

The June 25, 2014 regular meeting of the Delhi Township Board of Trustees was called to order by the President of the Board Cheryl A. Sieve. Trustee William F. Oswald, Jr., Fiscal Officer James J. Luebbe, Administrator Pete E. Landrum and Law Director David C. Lane were present.

Open the Meeting:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with a moment of silence in honor of Jesse J. Smith, father-in-law of former trustee Albert C. Duebber, and request to keep the family members in your prayers, which was followed by the Pledge of Allegiance.

Motions for Consideration:

Motion 2014-103

Trustee Oswald moved and Trustee Sieve seconded to approve the minutes of the Board of Trustees regular meeting of June 11, 2014 and dispense with the reading. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2014-104

Trustee Oswald moved and Trustee Sieve seconded to approve bills for payment. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2014-105

Trustee Oswald moved and Trustee Sieve seconded to approve the payment of overtime for pay period ending June 10, 2014. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2014-106

Trustee Oswald moved and Trustee Sieve seconded to declare no objection and not to request a hearing from Delhi Township and Delhi Township Parks & Recreation Department for the issuance of a new liquor permit for TD & LB Inc., DBA "On The Pike Steaks & More" at 4990 Delhi Pike, Delhi Township, Cincinnati, Ohio 45238. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2014-107

Trustee Oswald moved and Trustee Sieve seconded to approve the hiring of Sarah Ackerman as Grounds Custodian for the Parks & Recreation Department, effective June 25, 2014. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2014-108

Trustee Oswald moved and Trustee Sieve seconded to approve Catherine Feerick, Delhi Township Community and Economic Development Manager, to serve a two year appointment by Mount St. Joseph University, as a member of Mount St. Joseph University Cooperative Education Advisory Board. Trustee Sieve and Oswald voted YES. Motion carried.

Motion 2014-109

Trustee Oswald moved and Trustee Sieve seconded to approve voluntary resignation of Kathy L. Asalon, Part-time Assistant Clerk in the Police Department, effective July 7, 2014. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2014-110

Trustee Oswald moved and Trustee Sieve seconded to approve the termination of David E. Harbin, Jr., Part-time Service Worker in the Parks & Recreation Department for failure to show for scheduled work, effective June 19, 2014. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2014-111

Trustee Oswald moved and Trustee Sieve seconded to approve the proclamation celebrating with the Mount in changing its designation from college to university and declaring Tuesday, July 1, 2014 as "Mount St. Joseph University Day" in Delhi Township. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2014-112

Trustee Oswald moved and Trustee Sieve seconded to approve Patricia Dignan, Information Services Director, to execute temporary documents and agreements with cell phone providers in order to obtain demo phones and or pricing for replacement cell phone service since Cincinnati Bell Wireless will no longer be providing wireless services. Trustees Sieve and Oswald voted YES. Motion carried.

Presentations: n/a

Trustees' Correspondence:

- Trustee Oswald acknowledged the College of Mount Saint Joseph's new designation as Mount St. Joseph University.
- Trustee Oswald received several resident complaints referencing Section 8 Housing. He reported that the Township has not adopted a designated zone district for Section 8 Housing. He referenced an optional program available to property owners through the Cincinnati Metropolitan Housing Authority that supports leasing arrangements between property owners and qualified candidates who sign up for the program, of which is not regulated by the Township. He referenced an attempt by Congressman Steve Chabot to reduce federal funding of the program that failed.
- Trustee Sieve referenced rumors about the Township circulating on social media websites. She asked the public not to believe everything they read and to forward anything questionable to the Township Administrator for review before forming an opinion.
- Trustee Sieve wished Pam Hubert the best of luck on her move to Utah.

Report for the Fiscal Officer: n/a

Public Hearing:

Motion 2014-113

Trustee Oswald moved and Trustee Sieve seconded to approve the opening of the hearing for the 2015 Tax Budget. Trustees Sieve and Oswald voted YES. Motion carried.

Administrator Landrum reported that the Township has met all filing requirements per the Ohio Revised Code, Section 5705.29. He referenced the purpose of the tax budget to set limits and to use it as a planning tool when determining the financial needs of the township. At this time, he does not anticipate any major adjustments to the document in preparation for the 2015 operating budget.

