



Delhi Township Street Banner Application

Delhi Township is pleased to offer nonprofit community partners the opportunity to celebrate and commemorate special events through its Street Banner Program. Interested organizations are encouraged to apply for a Street Banner Permit by completing the form below.

Name of Organization: _____

Organization Address: _____

Contact Person: _____ **Phone:** _____

Contact Email: _____ **Fax:** _____

Name of Event: _____

Dates of Display: ____/____/____ **to:** ____/____/____

*Does your organization request storage of banners for subsequent displays? *** _____

Pricing and Placement

Pricing

Delhi Township has entered into a contract with a third-party Service Provider for the printing, installation, removal, and optional storage of street banners. Banner design is subject to an additional fee, to be negotiated directly with the Service Provider, unless provided directly by the Applicant and approved by the Township Administrator. The township seeks to make this program affordable to community organizations while providing for the procurement and maintenance of banner mounting infrastructure. *A minimum of ten (10) poles is required to secure a Street Banner Permit.*

Permit Application Fee: \$25	x	1	=	\$	25
Banner Printing Cost: \$56 per banner	x	_____	=	\$	_____
Banner Installation Fee: \$20 per banner	x	_____	=	\$	_____
Banner Removal Fee: \$20 per banner	x	_____	=	\$	_____
Banner Storage Cost: Free**	x	_____	=	\$	_____
Total Cost: per banner*	x	_____	=	\$	_____

*** Banner Permit Fees are due at the time of approval. Banners will not be printed or installed until these fees are received in full.**

**** Pricing for storage is subject to change at the discretion of the Service Provider.**

Pole Location

Street banners are currently available for reservation along Delhi Pike, in the heart of the Delhi Business District. Specific locations of poles are available for reservation are illustrated below.



Please check the pole locations that your organization wishes to reserve. Township staff will contact you in the event of any conflict or “double booking” of selected

- Pole 1
- Pole 2
- Pole 3
- Pole 4
- Pole 5
- Pole 6
- Pole 7
- Pole 8
- Pole 9
- Pole 10
- Pole 11
- Pole 12
- Pole 13

- Pole 14
- Pole 15
- Pole 16
- Pole 17
- Pole 18
- Pole 19
- Pole 20
- Pole 21
- Pole 22
- Pole 23
- Pole 24
- Pole 25

Confirmation and Disclosure

Street banners remain the property of the Applicant. The Applicant accepts full responsibility for any damage to banners that may occur during installation, display, removal, or storage. Design and storage services are subject to the policy, procedure, and pricing of Delhi Township’s Service Provider.

Please submit this application, together with the following documents, to Delhi Township no less than thirty (30) days prior to the requested display date.

1. Picture or drawing of banner – incomplete artwork may be subject to an additional fee
2. Proof of organization’s non-profit status
3. Written confirmation of consent to unlicensed photographs or names to be displayed

Signature

Date

By signing above, the Applicant confirms the review and acceptance of Delhi Township’s Street Banner Policy & Procedure. The Delhi Township Administrator reserves the right of final approval of banner content, design, placement, and timing.

Return Complete Application To:

Delhi Township Administration
c/o Department of Community Development
697 Neeb Road
Cincinnati, OH 45233