



Application for Development Plan Review Hillside District

DEPARTMENT OF COMMUNITY DEVELOPMENT

697 Neeb Road, Cincinnati, Ohio 45233
Phone: (513) 922-2705 Email: zoning@delhi.oh.us

***** PLEASE READ BEFORE COMPLETING THE APPLICATION *****

- **Required** – Submission of a complete application, including all of the items listed in the application checklist.
- Applications and applicable fees shall be submitted by no later than **4:00 p.m.** on the application deadline date.
- Submitted applications and all checklist items shall be reviewed by Township staff for completeness. Submittals found to be incomplete will be rejected and the application **will not** be placed on the Commission agenda. If an application is found to be incomplete, the applicant may submit the missing materials by the application deadline date to complete the application.
- **No late submittals or additional information will be accepted after the application deadline.**
- **Any construction and/or occupancy of the site for which the amendment is being requested for shall not commence until approval is granted and all appropriate permits are obtained by the Township and the County Building Department.**
- **Application fees are non-refundable.**

Project Site Information *(Please print clearly)*

Address of land to be rezoned: _____

Present Zoning District: _____ Present Use of the Land: _____

Proposed Zoning District: _____ Proposed Use of the Land: _____

Parcel(s): _____ Acreage: _____

Owner of Property: _____

Owner's Address (Street): _____

City, State and Zip Code: _____

Owner's Telephone Number: _____

Applicant Information *(Please print clearly)*

Applicant: _____ Owner Agent Representative Other

Company: _____

Applicants Address (Street): _____

City, State, and Zip Code: _____

Telephone Number: _____ Email: _____

Please contact the Department of Community Development prior to making your application submittal. Staff is available to assist you in reviewing all application material requirements to ensure that your application is complete.

Staff

Applicant

Check

APPLICATION CHECK LIST

Check

Yes/No

REQUIRED FOR ALL SUBMITTALS:			
	One (1) original signed application.		
	Eight (8) copies of a narrative description of the proposed development.		
	One (1) copy of the Concept Development Plan drawn (<i>see below</i>) to a suitable scale and at 11 x 17 inches in size.		
	Eight (8) copies of the Concept Development Plan drawn (<i>see below</i>) to a suitable scale and at 24 x 36 inches in size (unless staff grants an alternative size).		
DEVELOPMENT PLAN REQUIREMENTS: (<i>Shall include the following information</i>)			
	All existing property lines, zoning district boundaries, streets, and structures within 300-ft. of the proposed development.		
	The proposed plan for development of the site identifying all structures, streets, parking lots, open spaces, etc.		
	Existing contours at five-foot intervals or less.		
	Slopes of zero to 10-percent, 10 to 15-percent, 15 to 20 percent, and greater.		
	Areas of excavation and fill and the estimated number of cubic yards displaced.		
	The pattern and extent of existing tree coverage and proposed areas to be cleared.		
	The major soils types on the site; their pattern and extent, accompanied by a description of their limitation for development.		
	Existing drainage on the site, the propose method of storage and disposal of water generated by development of the tract, and calculated surface water run-off from the site before and after the construction, measure in cubic feet per second.		
	The proposed methods and materials to be used to temporarily revegetate and permanently restore vegetation to land areas exposed during construction.		
	If it is determined by the Delhi Township Community development Director that more detailed information is required for review, the applicant shall submit an engineering report outlining the following <ul style="list-style-type: none"> a. The existing geologic conditions on the site. b. The means of avoiding or correcting any hazards on the site filed by a registered engineer proficient in the field of geotechnical investigations. 		

I hereby attest to the truth and exactness of all information supplied on and with this application.

Signature of Applicant: _____ Date: _____

Signature of Owner: _____ Date: _____

FOR OFFICE USE ONLY

Received Stamp:

Application Fees:

\$500 + \$50 per acre _____ = _____

Total Fees Due: _____

(Fees are non-refundable)

The application has been reviewed and is found to be complete:

Township Staff:

Date:



Zoning Commission 2021 - Meeting Dates/Application Deadlines

REGULAR Meeting Dates and Application Deadlines

Meeting Date	Application Deadline
January 6, 2021	December 17, 2020
February 3, 2021	January 14, 2021
March 3, 2021	February 11, 2021
April 7, 2021	March 18, 2021
May 5, 2021	April 15, 2021
June 2, 2021	May 13, 2021
July 7, 2021	June 17, 2021
August 4, 2021	July 15, 2021
September 1, 2021	August 12, 2021
October 6, 2021	September 16, 2021
November 3, 2021	October 14, 2021
December 1, 2021	November 10, 2021
January 5, 2022	December 16, 2021

TENTATIVE Meeting Dates and Application Deadlines

Meeting Date	Application Deadline
January 20, 2021	December 31, 2020
February 17, 2021	January 28, 2021
March 17, 2021	February 25, 2021
April 21, 2021	April 1, 2021
May 19, 2021	April 29, 2021
June 16, 2021	May 27, 2021
July 21, 2021	July 1, 2021
August 18, 2021	July 29, 2021
September 15, 2021	August 26, 2021
October 20, 2021	September 30, 2021
November 17, 2021	October 28, 2021
December 15, 2021	November 23, 2021
January 9, 2022	December 30, 2021

*Please contact Community Development staff prior to submitting your application on the **TENTATIVE** meeting schedule as staff needs to verify the availability of the Commission members.*

If Commission members are unavailable, your case will be moved to the next regularly scheduled meeting.