Motion 2014-114

Trustee Oswald moved and Trustee Sieve seconded to approve the closing of the hearing for the 2015 Tax Budget. Trustees Sieve and Oswald voted YES. Motion carried.

Department Reports: n/a

Reading of the Resolutions:

Resolution 2014-094

Trustee Oswald introduced and moved the adoption of a resolution approving purchase order obligations incurred on behalf of the Township by the Township Administrator, authorizing payment of certain purchase order obligations, and dispensing with the second reading. Trustee Sieve seconded.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2014-095

Trustee Oswald introduced and moved the adoption of a resolution amending appropriations in various funds, authorizing transfers from one appropriation item to another, and dispensing with the second reading. Trustee Sieve seconded.

Mr. Landrum referenced a transfer of funds in the amount of \$1,000 for office supplies, \$8,000 for Software and Software Support for telephone expenses (shared expenses) and additional cost of \$2,000 in IT Support for the redevelopment of the website.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2014-096

Trustee Oswald introduced and moved the adoption of a resolution adopting tax budget for fiscal year commencing January 1, 2014 and dispensing with the second reading. Trustee Sieve seconded.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2014-097

Trustee Oswald introduced and moved the adoption of a resolution authorizing the Fire Chief to execute a technical service support agreement addendum with Physio-Control and dispensing with the second reading. Trustee Sieve seconded.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2014-098

Trustee Oswald introduced and moved the adoption of a resolution authorizing the facilities coordinator to execute agreements with participating organizations in the Township regarding clean paper recycling and dispensing with the second reading. Trustee Sieve seconded.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2014-099

Trustee Oswald introduced and moved the adoption of a resolution entering into agreement with E-Gov Link for the redesign and hosting of the Township's website, authorizing the Township Administrator to execute the agreement and dispensing with the second reading. Trustee Sieve seconded.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2014-100

Trustee Oswald introduced and moved the adoption of a resolution certifying violation abatement expenses at 5218 Riverwatch Drive to the County Auditor for assessment and dispensing with the second reading. Trustee Sieve seconded.

Trustee Oswald moved and Trustee Klug seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2014-101

Trustee Oswald introduced and moved the adoption of a resolution certifying violation abatement expenses at 472 Coachman Court to the County Auditor for assessment and dispensing with the second reading. Trustee Sieve seconded.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2014-102

Trustee Oswald introduced and moved the adoption of a resolution certifying violation abatement expenses at 186 Francisridge Drive to the County Auditor for assessment and dispensing with the second reading. Trustee Sieve seconded.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2014-103

Trustee Oswald introduced and moved the adoption of a resolution certifying violation abatement expenses at 417 Elm Street to the County Auditor for assessment and dispensing with the second reading. Trustee Sieve seconded.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2014-104

Trustee Oswald introduced and moved the adoption of a resolution providing for the removal of a junk motor vehicle at 352 Robben Lane, and dispensing with the second reading. Trustee Sieve seconded.

Mr. Stahlheber reported that the department confirmed the violation during inspection of the property which was acted on in response to a complaint and that the informal order letter sent to the property owner was not complied with. He asked for permission to move forward with the Township's nuisance abatement procedures.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2014-105

Trustee Oswald introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 451 Greenwell Avenue, and dispensing with the second reading. Trustee Sieve seconded.

Mr. Stahlheber reported that the department confirmed the violation during inspection of the property which was acted on in response to a complaint and that the informal order letter sent to the property owner was not complied with. He asked for permission to move forward with the Township's nuisance abatement procedures.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve, Oswald and Klug voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2014-106

Trustee Oswald introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 5424 Delhi Pike, and dispensing with the second reading. Trustee Sieve seconded.

Mr. Stahlheber reported that the department confirmed the violation during inspection of the property which was acted on in response to a complaint and that the informal order letter sent to the property owner was not complied with. He asked for permission to move forward with the Township's nuisance abatement procedures.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2014-107

Trustee Oswald introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 312 Don Lane, and dispensing with the second reading. Trustee Sieve seconded.

Mr. Stahlheber reported that the department confirmed the violation during inspection of the property which was acted on in response to a complaint and that the informal order letter sent to the property owner was not complied with. He asked for permission to move forward with the Township's nuisance abatement procedures.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2014-108

Trustee Oswald introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 4645 Delhi Pike, and dispensing with the second reading. Trustee Sieve seconded.

Mr. Stahlheber reported that the department confirmed the violation during inspection of the property which was acted on in response to a complaint and the informal order letter sent to the property owner was not complied with. He asked for permission to move forward with the Township's nuisance abatement procedures.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Citizen Comments:

Barbara Bronnert, 519 Anderson Ferry, addressed the Board about an occurrence that she and other residents consider to be a safety issue regarding cars parked on Anderson Ferry Road. She commented that residents have been parking in the right of way and on the sidewalk on Anderson Ferry in between Clover and Romance for years, and more recently farther south between Romance and Delhi Pike. She stated that she and other residents who live along that section of Anderson Ferry feel that parking at that location is a safety issue and would like the Board to adopt a resolution to restrict it.

Trustee Sieve referred the complaint to the Police and Public Works departments.

Public Works Director Ron Ripperger referenced the location as being on a county road and right of way of which he was unaware of any authority on his part to address it.

Ms. Bronnert reported that she contacted the Police Department on Monday morning at a time when a car was parked at the location being referenced, and the response she received from an officer that the department had no authority to address parking in the right of way on a county road.

Zoning Director Tom Stahlheber referenced the fact that it is a county road and right of way of which the Zoning Resolution does require parking to be on a paved surface. He informed the Board that he would work with Police Sergeant Jeff Braun to make the determination of any other legal authority to address this kind of complaint.

Police Sergeant Jeff Braun stated that he would meet with Ms. Bronnert to assess the situation and to educate the residents on the laws and requirements concerning this matter.

Announcement of Community Events:

1. Hamilton County, Ohio Amateur Radio Public Service Corps Annual Ham Radio Field Day on Saturday, June 28th and Sunday, June 29th at Floral Paradise Garden Gazebo.
2. Delhi Historical Society co-sponsored event titled "Pedaling through the Past", on Sunday, June 29 from 8:00 a.m. – 12:00 noon.
3. Delhi Branch Library program titled "Local Boys: Hometown Players for the Cincinnati Reds" on Tuesday, July 1 at the Delhi Branch Library at 7:00 p.m.
4. 4th Annual Delhi Skirt Game Tailgate Party/2nd Annual Delhi Night Out on Thursday, July 31st from 6:00pm p.m. – 10:00 p.m. at Remke Market parking lot.
5. 37th Annual Delhi Skirt Game on Friday, August 1st at Delhi Park from 5:00 p.m. until 11:00 p.m.
6. Delhi Civic Association Yard of the Week contest winners:
Week #3 – Jim and Rose Goodrich of Brookforest Drive.
Week #4 – Robert and Donna Schwier of Deephaven Drive.

Executive Session:

Motion 2014-115

Trustee Oswald moved and Trustee Sieve seconded to retire to executive session to consider the appointment, employment, promotion and compensation of public employees. Trustees Sieve and Oswald voted YES. Motion carried.

Possible Actions:

Motion 2014-117

Trustee Oswald moved and Trustee Sieve approved the promotions of Seth A. Meucci and Christopher M. Hautman from Part-time Firefighter/Paramedic to Full-time Career

Firefighter/Paramedic with the Delhi Township Fire Department, pending successful completion of physical examinations, effective July 9, 2014. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2014-118

Trustee Oswald moved and Trustee Sieve seconded to approve the conditional offer to hire Heather N. Taylor as Police Officer pending successful completion of background investigation, psychological assessment, and physical examination, effective July 9, 2014. Trustee Sieve and Oswald voted YES. Motion carried.

Return to the Public Meeting:

Motion 2014-116

Trustee Oswald moved and Trustee Sieve seconded to conclude executive session and return to the public meeting. Trustees Sieve and Oswald voted YES. Motion carried.

Adjourn Meeting

There being no further business to come before the Board, Trustee Oswald moved and Trustee Sieve seconded to adjourn. Trustees Sieve and Oswald voted YES. Motion carried.

Approved: _____, Fiscal Officer
_____, President
_____, Vice President
_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer