



## DELHI TOWNSHIP PARKS & RECREATION MEMORIAL TREE AND MEMORIAL BENCH APPLICATION

The Memorial Tree and Bench Program has been established for residents to memorialize their family members and friends on their special milestones and life events. You have the option to have a tree planted or a bench placed in a location in one of our parks (or both) in honor of a family member or a friend.

Name of Applicant: \_\_\_\_\_

Address \_\_\_\_\_  
(house number/street) (city) (state) (zip)

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Name(s) of Honoree(s): \_\_\_\_\_

Special Event/Date of Event: \_\_\_\_\_  
(example: Wedding Anniversary, Birth, Death, etc.)

Suggested Wording for Engraving (for benches & tree ground plaques): \_\_\_\_\_

Suggested Placement of Tree or Bench (location in the park): \_\_\_\_\_

### MEMORIAL OPTIONS (select one)

- \$250 Memorial Tree (includes engraved leaf on the Memorial Tree Plaque)
- \$350 Memorial Tree add on (engraved ground plaque added at the site of the tree)
- \$750 Memorial Bench (with engraved plaque)
- \$1,000 Memorial Tree & Bench with plaques



Memorial Tree Plaque



Memorial Bench

### AVAILABLE TREE SPECIES (select one)

- Pin Oak
- Red Bud
- Red Maple
- Red Oak
- Other (suggested by applicant): \_\_\_\_\_

**TERMS AND CONDITIONS**

1. The Parks Department staff reserves the right to select the location and species of tree and/or bench in the selected park property. Staff will work with the person purchasing the memorial to find a mutually agreed upon location where applicable.
2. The selection of the tree species will be determined by availability and design plans for the park; however, special requests by the applicant for a species not listed will be considered.
3. Scheduling of the tree planting is at the discretion of the Parks Department staff. Trees are planted in bulk (in spring and fall) to ensure the successful planting and health of the tree.
4. Trees and benches are guaranteed for two years. If Delhi Parks staff should determine that a tree or bench would need to be replaced within the first two years following installation (if a tree should die or a bench would become unsafe or unacceptable from an aesthetic standpoint), Delhi Parks will take care of the replacement, using the same or similar species or product, at no cost to the applicant. If a replacement would be needed after two years of installation, the applicant would be contacted about the need for the replacement and the cost at their expense.
5. The Memorial Tree Plaque is located in the Glen Carder Lodge entryway located in Delhi Park. For every tree planted, an individual leaf-shaped plate will be engraved and added on the plaque. The engraving will consist of the name of the person being honored and the name and date of the event being recognized.
6. No orders will be processed until payment is received.

**By signing below, the applicant understands and accepts the terms stated herein.**

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*Please return the application and payment to:*

**Delhi Township Parks & Recreation**  
697 Neeb Road, Neeb Road Fire Station (2<sup>nd</sup> floor)  
Cincinnati, OH 45233  
Phone: 513-451-3300 • Email: [parks@delhi.oh.us](mailto:parks@delhi.oh.us)