiring Recommendation**

A Motion to Approve the hiring of Alexis R. DeWitt as a Part-Time Police Clerk in the Police Department at a pay rate of \$15.00 per hour effective April 28, 2022 contingent upon successful completion of background check, drug testing, and voice stress analyzer, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

- Alexis, who will be replacing one of the open part-time clerk positions, will be graduating from the University of Cincinnati this spring and is enrolled to start in a graduate program this fall.
 - Acknowledged receipt of an application from a potential candidate for the second open part-time clerk position.
2. **Employee Recognition** - Police Investigator Joe Ruwe, and Police Officer James Gilbert, will be recognized for their assistance with solving the recent mail theft cases.

PUBLIC WORKS DEPARTMENT: No Agenda Items.

ADMINISTRATION: Administrator Cameron

1. **Resolution 2022-037**

Trustee Davis introduced and moved the adoption of a resolution entering into a Right of Entry Standstill agreement with the Anderson Park Condominium Unit Owners' Association, Inc. for stormwater pipe repair, authorizing the Administrator to execute the agreement, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. Cameron reported, the agreement is related to the \$50,000 appropriation of funds earlier in the meeting, of which the agreement will grant access to the location of the storm water pipe.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

COMMUNITY DEVELOPMENT: Director Greg DeLong

1. Resolution 2022-038

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 515 Allenford Court, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong confirmed the debris is on the front porch.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2022-039

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 4469 Delhi Pike, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong confirmed, the chair has been sitting on the curb for two weeks.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

3. Resolution 2022-040

Trustee Davis introduced and moved the adoption of a resolution providing for the removal of a junk motor vehicle at 515 Allenford Court, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong reviewed the Ohio Revised Code section addressing the Township's authority to identify and remove inoperable junk motor vehicles.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

4. Resolution 2022-041

Trustee Davis introduced and moved the adoption of a resolution providing for the removal of a junk motor vehicle at 520 Allenford Court, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong confirmed that the inoperable cars are located on adjacent properties.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

PUBLIC COMMENTS:

In response to Brian Yaezell's question, Mr. DeLong confirmed that Delhi was the first township to update regulations to address the removal of junk motor vehicles, based on the State of Ohio's most recent update.

- Mr. Cameron added, because Delhi was in the forefront with updating our regulations, Mr. DeLong was invited to give a presentation at the Ohio Township Association's Winter Conference on the legal process for the removal of junk motor vehicles.

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. Hamilton County Yard Trimmings drop-off program operating at Oakdale Elementary School on Saturdays and Sundays.
2. Delhi Historical Society will host their annual flower sale on May 5th, 6th and 7th.
3. Delhi Parks Summer Camp registration for children 5 – 12 is now open.
4. Primary Election Day is on Tuesday, May 3, 2022.
5. Community Blood Drive, hosted by St. Dominic Knights of Columbus, on Friday, May 6th.
6. Clean Up Delhi Day event is on Saturday, May 7th at the Delhi Senior Community Center.
7. Paper Shredding event, hosted by the Delhi Business Association, is on Saturday, May 7th.
8. The Delhi Historical Society will present, "Hard Tack and Lager Beer – Eating with a Cincinnati German Regiment," at the Delhi Park Lodge on Monday, May 9th.
9. Delhi Parks will host the Delhi Community Yard Sale at the Delhi Senior Community Center on Saturday, May 14th.
10. Memorial Day Ceremony, hosted by the Delhi Township Veterans Association, on Sunday, May 29th.
11. A Cincinnati Beer Tasting event, presented by Delhi Parks on Friday, June 3rd.
12. Delhi Parks Summer Concert Schedule: June 16th – Bad Habit; July 21st – The Tillers; August 18th – Forever Diamond; September 15th – Danny Frazier Band.

Trustee Sieve confirmed that the Board's next regular meeting will be on May 11th, at 6:00 p.m., at the Administration Building.

EXECUTIVE SESSION:

A Motion to retire to Executive Session to conference with an attorney on pending or imminent court action, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

RETURN TO PUBLIC MEETING:

A Motion to conclude Executive Session and return to the public meeting was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

ADJOURN MEETING:

With no further business to come before the Board, a motion to adjourn was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

Approved: _____, Fiscal Officer
 _____, Chair
 _____, Trustee

_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer