

The May 12, 2021 regular meeting of the Delhi Township Board of Trustees was called to order at 6:00 p.m. by Chair Rosanne K. Stertz in the Board Room of the Township Administration Building, 934 Neeb Road. Trustee Cheryl A. Sieve, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron, and Law Director Bryan E. Pacheco were present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- Returning to in-person public session, Trustee Stertz confirmed that the Trustees, Fiscal Officer and Law Director are in compliance with the CDC guidelines for meetings and smaller gatherings, having been fully vaccinated while maintaining a distance of 6' apart, and not wearing masks.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence for Earl Ostertag, father of Delhi Firefighter Ron Ostertag. Married for 58 years to Barb; father of Ron Ostertag, Jenny Calcara and Tom Ostertag; and grandfather of 9. Earl was a proud member of Elder Class of 1953, an Army Veteran, Cincinnati Bell retiree after 38 years, and a member of the Kiwanis Club. Our thoughts and prayers go out to the family.

APPROVAL OF MINUTES: (Regular Meeting on 4/28/2021)

Motion to approve the minutes from the Board of Trustees regular meeting held on April 28, 2021 was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

APPROVAL OF OVERTIME: (Pay Period ending 5/4/21)

Motion to approve payment of overtime for pay periods ending May 4, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

APPROVAL OF BILLS:

Motion to approve bills for payment was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER: James J. Luebbe

1. **Significant Transactions:**

Receipts: May 6: \$44,000 Franchise fee from Cincinnati Bell Telephone.

Disbursements: \$320,000 on April 29 for Payroll costs.

TRUSTEES' CORRESPONDENCE:

- Trustee Sieve with a reminder about the UC Health Mobile Van offering mammograms at the Delhi Park Lodge tomorrow.
- With regard to comments made on social media about nuisance violations, Trustee Davis confirmed that most of the complaints received in the office are from neighbors. He added that while regulations are in place to keep our community looking nice, the Township will work with residents who communicate that they are experiencing difficulties, or, when an attempt is made to correct a violation.

FIRE DEPARTMENT: Chief Doug Campbell

1. **Resignation Recommendation**

Motion to Accept the voluntary resignation of Career Firefighter/Paramedic Matthew J. Klausung effective May 13, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Chief Campbell commented that Matt has been with the Township for 10 years. He added that because they were anticipating a loss in staffing levels this year, they selected and appointed Haley Dannemiller and Whitney Esterkamp to Career Firefighter/EMT positions in April. He thanked Matt for his years of service and wished him the best of luck in his future career.

PARKS & RECREATION: Interim Park Director Randy Supe

- Trustee Sieve complimented Mr. Supe on the notice that went out announcing summer camp programs.

POLICE DEPARTMENT: Assistant Police Chief Jeff Braun

- Trustee Davis commented on a recent theft at Kroger and notification that went out from the Police Department.
- Assistant Chief Braun commented that the department relies on the support from the community with regard to solving crimes. He referred to Citizens Observer and Tip411 app that are available to the residents, if registered, will receive notifications from the Police Department.

PUBLIC WORKS DEPARTMENT: Director Ron Ripperger

- Congratulations to Mr. Ripperger on his marriage.
- Greenwell Road Project Update – the crew started working on the curb replacements this week.
- Rapid Run Road Property Acquisitions – current work involves the completion of the demolition of three homes and finalizing the closing on the 4th property.

ADMINISTRATION: Administrator Jack Cameron

- Mr. Cameron reported on the timeframe for the installation of the playground scheduled to be completed on August 1st, and the ribbon cutting event planned for Saturday, August 21st at 1:00 p.m.

COMMUNITY DEVELOPMENT DEPARTMENT: Department Director Greg DeLong

1. **Resolution 2021-063**

Trustee Sieve introduced and moved the adoption of a resolution certifying abatement expenses at 447 Vaughn Road, 469 Rosemont Avenue, 467 Rosemont Avenue, and 435 Vaughn Road, to the county auditor for assessment, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong offered an explanation as to the location of Vaughn Road being a public right-of-way connected to Rosemont.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

2. **Resolution 2021-064**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 471 Anderson Ferry Road, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong was happy to report that they were able to remove fifteen violations from the agenda because the properties were found to be in compliance during follow up inspections. He also confirmed that the remaining eight properties that are still in violation include 4 owner-occupied, 3 vacant, and 1 rental, and that the department has been very busy with the 418 complaints submitted this year, most of which are excessive vegetation violations.

Mr. Cameron confirmed that the Township does not go out proactively looking for violations.

Trustee Davis added that the Township receives complaints in the office and then inspects the properties to verify if there is a violation. If a violation would exist, and it is not corrected within the timeframe communicated with the property owner, it is brought before the Board by resolution. In

addition, he confirmed that the Board does not enjoy reviewing the nuisance violations and would prefer to see the residents keeping up on their properties.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

3. Resolution 2021-065

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 525 Ivory Court, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

4. Resolution 2021-066

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 3940 Delhi Pike, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

5. Resolution 2021-067

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4017 Delhi Pike, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

6. Resolution 2021-068

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4250 Delhi Pike, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

7. Resolution 2021-069

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4989 Francisview Drive, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

8. Resolution 2021-070

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 5433 Cleves Warsaw Pike, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong confirmed that the home is vacant.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

9. Resolution 2021-071

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 306 Anderson Ferry Road, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

In response to a question about the vehicle in the photo, Mr. DeLong confirmed that this address is a repeat offender for accumulated debris, and that back in 2015, junk motor vehicles were addressed and the decision was made to allow the property owner to store them on the concrete pad if he kept them properly covered.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

Regarding 525 Ivory Court, Mr. DeLong confirmed that the department received 8 additional complaints this past week.

PUBLIC COMMENT: No Public Comment Submitted

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. WeThrive Community Event: UC Health Mammography Van at the Delhi Park Lodge on Thursday, May 13th.
2. Delhi Community Yard Sale at the Delhi Senior Center parking lot on Saturday, May 15th.
3. Cincinnati Recycling & Reuse Hub Electronics Recycling Drive-through drop-off dates on May 15th and 16th.
4. Delhi Farmer's Market will be open on Saturday mornings at Clearview Lake beginning on May 29th.
5. Delhi Township Veterans Association Memorial Day Ceremony on Sunday, May 30th from 1:00 – 2:00 p.m.
6. Delhi Parks allows fishing at Clearview Lake on Fridays (May through September) from 7am to dusk.

7. Delhi Branch Library hosts an Outdoor Storytime on the front lawn on Tuesday & Wednesday mornings.
8. Delhi Branch Library Discover Summer Events: Cincinnati Observatory Presents Aliens (Thursday, June 10th), Bubble Art (Saturday, June 12th), and DIY: Chia Pet (Saturday, June 26th).
9. Delhi Historical Society program: Cincinnati German's Before WWI presented Facebook Live on Monday, June 14th.

EXECUTIVE SESSION:

Motion to retire to Executive Session to consider the appointment, promotion and employment and/or compensation of public employees of the Township, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Trustee Stertz confirmed that their next regular meeting will be held in the Board Room on Wednesday, May 26th at 6:00 p.m.

RETURN TO PUBLIC MEETING:

Motion to conclude Executive Session and return to the public meeting was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

RESOLUTIONS TO CONSIDER:

Resolution 2021-072

Trustee Sieve introduced and moved the adoption of a resolution adding the Assistant Administrator Job Description to Article 12, Position Descriptions, of the Delhi Township amended and restated Summary of Position Descriptions dated January 1, 2014, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2021-073

Trustee Sieve introduced and moved the adoption of a resolution entering into an Employment Agreement with Gregory J. DeLong as Assistant Administrator, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

ADJOURN MEETING:

With no further business to come before the Board, a motion to adjourn was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Approved: _____, Fiscal Officer
 _____, Chair
 _____, Trustee
 _____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer