

Important Reminder

Permits issued by the Delhi Township Public Works Department are required for all right-of-way repairs. Work performed without permits is subject to condemnation and removal.

Responsibility lies with the property owner(s).

DELHI TOWNSHIP PUBLIC WORKS DEPARTMENT

**CALL (513) 922-8609 WITH ANY QUESTIONS OR
COMMENTS**

Understanding your Right-of-Way Repairs.

Delhi Township
665 Neeb Road
Phone: 513-922-8609
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www.delhi.oh.us

Understanding Your Right-of-Way Repairs.

*(O.R.C. Sections 5543.10, 5543.11, 5543.14,
5543.16, 319.61)*

Delhi Township Public Works

665 Neeb Road, Cincinnati, OH 45233

513-922-8609 projectsupervisor@delhi.oh.us

Why Is This Happening

The Township will contract with a company to perform necessary right-of-way repairs on your street. As part of that contract, the workers will include any repair work needed to sidewalks and possibly driveway approaches, sod strip elevation grading (raising or lowering), tree trimming and/or tree removal (within the right-of-way) that you have not completed by the date listed on the attached letter. You will be billed for all sidewalk (and possibly some driveway apron) work performed by the Townships' contractor. Coordinating all work at the same time will reduce the amount of time the neighborhood is disrupted by construction. It also addresses a serious safety problem and provides a more complete job when the project is done.

How This Process Works

The Township has already inspected your sidewalk, driveway apron, sod strip area and tree(s) for any problems that need attention. Those problems have been identified and you are being notified of the actions needed and deadlines for completing the repairs on the attached letter.

Repair options are as follows:

1. You can obtain a permit from the Township and pay a private contractor do the work or,
2. The Board of Delhi Township Trustees will order the work completed as part of a Township contract in which case one of the following will occur after all appropriate public hearings;
 - a. The costs for the work plus any cost allowed by law may be added to the property owner(s) taxes and payable in or more installments as determined by the Board of Trustees, or
 - b. The property owner(s) can opt to pay the Township directly after the work is completed and avoid an administrative fee.
3. You will not be billed for any corrective work performed on trees or the sod strip (however you

may still want to have this work performed by a contractor of your choice - **since Delhi Township contractors are not landscape professionals.**

Why Must I Pay For It

The Board of Trustees is responsible for the repair and maintenance of the road and right of way adjacent to Township streets. The Ohio Revised Code authorizes the Board of Trustees to order the repair and maintenance of sidewalks (and driveway approaches in certain cases) and to assess costs to the property owner(s) following public hearings. It is the responsibility of the property owner(s) to maintain the driveway approach in good repair, per R.C. 5543.16

What Do These Paint Marks Mean?

The white markings mean that repairs are necessary on the marked sidewalk or drive apron blocks due to defects found in a recent inspection. It can also mean that sod strip grading is needed for proper drainage and/or that trees need to be trimmed or removed for vehicular and pedestrian safety.

Can I Do It Myself?

YES... If you choose to do the work yourself the Public Works Department will issue a permit (fee - \$20.00) for any work performed in the right-of-way. **All work must meet Delhi Township Permit Manual specifications and is subject to Delhi Township inspection.**

Are There Advantages to Getting My Own Contractor?

Sometimes you might get a better price, jobs completed quicker, or have better control of your own contractor. This is up to you. At the very least you should compare prices. You will probably find the best price from the contractor performing the Township contract.

What Is Required?

If you do the work with a contractor of your choosing, the Township requires that the work be performed under Township permit. Contact the Public Works Department (513-922-8609) for instruction.

Public Hearings

You will be advised of two public hearings regarding this process. You can refer to the enclosed repair order for the date, time and location of the first of these hearings.

The **initial hearing** is to notify you of the necessary corrective work. It will advise you as to how the program works, what you can expect from the Township, how the upcoming repairs may be accomplished, establishes tentative assessment amounts and payment options available. **At the hearing, the Board of Delhi Township Trustees may order work performed and provide that allowable costs will be assessed.**

The **second public hearing** will be set up to provide an opportunity for the property owner(s) to be heard concerning the assessment of the final cost of the work against the property owner(s). **At this hearing, the Board of Delhi Township Trustees may order assessment of the cost of the work against the property owner(s).**

Final Billing

Upon completion of the work and determination of costs, including any costs allowed by the Ohio Revised Code, you will receive a bill. You then may pay for the work within 60 days and avoid an administrative fee, or you may elect to have the entire amount plus the administrative fee added to your tax bill. In the latter instance the bill will normally be payable in one or more installments as determined by the Board of Trustees.

Conclusion

Right-of-way maintenance is important to both SAFETY and APPEARANCE, in our community. We know you take pride in our community. We know you take pride in your property and want to preserve its value.