

The September 14, 2022 regular meeting of the Delhi Township Board of Trustees was called to order at 6:00 p.m. by Chairperson Cheryl A. Sieve at the Township Administration Building, 934 Neeb Road. Trustee Michael D. Davis, Trustee Rosanne K. Stertz, Fiscal Officer James J. Luebbe, Administrator Jack Cameron, and Law Director Bryan E. Pacheco were also present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code were complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence dedicated to Janice Cameron, mother of one of our own, Jack Cameron.
 - Janice was a teacher by profession and a graduate of EdgeCliff College, which is now a part of Xavier University, and taught in both Deer Park and Norwood school districts. After teaching, she was a homemaker and cared for their two children. In 1978, she joined her husband John Cameron Jr., when he opened The Brew House in Walnut Hills, where they worked together until selling the restaurant in November, 2012.
 - Janice is survived by her son Jack, her daughter-in-law Eileen, six grandchildren and two great-grandchildren.
- Thoughts and prayers extended to Jack and his family.

APPROVAL OF MINUTES: (Special Meeting on 8/22 & 8/26/22 and Regular Meeting on 8/31/22)

- A Motion to approve the minutes of the special meeting on August 22, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.
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- A Motion to approve the minutes of the special meeting on August 26, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.
- A Motion to approve the minutes of the regular meeting on August 31, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

APPROVAL OF OVERTIME: (Period ending 9/6/22)

- A Motion to approve the payment of overtime for period ending September 6, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

APPROVAL OF BILLS:

- A Motion to approve bills for payment was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER: Mr. James J. Luebbe

1. **Resolution 2022-145**

Trustee Davis introduced and moved the adoption of a resolution amending appropriations for expenses, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. Cameron informed the Board that the movement of funds is related to a change in Police Canine Officer and need to order a new Police Canine vehicle to have it ready by May.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

2. **Resolution 2022-146**

Trustee Davis introduced and moved the adoption of a resolution authorizing the Township Administrator to spend greater than \$10,000 on behalf of the Township, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. Cameron reported, the resolution approves spending for the new Police Canine vehicle, and payment of \$11,800 to Duke Energy Ohio for gas line permit fee for the Delhi Towne Square project.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

3. **Significant Transactions:** Disbursements: payments of the TIF fund to our school districts: \$63,000 to Great Oaks, \$46,000 to Cincinnati Public Schools, \$1,178,000 to Oak Hills Local School District; \$84,000 check to Axon Services related to the body camera contract; \$35,000 payment to Julius Howe Asphalt for blacktopping of Story Woods Trails; \$17,000 to Larry's Lock and Safe for new doors and locks at Park locations and the Senior Center; \$365,000 for September 1 Payroll.
4. Receipts: \$894,000 from the Homestead Rollback.

TRUSTEES' CORRESPONDENCE:

Trustee Stertz commented on her excitement to see work moving forward at the Delhi Towne Square project site.

FIRE DEPARTMENT: Chief Doug Campbell

1. **Hiring Recommendation**

- A Motion to Approve the hiring of Nathaniel D. Weber as Part-Time Firefighter/EMT in the Fire Department at the rate per the collective bargaining agreement with the Delhi Firefighters Association upon successful completion of the pre-employment physical, drug testing, and background check effective on September 14, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

2. **Resignation Recommendation**

- A Motion to Accept the voluntary resignation of Part-Time Firefighter / EMT Curtis D. Souders effective September 27, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

3. Report on personnel changes:

- Curtis has also been working for Green Township in a part time capacity and has accepted a full-time position with them.
- The department is excited to get Nathan started in the recruitment class for orientation in the next week or two.

4. **Additional Updates:**

- Quint Fire Truck – the truck was delivered to Vogelpohl on Monday for equipment installation and will be there for a couple of weeks. Anticipate that it will be ready and on display at the Fire Open House on October 9, and to be introduced into service at a later date.
- Continuing Operations Plan – in connection with the Emergency Operations Plan recently adopted by the Board, this plan prioritizes services and designates alternative sites to allow us to continue to maintain services during a disaster. He distributed the written plan to the Board and informed them of the target date to present it for adoption at their October 13th meeting.

PARKS & RECREATION: Randy Supe, Director of Parks Operations

Department Updates:

- Damage to restrooms at Story Woods Park & the Skate Park - Park Resource Officer Stone will represent the Township in court in a case addressing a suspect that he apprehended for criminal damaging to restrooms at Story Woods Park and the Skate Park in Delhi Park.
- Trail B Paving Project – the paving project is completed and they are currently re-grading the remainder of the trails with gravel.
- Pickleball Courts – met with Queen City Blacktop today to fine tune the project and the contract.
- Park Rules Signage – new signs are currently being installed.

POLICE DEPARTMENT: No Agenda Items.

PUBLIC WORKS DEPARTMENT: Director Ron Ripperger

1. Resolution 2022-147

Trustee Davis introduced and moved the adoption of a resolution authorizing the Public Works Director to prepare and submit an application to participate in Ohio Public Works Commission State Capital Improvement and Local Transportation Improvement programs, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. Ripperger reported, this is the third application for matching funds involving a partnership with Hamilton County to pave roads that have been identified as high priority, confirming that Foley Road is first on the list.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

ADMINISTRATION:

1. Resignation Recommendation

A Motion to Accept the voluntary resignation of Township Administrator John A. Cameron III effective September 19, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

The Trustees expressed their appreciation for Mr. Cameron's leadership and commitment to the Delhi Towne Square project over the past five years.

2. Resolution 2022-148

Trustee Davis introduced and moved the adoption of a resolution entering into an agreement with Ohio Plan Management Resources (PMR) for professional services to conduct a Full-Services Executive Recruitment Process for a new Township Administrator, authorizing the Township Administrator to execute the agreement, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Law Director Pacheco, recommending the Ohio Plan's services, stated that he is confident in their work.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

1. Resolution 2022-149

Trustee Davis introduced and moved the adoption of a resolution certifying violation abatement expenses at 5321 Plumridge Drive, 3912 Delhi Pike, 4250 Delhi Pike, 5400 Boutique Court, 511 Anglenook Drive, 4301 Delryan Drive, 4783 Shadylawn Terrace, 5405 Boutique Court, 511 Anglenook Drive, 481 Pedretti Road, 4977 Duebber Drive, 5361 Whitmore Drive to the County Auditor for assessment, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. Roach reported, the properties have been abated and the total assessment cost totaling \$9,400 will be submitted to Hamilton County for the January, 2023 tax duplicate.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2022-150

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 471 Anderson Ferry Road, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. Roach reported, this and the next three resolutions, address nuisance properties that were found to be in violation during follow up inspections this morning. He confirmed they started with 7 on the draft agenda and were able to reduce it down to 4 due to compliance with the informal orders.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

3. Resolution 2022-151

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4123 Delhi Pike, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. Roach confirmed the property is adjacent to Billies Pony Keg on Delhi Pike.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

4. Resolution 2022-152

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 5361 Whitmore Drive, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

5. Resolution 2022-153

Trustee Davis introduced and moved the adoption of a resolution providing for the removal of a junk motor vehicle at 619 Ivyhill Drive, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

6. Department Update:

Receipt of the recorded Plat Plan for Heather Ridge subdivision development to add 19 new homes. A Drees development using the same product as Greenside Estates.

PUBLIC COMMENT: Not applicable.

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. Free Fishing on Fridays at Clearview Lake, from 7am until dusk, through September 30th.
2. Delhi Parks 3rd Summer Concert, featuring Danny Frazier Band, on Thursday, September 15 at 7:00 p.m.
3. Classic Cocktails with Molly Wellmann will be at the Delhi Park Lodge on Friday, September 23, 2022 at 7:30 p.m.
4. Delhi Parks Dept. Presents: Madcap Puppets Fantastic Fairy Tales on Wednesday, October 15th at 6:00 p.m. at the Delhi Park Stage.
5. Delhi Parks Dept. Presents: Harvest Hootenanny, on Saturday, October 15, 2022 from 10:00 a.m. – 4:00 p.m.
6. Delhi Parks Dept. Presents: Delhi Sip & Shop Vendor Fair on Friday, November 18, 2022 at the Delhi Senior Center on Neeb Road.

Closing Comments, from Township Administrator Jack Cameron

- Thanked the Board for the opportunity to serve the residents of Delhi for the past five years. He publicly announced that he has accepted an offer with the Village of Silverton working in the capacity of village manager.
- **Delhi Towne Square Update:**
 - This year to date was dedicated to preparing the site for underground utilities, surveying and grading.
 - The first of five pads, for the apartment piece, was installed today and will get turned over tomorrow.
 - Next week, the first layer of grading and asphalt will be added.
 - Zoning certificates and building permits have been issued for apartment building #1 (24 units) to be located behind Dunkin Donuts. The apartment operator should start the build mid-October.
 - Zoning certificates have been issued for the installation of pads 2, 3, 4 and 5.
 - The installation of two pads anticipated by end of September.
 - Plumbing, electrical and concrete contractors have been identified.
 - Dugan and Meyers to start flatwork for the foundations next week.
 - Should expect to see the sign in the driveway coming down late November to accommodate the delivery of panels and steel to the site.
 - Steel work scheduled to start late December.

- A retaining wall has been added to the back southeast corner of the site.
- TC Engineering has been awarded a mini grant for the Delhi Pike Study.
- TEC currently involved a multi-year federal funding grant process for 2.7 million recommended by OKI to redo the entrance driveway into the site, to be finalized in November.
- Total grant funding: a little over \$7.6 million.

ADJOURN MEETING:

With no further business to come before the Board, a Motion to adjourn was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

Trustee Sieve confirmed the Board will convene for their next regular meeting on Wednesday, September 28th.

Approved: _____, Fiscal Officer

_____, Chair

_____, Trustee

_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer