

The January 11, 2017 regular meeting of the Delhi Township Board of Trustees was called to order by the Board President Cheryl A. Sieve. Trustee William F. Oswald, Trustee Rose K. Stertz, Fiscal Officer James J. Luebbe, Law Director David C. Lane and Interim Administrator Gregory J. DeLong were present.

Open the Meeting:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with a moment of silence dedicated to John Schill, MD, member of the Delhi Township Volunteer Fire Department in the 1970's and graduate of the first paramedic training program in 1979 before going on to medical school; and Jim Wilson, a long-time member of the Delhi Citizens Police Association; and condolences to the Schill and Wilson families; which was followed by the Pledge of Allegiance.

Before passing the gavel Trustee Sieve thanked her fellow trustees and staff for a cooperative year.

Motions for Consideration:

Motion 2017-006

Trustee Oswald moved and Trustee Stertz seconded to appoint Trustee Roseanne M. Stertz as President of the Board of Trustees for 2017. Trustees Sieve, Oswald and Stertz voted YES. Motion carried.

Motion 2017-007

Trustee Oswald moved and Trustee Stertz seconded to appoint Trustee Cheryl A. Sieve as Vice President of the Board of Trustees for 2017. Trustees Sieve, Oswald and Stertz voted YES. Motion carried.

Motion 2017-008

Trustee Sieve moved and Trustee Oswald seconded to approve the minutes of the Board of Trustees meeting held on December 28, 2016 and dispense with the reading. Trustees Stertz, Sieve and Oswald voted YES. Motion carried.

Motion 2017-009

Trustee Sieve moved Trustee Oswald seconded to approve bills for payment. Trustees Stertz, Sieve and Oswald voted YES. Motion carried.

Motion 2017-010

Trustee Sieve moved and Trustee Oswald seconded to approve the payment of overtime for pay period ending January 3, 2017. Trustees Stertz, Sieve and Oswald voted YES. Motion carried.

Motion 2017-011

Trustee Sieve moved and Trustee Oswald seconded to approve the Fiscal Officer to complete the Ohio Division of Liquor Control form not requesting a hearing for the C1, C2 and D6 liquor license transfer from Marc E. & Teresa L. Christopfel (DBA Rapid Run Carry Out) to RRC5179 LLC (DBA Rapid Run Carry Out) at 5179 Rapid Run Road, Cincinnati, Ohio 45238. Trustees Stertz, Sieve and Oswald voted YES. Motion carried.

Motion 2017-012

Trustee Sieve moved and Trustee Oswald seconded to direct notice to abutting property owners by mail and publication of the second hearing on sidewalk assessments to be held on February 8, 2017 at 6:00 p.m. at the Delhi Administration Building. Trustees Stertz, Sieve and Oswald voted YES. Motion carried.

Motion 2017-013

Trustee Sieve moved and Trustee Stertz seconded to approve the voluntary resignation of Stephen N. Schmidt, Part-Time Firefighter/Paramedic in the Fire Department, effective January 7, 2017. Trustees Stertz, Sieve and Oswald voted YES. Motion carried.

Motion 2017-014

Trustee Sieve moved and Trustee Oswald seconded to accept the retirement notice of James M. Wergers, Police Sergeant in the Police Department, effective January 29, 2017. Trustees Stertz, Sieve and Oswald voted YES. Motion carried.

Motion 2017-015

Trustee Sieve moved and Trustee Oswald seconded to accept the retirement notice of Howard M. Whitson, Full-Time Service Worker in the Parks Department, effective February 28, 2017. Trustees Stertz, Sieve and Oswald voted YES. Motion carried.

Presentations:

1. *Police Chief Jim Howarth: Ohio Collaborative Police Advisory Board Certification* – Chief Howarth reported on the executive order directed by Gov. John Kasich that resulted in the creation of a permanent advisory board and establishment of statewide standards for use of force and officer hiring at all law enforcement agencies in Ohio.

He commented that the executive order was initiated by recommendations of Governor Kasich's Task Force on Community Police Relations of which was formed on the heels of four major incidents that occurred in 2014 from July – December which resulted in the deaths of Michael Brown, Ferguson, MO; Tamir Rice, Cleveland, OH; John Crawford at a Walmart in Beavercreek, Ohio, and Eric Garner in Staton Island, NYC.

He referenced the task force recommendations for the Use of Deadly Force and Police Hiring that have to be incorporated into the officer's policy handbook and incident forms for documentation purposes. He was pleased to report that the department is already practicing all of the standards contained in their policy manual.

He reviewed details of the standards and practices including incident reporting, how to conduct investigations, ongoing tactical training and daily training bulletin testing and a recruitment plan.

He reported that following a review of their current policy, the department received certification from the state of Ohio on December 16, and that as of January 5, 15 out of a total of 48 Hamilton County agencies achieved certification; out of 950 plus departments in the state of Ohio, 161 agencies have achieved certification.

He reported that reviews will be ongoing with next year focusing on community involvement standards and bodycam certifications.

He informed the board that the full presentation will be available for public view on the Township's website.

2. Fire Chief Doug Campbell: Public Safety Information Network (PSIN) to Ohio –

Chief Campbell reported that the PSIN messaging board technology provides integration of Active911 dispatch, including improvements to Active911 dispatch adding hydrant locations and Google 360 degree image of the structure that is being responded to, with various software programs used by the department for daily operations. The screen switches from Active911 dispatch mode to regular mode when applicable.

As this messaging board technology is expensive, Firefighter Aaron McKnight was assigned to researching the various suppliers and products available, including software connectivity to Hamilton County Communication's Center at a cost of \$30,000 - \$60,000, of which would have been more expensive and would not have been conducive to the department's communications needs. Preferring more enhanced communications, Firefighter McKnight recommended and designed the current PSIN product.

Chief Campbell reported that currently the first screen is installed at Fire Headquarters on Neeb Road, a 2nd screen is scheduled to go live at the Rapid Run station in the next couple of weeks, and a 3rd screen will be installed at the new Greenwell station when it is up and running.

In addition to being pleased with the product and improved communications, Chief Campbell was excited to report that the department is the first fire department in the state of Ohio to use this kind of technology.

With regard to dispatch information, Chief Campbell commented that the new digital boards bring improved dispatch information above and beyond what is provided on the tablets used in fire apparatus and cell phones.

Trustees' Correspondence:

1. Trustee Sieve congratulated the new Board President Rose Stertz.

2. Trustee Oswald congratulated Rose Stertz on her new appointment. He referenced a busy year with two trustees up for election.
3. Trustee Oswald acknowledged his family in attendance including his wife Ally, his son Robert and daughter Bella.

Report from the Fiscal Officer:

1. With regard to Township financial records, Fiscal Officer Luebbe reported that no significant transactions have occurred since the last meeting other than payroll.
2. The first meeting of the Financial Advisory Board will be on Tuesday, January 17, 2017 at 5:00 p.m. in the Board Room of the Administration Building. He commented that the agenda will be short to include the coordination of calendars and board appointments. In addition, he reported that the Township received notice of a voluntary separation from the board from Pete Feichtner who has served since 2012. He thanked Mr. Feichtner for his service and contributions over the years.

Public Hearings: n/a

Reports from Departments: n/a

Reading of the Resolutions:

Resolution 2017-001

Trustee Sieve introduced and moved the adoption of a resolution approving purchase order obligations incurred on behalf of the Township by the Township Administrator, authorizing payment of certain purchase order obligations, and dispensing with the second reading. Trustee Oswald seconded.

Trustee Sieve moved and Trustee Oswald seconded to dispense with the second reading. Trustees Stertz, Sieve and Oswald voted YES.

Trustees Stertz, Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2017-002

Trustee Sieve introduced and moved the adoption of a resolution requesting the County Auditor to make advance payments of taxes pursuant to R.C. 321.34 and dispensing with the second reading. Trustee Oswald seconded.

Mr. DeLong reported that the annual resolution requests advance payment of property taxes of which would normally be received twice a year.

Trustee Sieve moved and Trustee Oswald seconded to dispense with the second reading. Trustees Stertz, Sieve and Oswald voted YES.

Trustees Stertz, Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2017-003

Trustee Sieve introduced and moved the adoption of a resolution declaring intent to conduct an internet auction for the sale of unneeded, obsolete or unfit Township personal property effective until December 31, 2017 and dispensing with the second reading. Trustee Oswald seconded.

Mr. DeLong reported that this is an annual resolution to facilitate the sale of personal property with GovDeals.

Trustee Sieve moved and Trustee Oswald seconded to dispense with the second reading. Trustees Stertz, Sieve and Oswald voted YES.

Trustees Stertz, Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Citizen Comments: n/a

Announcement of Community Events:

1. Delhi Historical Society program: Fading Arts of Cincinnati on Monday, February 13 at 7:00 p.m. at the Delhi Park Lodge.
2. Delhi Branch Library program: Fun with Foam Create Your Own Doorknob Hanger on Tuesday, February 21st at 7:00 p.m. at the Delhi Branch Library.

Retire to Executive Session:

Motion 2017-016

Trustee Sieve moved and Trustee Oswald seconded to retire to executive session to consider the employment and compensation of public employees. Trustees Stertz, Sieve and Oswald voted YES. Motion carried.

Trustee Stertz reported that the board will conduct their next meeting on Wednesday, January 25th at 6:00 p.m.

Return to the Public Meeting:

Motion 2016-017

Trustee Sieve moved and Trustee Oswald seconded to conclude executive session and return to the public meeting. Trustees Stertz, Sieve and Oswald voted YES. Motion carried.

Motions for Consideration:

Motion 2017-018

Trustee Sieve moved and Trustee Oswald seconded to hire John Cameron III as Township Administrator with a start date of February 6, 2017 at an annual salary of \$108,500.00. Trustees Stertz, Sieve and Oswald voted YES. Motion carried.

Adjourn Meeting:

There being no further business to come before the Board, Trustee Sieve moved and Trustee Oswald seconded to adjourn. Trustees Stertz, Sieve and Oswald voted YES. Motion carried.

_____, Fiscal Officer

Approved: _____, President

_____, Vice President

_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer