

The May 26, 2022 regular meeting of the Delhi Township Board of Trustees was called to order at 6:00 p.m. by Chairperson Cheryl A. Sieve at the Township Administration Building, 934 Neeb Road. Trustee Michael D. Davis, Trustee Rosanne K. Stertz, Fiscal Officer James J. Luebbe, Administrator Jack Cameron, and Law Director Bryan E. Pacheco were also present.

#### OPEN THE MEETING:

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- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code were complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence in memory of the 19 children and 2 heroic teachers who tragically lost their lives in the horrific event that occurred on May 24. With prayers of love and support for the families of the Robb Elementary School District, Alveda, Texas.
- Trustee Sieve recognized special guest Melanie Wagner with Mount St. Joseph University.

#### APPROVAL OF MINUTES: (Special Meeting on 5/9/2022 and Regular Meeting on 5/11/22)

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- A Motion to approve the minutes of the Board of Trustees special meeting on May 9, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.
- A Motion to approve the minutes of the Board of Trustees regular meeting on May 11, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

#### APPROVAL OF OVERTIME: (Period ending 5/17/2022)

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A Motion to approve the payment of overtime for period ending May 17, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

#### APPROVAL OF BILLS:

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A Motion to approve bills for payment, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

#### REPORT FROM THE FISCAL OFFICER: James J. Luebbe

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##### 1. **Resolution 2022-052**

Trustee Davis introduced and moved the adoption of a resolution authorizing the Township Administrator to spend greater than \$10,000 on behalf of the Township, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. Cameron reported, the spending is for needed repair work at the Public Works Department.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

##### 2. **Significant Transactions:**

**Receipts:** May 13 receipt of \$45,000 for premium refund from the Bureau of Worker's Comp; May 13, receipt of \$45,000 for the 1<sup>st</sup> quarter distribution of Franchise fees; May 24 distribution of \$67,000 for the Motor Vehicle License Tax, Local Government Fund, and Gasoline Tax.

**Disbursements:** May 12 Payroll transaction in the amount of \$313,000.

## TRUSTEES' CORRESPONDENCE:

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- Trustee Davis addressed inappropriate language by individuals at the new playground in Delhi Park. He confirmed that additional police patrol has been assigned to the park from 5pm to 10pm during summer, as it is every year, to address any concerns.
- Trustee Davis identified the use of cameras in Delhi Park to assist the Police Department with identifying individuals involved in criminal damaging.
- Trustee Davis recognized special guest in attendance, former Delhi Township Trustee Ron Kruse.
- Trustee Sieve recognized special guest in attendance, Dr. Williams with Mount St. Joseph University.
- Trustee Stertz recognized Firefighter Paramedic Aaron McKnight, and Captain Bishop, for receiving their FAA drone pilot licenses.
- Trustee Stertz recognized Police Colonel Adam Cox for his involvement in solving a national online sextortion case, of which victimized more than 50 minor-aged girls across the country, and special commendation from the Office of the US Attorney General.
- Trustee Stertz recognized Police Lt. Macaluso for his involvement in a child abuse case in Delhi.
- Trustee Stertz referenced a comparison of Delhi's vacancy rate on Delhi Pike: 21% 18 months ago, compared to the current rate of 10%, of which half is larger building stock. She thanked staff who work in our Development Department for their hard work.
- Trustee Sieve congratulated recent graduates of Oak Hills High School, Elder High School, St. Xavier High School, Seton, Mother of Mercy, and Mount St. Joseph University.
- Trustee Sieve reported on a new program sponsored by Oak Hills Alumni, Stories on Wheels, coming to Delhi this summer. Retired school teachers will be volunteering their time in the mobile reading library, starting at Delshire Elementary School on June 15 from 9:30am to 11:30am. The bus will move to J. F. Dullas Elementary School later in the summer. The program is open to any child who wants to improve their reading skills over the summer.

## FIRE DEPARTMENT: Chief Doug Campbell

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### 1. **Waiver of Fees**

A Motion to Approve a request from Ron Lewis, Our Lady of Victory Cub Scout Pack 909 Cubmaster, to waive the open burn permit fee for their annual flag retirement ceremony on June 4, 2022 at Story Woods Park, 694 Pontius Road, due to community service nature of the activity, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

### 2. **American Lung Association Fight for Air Climb**

A team of six Fire Department personnel competed in this year's challenge and finished in 6<sup>th</sup> place. Team members were identified: Ben Pritchard, Nick Stenger, Kevin Kraemer, Austin Ecklar, Whitney Esterkamp and Katie Locasto. The Team raised \$2,865 for the American Lung Association.

## PARKS & RECREATION: Park Supervisor Randy Supe

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### 1. **Hiring Recommendation**

A Motion to Approve the hiring of Patrick J. Burns as Full Time Park Maintenance Worker in the Parks Department at a pay rate of \$16.00 per hour upon successful completion of background check, voice stress analyzer, and drug testing effective on May 26, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

- Mr. Supe confirmed that Patrick has completed his voice stress test, and is now going through the drug screening. This motion will allow him to put his two weeks' notice in with his current employer, City of Cincinnati Park District.

### 2. **Sway Swing at the new playground in Delhi Park** – reported issues with the swing due to the inappropriate use by adults and future plans to replace it.

## POLICE DEPARTMENT:

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Trustee Sieve thanked the Delhi Citizen's Police Association for hosting the annual golf outing. Proceeds from their fundraisers support the Police Department.

PUBLIC WORKS DEPARTMENT: Director Ron Ripperger

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- The Rapid Run culvert replacement project is completed 5 days ahead of schedule and Rapid Run Road is now open.
- Cincinnati Water Works is currently wrapping their projects on Fairbanks and Leath.

ADMINISTRATION: Administrator Cameron

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**1. Resolution 2022-053**

Trustee Davis introduced and moved the adoption of a resolution accepting transfer of properties from Hamilton County, Ohio, authorizing the Township Administrator to execute and record the transfer documents, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Mr. Cameron reported, the resolution authorizes the transfer of seven properties that abut the Delhi Towne Square project site at the southeast corner, from Hamilton County to Delhi Township.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**2. Resolution 2022-054**

Trustee Davis introduced and moved the adoption of a resolution authorizing the Township Administrator to sign a letter of intent with Mount Saint Joseph University for ground lease at Delhi Park, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Mr. Cameron confirmed that the Mount has considered a stadium project over the past five years and is now ready to present their intentions and move forward with preliminary work to determine the scope and cost of a project.

There were no questions from the Board.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

COMMUNITY DEVELOPMENT: Administrator Cameron

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**1. Resolution 2022-055**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 306 Anderson Ferry Road, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Mr. Cameron reported, the property inspections conducted at the fifteen properties confirmed that the violations are unresolved.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**2. Resolution 2022-056**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 332 Glen Oaks Drive, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**3. Resolution 2022-057**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 465 Burhen Drive, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**4. Resolution 2022-058**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 856 Gilcrest Lane, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**5. Resolution 2022-059**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 1150 Anderson Ferry Road, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**6. Resolution 2022-060**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation 3940 Delhi Pike, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**7. Resolution 2022-061**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4800 Fehr Road, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**8. Resolution 2022-062**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4839 Mount Alvero Road, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**9. Resolution 2022-063**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 5049 Cleves Warsaw Pike, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**10. Resolution 2022-064**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 5196 Delhi Pike, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**11. Resolution 2022-065**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 5321 Plumridge Drive, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**12. Resolution 2022-066**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 5376 Romance Lane, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**13. Resolution 2022-067**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 5405 Boutique Court, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**14. Resolution 2022-068**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 6009 Hickorytree Court, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**15. Resolution 2022-069**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 5321 Plumridge Drive, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**PUBLIC COMMENTS:** Not Applicable.

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**ANNOUNCEMENT OF COMMUNITY EVENTS:**

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1. Free Fishing on Fridays at Clearview Lake, now through September 30<sup>th</sup>.
2. Farmers' Market at Clearview Lake from 9am until noon on Saturdays.
3. Delhi Branch Library Adult Book Club: Outlawed by Anna North, on Saturday, May 28<sup>th</sup>.
4. Memorial Day Ceremony on Sunday, May 29<sup>th</sup> at Veterans Memorial Park at 1pm.
5. A Cincinnati Beer Tasting on Friday, June 3<sup>rd</sup> at Delhi Park at 7pm.
6. Delhi Historical Society program: Oldest Cincinnati on Monday, June 13<sup>th</sup> at the Delhi Park Lodge.
7. Delhi Parks & Recreation Summer Concert schedule: June 16<sup>th</sup> – Bad Habit; July 21<sup>st</sup> – The Tillers; August 18<sup>th</sup> – Forever Diamond; September 15<sup>th</sup> – Danny Frazier Band.

Trustee Sieve confirmed the next meeting will be on Wednesday, June 8<sup>th</sup> at 6:00 p.m.

**ADJOURN MEETING:**

With no further business to come before the Board, a motion to adjourn was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

Approved: \_\_\_\_\_, Fiscal Officer  
\_\_\_\_\_, Chair  
\_\_\_\_\_, Trustee  
\_\_\_\_\_, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

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James J. Luebbe, Fiscal Officer