

The August 11, 2021 regular meeting of the Delhi Township Board of Trustees was called to order at 6:00 p.m. by Chair Rosanne K. Stertz in the Board Room of the Township Administration Building, 934 Neeb Road. Trustee Cheryl A. Sieve, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron, and Law Director Bryan E. Pacheco were also present.

OPEN THE MEETING:

- The Board received certification that the rules, adopted pursuant to Section 121.22 of the Ohio Revised Code, were complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence for Daniel P. Bell. Dan taught religion at Elder High School for 29 years after teaching at Purcell Marian High School, while serving as a Marinist Brother. He is survived by his wife Ellen, sons Jon, Justin, and Brandon, daughters Nicole and Kristen, and three grandchildren Daniela, Francis, and Madelina. Rest in Peace, Dan Bell. Thoughts and prayers for the family as they mourn the loss of their loved one.

APPROVAL OF MINUTES: (Regular meeting on 7/28/2021)

Motion to approve the minutes from the Board of Trustees regular meeting held on July 28, 2021 was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

APPROVAL OF OVERTIME: (Pay Period ending 7/27/21)

Motion to approve payment of overtime for pay period ending July 27, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

APPROVAL OF BILLS:

Motion to approve bills for payment was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER: James J. Luebbe

1. **Significant Transactions: Receipts:** \$44,000 for the Cable Franchise fee recorded on August 11th; \$460,000 for the American Rescue Plan.
2. **Disbursements:** \$300,000 Payroll transaction on August 5th.

TRUSTEES' CORRESPONDENCE:

- Trustee Sieve recognized Radel Funeral Home for their efforts every year, and for living up to our history as the Floral Paradise of Ohio, planting annuals along the curb on Neeb Road. She also remembered Henry Radel Senior for donating Delhi Township's first ambulance.
- Trustee Davis congratulated Trustee Sieve for receiving the Outstanding Elected Officials Award from the Hamilton County Republican Party presented at their August 2nd Lincoln-Reagan Dinner.
- Trustee Davis offered condolences to Dave Swenson's family for their recent loss. He recognized Mr. Swenson as one of Delhi's favorite historians and shared a story about when he interviewed him for a paper he wrote about Delhi in junior high school.
- Trustee Stertz reported that the Delhi Veterans are accepting applications for names to be added to the Veterans' Memorial Wall this year. The deadline to submit is September 1st. She named Gary Cox as the contact who can be reached at 471-8951.
- Trustee Stertz referenced a list of resources for those who have been adversely affected by the COVID-19 pandemic that are available on the Township's website.
- Trustee Stertz initiated a discussion about the option for the Fire Department to contract with Safe Haven Safety Boxes agency for the installation of a baby box at the fire station.
 - The baby box installed would provide mothers in crisis with a safe place to leave their newborn while placing them in the care of the Fire Department.
 - Since the agency was established in 2016, eleven babies have been saved with the use of baby boxes installed at multiple locations across the country; closest location Lawrenceburg, Indiana.

- A grant award of \$10,000 will pay the expenses related to the unit and installation and some ongoing expenses.
- Trustee Sieve commented that she communicated her concerns with the Township Administrator and would support the program if the agency would agree to modifying the language of the agreement as written could present a liability.
- Law Director Pacheco referenced some of the wording related operational requirements as being open-ended.
- Trustee Davis asked for clarification on the operational requirements.
- Chief Campbell reported that the baby boxes prevent illegal abandonment of newborns and the Safe Haven law provides a level of protection for the mother. He confirmed that the law requires an initial health evaluation of the infant and transport to the hospital, the grant would cover the expenses related to the cost of the box and the initial cost of the installation and set-up, and some costs related to the monthly alarm fee. He confirmed that the box would require a daily check to make sure the alarm is operational. He said that he understands that hosting a box would come with some risk benefit similar to most programs they offer.
- Mr. Cameron confirmed that he does not like the way the contract is written, or the functionality of the description of the items they are asking us to commit to of which could result in potential future costs. He offered to go back to the agency and request language that would put caps on those certain items.
- Mr. Pecheco agreed that going back to the agency would show that we are interested in engaging with them on a contract and want to work with them on the language. He reminded the Board that legal immunity would protect the girl for leaving the newborn as well as the Township for accepting the newborn.
- Chief Campbell confirmed that the agency is holding the grant.

FIRE DEPARTMENT: Chief Doug Campbell

1. Hiring Recommendation

- A Motion to Approve the hiring of Tyler J. Billman as Part-Time Firefighter / EMT in the Fire Department at the rate per the collective bargaining agreement with the Delhi Firefighters Association and successful completion of the pre-employment physical, drug testing, and background check effective on August 11, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.
- A Motion to Approve the hiring of Robert O. Reider as Part-Time Firefighter / EMT in the Fire Department at the rate per the collective bargaining agreement with the Delhi Firefighters Association and successful completion of the pre-employment physical, drug testing, and background check effective on August 11, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

2. Resignation Recommendation

- A Motion to Accept the voluntary resignation of Part-Time Firefighter/EMT Hayden C. Dreschler effective August 13, 2021 was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.
- A Motion to Accept the voluntary resignation of Part-Time Firefighter/EMT Nicholas M. Klems effective August 8, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Chief Campbell reported on the staffing changes:

- Welcoming Tyler Billman and Robert “Olsen” Reider to the department; they are not currently enrolled in Paramedic training; however, he would expect to see them enroll in the next 12 months.
- Hayden accepted full time employment with the City of Springdale.
- Nick is moving on to another organization due to a scheduling conflict.

PARKS & RECREATION: Assistant Township Administrator

Mr. DeLong reported on the following items:

1. The Delhi Skirt Game Tailgate Party / Delhi Night Out and Delhi Skirt Game – held at Delhi Park this weekend on Thursday and Friday evenings.
2. Playground Project – delay in the delivery of turf. Originally scheduled for completion on August 21st, now looking at a mid-September delivery.
3. *Shelter usage* - Reminder for people using the shelters to please clean up before you leave.
4. Park positions – taking applications for Full Time and Seasonal Park Workers.

In response to a complaint from a resident about the lack of restrooms at Clearview Lake, Mr. DeLong informed Trustee Sieve that he would look at some options to convert the storage building located in the parking lot at Clearview Lake into restrooms.

POLICE DEPARTMENT: Chief Jim Howarth

Chief Howarth reported on the following safety reminders for the upcoming school season:

- Drivers be aware that school will be back in session; please be alert when driving within close proximity to schools and buses.
- School bus traffic laws –
 - 2 lane streets - cars going in both directions are required to stop.
 - 4 lane (such as Rapid Run Road) – Drivers on the side of the road opposite the school bus are not required to stop, while some still do. Be aware and don't try to go around the stopped car.
 - School zones – watch your speed.
 - If a violation is recognized, the school bus driver will record your license plate number and report an offense to the Police Department.
- Vehicular traffic where cars are parked on side streets – when driving on the side of the street with parked cars you are required to pull over and let the oncoming traffic pass.

PUBLIC WORKS DEPARTMENT: No Agenda Items.

ADMINISTRATION: Administrator Cameron

1. **Resolution 2021-134**

Trustee Sieve introduced and moved the adoption of a resolution to accept the material terms of the One Ohio Subdivision Settlement pursuant to the One Ohio Memorandum of Understanding and consistent with the terms of the July 21, 2021 National Opioid Settlement Agreement, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Mr. Pacheco reported that the State of Ohio will need to receive support from a certain percentage of jurisdictions to move forward with the settlement with certain opioid distributors.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

2. **Employee Health Insurance Incentive Program Recommendation**

A Motion to Approve Wellness Plan, August 2021 through July 2022 for Health Insurance plan year October 2022 through September 2023, including one percent reduction on employee premium contribution for annual physical and biometric screening for themselves and covered spouses, and one percent reduction on employee premium contribution for successful participation in the Wellness Program, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

1. Resolution 2021-135

Trustee Sieve introduced and moved the adoption of a resolution renewing Brittany Ridge Subdivision Street Lighting District contract pursuant to R.C. 515.081 and 9.30, confirming assessment pursuant to R.C. 515.11 and R.C. 515.08, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported that this is the first of two street lighting districts of which were voted on by the residents who live in the designated neighborhoods; renewals run on a 3-year cycle.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2021-136

Trustee Sieve introduced and moved the adoption of a resolution renewing Dellers Glen Subdivision Street Lighting District contract pursuant to R.C. 515.081 and 9.30, and confirming assessment pursuant to R.C. 515.11 and R.C. 515.08, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

3. Resolution 2021-137

Trustee Sieve introduced and moved the adoption of a resolution certifying violation abatement expenses at 518 Rosemont Avenue, 4110 Hunnicutt Drive, 4301 Delryan Drive, 1032 Beechmeadow Lane, 1157 Anderson Ferry Road, 5478 Alomar Drive to the County Auditor for assessment, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported that the cost of the abatements ran between \$531 and \$3,258, of which the totals will be assessed to the property owners' tax bills.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

4. Resolution 2021-138

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 306 Anderson Ferry Road, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported they were able to remove 5 properties from the original list of 13 due to compliance with orders, of which the remaining 8 include (7 repeat offenders, 5 owner occupied and 3 vacant land).

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

5. Resolution 2021-139

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4203 Delhi Pike, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

6. Resolution 2021-140

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4301 Delryan Drive, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

7. Resolution 2021-141

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 5321 Plumridge Drive, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

8. Resolution 2021-142

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 5337 Delhill Drive, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

9. Resolution 2021-143

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 435 Vaughn Road, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

10. Resolution 2021-144

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris (correction noted) at 447 Vaughn Road, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported that the violations on Vaughn Road involve more than one parcel and property owners.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

11. Resolution 2021-145

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 5720 Wulff Run Road, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong confirmed that while the address of the location is Wulff Run, the violation can be seen on Neeb and Foley Road.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

In response to Trustee Sieve's question regarding a complaint about tree limbs on Foley Road, Mr. DeLong confirmed that the Wulff Run violation can be seen from Foley Road.

12. Employment opportunity – accepting applications for Inspector; deadline to submit is August 23rd.

PUBLIC COMMENT: N/A

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. Delhi Farmers' Market is open at Clearview Lake on Saturday mornings.
2. Fishing is being offered on Fridays in designated areas at Clearview Lake through September.
3. Delhi Skirt Game Tailgate Party / Delhi Night Out on Thursday, August 12th at Delhi Park.
4. Delhi Skirt Game on Friday, August 13th at Delhi Park.
5. Delhi Parks Concert in the Park featuring Curly & the Q-Balls on Thursday, August 19th at 7:00 p.m.
6. Delhi Historical Society: "The Betrayal of Pearl Bryan," on Monday, September 13th at the Delhi Park Lodge.
7. Delhi Branch Library Outdoor Storytime on the front lawn on Tuesday and Wednesday mornings.
8. Delhi Branch Library After Hours Book Club: "Behold the Dreamers," on Wednesday, September 15th.
9. Delhi Branch Library Homeschool Book Club: "The Smartest Kid in the Universe," on Wednesday, September 22nd.

Trustee Stertz confirmed that the Board's next regular meeting will be on Wednesday, August 25th at 6:00 p.m.

ADJOURN MEETING:

With no further business to come before the Board, a motion to adjourn was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Approved: _____, Fiscal Officer
_____, Chair
_____, Trustee
_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer