

The February 22, 2017 regular meeting of the Delhi Township Board of Trustees was called to order by Vice President Cheryl A. Sieve. Trustee William F. Oswald Jr., Fiscal Officer James J. Luebbe, Law Director David C. Lane, Interim Administrator Gregory J. DeLong and Administrator Jack Cameron were present.

Open the Meeting:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with a moment of silence dedicated to our Veterans, both active and retired, as we stand with a very grateful community; which was followed by the Pledge of Allegiance.

Motions for Consideration:

Motion 2017-045

Trustee Oswald moved and Trustee Sieve seconded to approve the minutes of the Board of Trustees meeting held on February 8, 2017 and dispense with the reading. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2017-046

Trustee Oswald moved and Trustee Sieve seconded to approve bills for payment. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2017-047

Trustee Oswald moved and Trustee Sieve seconded to approve the payment of overtime for pay period ending February 14, 2017. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2017-048

Trustee Oswald moved and Trustee Sieve seconded to accept the retirement notice of David F. Stigler, Career Firefighter/Paramedic, and effective April 30, 2017. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2017-049

Trustee Oswald moved and Trustee Sieve seconded to approve the hiring of Stephen N. Schmidt as Career Firefighter/Paramedic in the Fire Department at the rate per the collective bargaining agreement with Local 3389, IAFF, effective on or after February 22, 2017. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2017-050

Trustee Oswald moved and Trustee Sieve seconded to approve the conditional offer of employment to Steven Dale Sommers as Police Officer for the Police Department contingent upon successful completion of background investigations, psychological testing and physical examination. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2017-051

Trustee Oswald moved and Trustee Sieve seconded to approve Jarred M. Smith as Park Facility Technician in the Parks Department at a pay rate of \$10.00 per hour effective February 23, 2017. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2017-052

Trustee Oswald moved and Trustee Sieve seconded to approve Nicklaus Overmyer as Student Intern (unpaid) in the Community Development Department reporting to Greg DeLong, as part of the Mount St. Joseph University Service Learning Program for the period of February 2017 through May 2017, working on various projects including but not limited to planning, zoning and economic development initiatives. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2017-053

Trustee Oswald moved and Trustee Sieve seconded authorizing the Police Chief to complete, execute and process documentation with the Organized Crime Drug Enforcement Task Force from time to time in order to obtain salary reimbursement for time spent by a Police Officer assigned to a federal case through participation in the Hamilton County Drug Abuse Reduction Task Force (DART) as authorized at Resolution 2016-191. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2017-054

Trustee Oswald moved and Trustee Sieve seconded authorizing a position summary for the Delhi Parks & Recreation Athletic Fields Internship as an unpaid internship from April through September at an average of 12-hours per week, not to exceed 500-hours annually. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2017-055

Trustee Oswald moved and Trustee Sieve seconded to authorize the Fiscal Officer to sign Liquor Control form not requesting a hearing for a new liquor permit for Delhi Pub Inc., DBA Blue Note Pub at 937 Devils Backbone Road in Delhi Township, Cincinnati, Ohio 45233. Trustees Sieve and Oswald voted YES. Motion carried.

Motion 2017-056

Trustee Oswald moved and Trustee Sieve seconded to remove the previously approved hiring requirement of a maximum scheduled 25-hours per week (Motion 2017-035) for Margaret M. Eichstadt as Part Time Human Resources Manager in the Administration Department. Trustees Sieve and Oswald voted YES. Motion carried.

Presentations:***Five Points Park Update – Josh Torbeck, Parks & Recreation Director:***

Mr. Torbeck reported on six options for the redevelopment of Five Points Park after the Fire Memorial is moved to its new location at the new Fire Station on Greenwell.

He referenced his recommendation for the locations new use to be a Fitness Park because of the following reasons: property is situated along the Go Vibrant route, the benefit of

promoting health and wellness for employees as well as residents, and the fact that it would be a great tool for future programming efforts.

He reported that the quote includes the cost of the equipment, installation, and freight and surfacing which will be completed in-house by the Public Works Department.

He asked the board for their feedback on the options presented and his recommendation, stating that he would move forward with a proposal on funding options (such as a matching grant or fundraising) after the use is determined.

In response to Trustee Sieve's question what are our options in the interim for the site after the memorial is moved to its new location based on the mid-April project date, Mr. Torbeck reported that the options would be to pave it or seed it. Based on his recommendation to development the site as a Fitness Park, he informed the board that his preference would be to pave it and install the equipment at a later time.

Trustee Sieve reported that Chief Campbell and Pete Pritchard have reached out to current and prior fire personnel who were involved in the construction of the memorial and have received approval on moving it. She added that moving the memorial is justifiable because the perception is that it would have a stronger visual effect with it being located at the new fire station.

Trustee Oswald suggested seeding in the interim as the board will need some time to make a decision on the site's use. He referenced funding of the project which is not available in the budget and the likelihood that a grant award if it could be provided would influence their decision on its use. He recommended applying for several grants at this time to see what's available.

A discussion took place regarding grant opportunities and the application process.

Trustee Sieve expressed her lack of interest in a playground or Dog Park due to safety issues as the park is surrounded by traffic on all three sides. Her preference would be to put down seed or sod in the interim until they decide on the use.

Administrator Cameron asked the board if they could provide some direction on their preference on the options that were presented. He referenced discussions with the Park Director of which they both agreed that a Fitness Park would be the best fit. He commented that narrowing the options down would be helpful when looking for funding options and applying for grants.

Trustee Sieve expressed her preference at this time to be a Fitness Park because it would tie into the Go Vibrant program nicely and would be a safer use based on the age of the users, until they are presented with more details to make an informed decision.

Trustee Oswald reviewed the list of options communicating that a Dog Park or Fitness Park would be most ideal.

Mr. Torbeck referenced Delhi Park as being a better option for a dog park.

Administrator Cameron thanked the trustees for their input, informing them that they would work on a proposal, including a short-term solution for the property, and would report back to them in the near future.

Trustees' Correspondence:

Trustee Sieve thanked the community for supporting a recent fundraiser for a retired Delhi police officer Darryl Haussler who is fighting Scleroderma, as we continue to keep him in our thoughts and prayers.

Report from the Fiscal Officer: n/a

Public Hearings: n/a

Reports from Departments:

Administrator Cameron reported on the hiring process for the open positions in the Administration office, having received and reviewed eight applications for the HR position and ten for the accounting position. He informed the board that he and Mrs. Eichstadt would be interviewing 2 of the applicants for the Human Resource Manager position and 3 for the Fiscal Officer/Accounting & Budget Manager position, with expectations to schedule interviews with the top candidates with the board at their next meeting.

Reading of the Resolutions:

Resolution 2017-032

Trustee Oswald introduced and moved the adoption of a resolution approving purchase order obligations incurred on behalf of the Township by the Township Administrator, authorizing payment of certain purchase order obligations, and dispensing with the second reading. Trustee Sieve seconded.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2017-033

Trustee Oswald introduced and moved the adoption of a resolution making appropriations for expenses in various funds, and dispensing with the second reading. Trustee Sieve seconded.

Mr. Cameron reported that the appropriation in Fire, Building & Additions, is to cover additional expenses in the amount of \$2,000.00 for Geotechnical testing at the new fire station construction project to be performed by Thelen Associates, original estimate of \$21,900.00 and final cost of \$23,900.00.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2017-034

Trustee Oswald introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 590 Greenwell Avenue, and dispensing with the second reading. Trustee Sieve seconded.

Community Development Director Greg DeLong reported that the violation was confirmed during inspection of the property, the order letter was not responded to and the follow up inspection today confirmed noncompliance. He informed the board that this is a repeat offender and the property was vacant.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Resolution 2017-035

Trustee Oswald introduced and moved the adoption of a resolution declaring nuisance for accumulated debris, providing for the removal of junk motor vehicles at 5174 Rapid Run Road, and dispensing with the second reading. Trustee Sieve seconded.

Mr. DeLong reported that the violation was confirmed during inspection of the property, the order letter was not responded to and the follow up inspection today confirmed non-compliance. He informed the board that this is a repeat offender and the property was vacant.

Trustee Oswald moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Oswald voted YES.

Trustees Sieve and Oswald voted YES during roll call to adopt the resolution. Resolution adopted.

Citizen Comments:

Carmen Henderson with the Laborers' District Council of Ohio addressed the board on their statewide construction union located in Columbus, Ohio, of which some of their members live and work in Hamilton County and Delhi Township. She reported that her visit was to share information about their union and laborers who are trained and drug free and work in this area on various construction sites, roads and buildings. She referenced some of their

contractors who work in this area: Ford Development, WG Stang Inc., John R Jurgensen Company, and Barrett Paving Materials Inc.

Announcement of Community Events:

1. Delhi Township Veterans Wendy’s Fundraiser on Tuesday, February 28, 2017 from 5:00 p.m. – 8:00 p.m.
2. Delhi Township Fire Department 12th annual Bowling Party & Benefit on Sunday, March 5, 2017 at Western Bowl.
3. Delhi Branch Library program: Cubelet Robot Blocks on Tuesday, March 7, 2017 at 7:00 p.m.
4. Community Emergency Response Team (CERT) FEMA based training on March 11 – 12 & March 18 – 19 at Delhi Fire Headquarters.
5. Delhi Historical Society program: The History, Development, and Use of Essential Tools From 1,000,000 BC to the Early 1900’s on Monday, Marcy 13, 2017 at the Delhi Park Lodge.
6. Delhi Township Veterans Association: Membership Meeting on Tuesday, March 14, 2017 at 7:30 p.m. at the Delhi Senior Community Center.

Adjourn Meeting:

There being no further business to come before the Board, Trustee Oswald moved and Trustee Sieve seconded to adjourn. Trustees Sieve and Oswald voted YES. Motion carried.

_____, Fiscal Officer

Approved: _____, President

_____, Vice President

_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer