

The January 30, 2018 regular meeting of the Delhi Township Board of Trustees was called to order by President Rose K. Stertz. Trustee Cheryl A. Sieve, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Law Director David C. Lane and Administrator Jack Cameron were present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence in memory of Janet Youngman, mother of Jaime Schneider, Officer Manager in the Fire Department. Condolences to Jaime and her family from the Board.

APPROVAL OF MINUTES: (January 10, 2017)

Motion 2018-015

Trustee Sieve moved and Trustee Davis seconded to approve the minutes from the Board of Trustees meeting held on January 10, 2018 and dispense with the reading. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

APPROVAL OF BILLS:

Motion 2018-016

Trustee Sieve moved and Trustee Davis seconded to approve bills for payment. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

APPROVE PAYMENT OF OVERTIME: (Period ending 1/16/18)

Motion 2018-017

Trustee Sieve moved and Trustee Davis seconded to approve the payment of overtime for pay period ending January 16, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER: Jim Luebbe

1. Resolution 2018-008 – Approve Purchase Orders

Trustee Sieve introduced and moved the adoption of a resolution approving purchase order obligations incurred on behalf of the Township by the Township Administrator, authorizing payment of certain purchase order obligations, and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Significant Transactions - Fiscal Officer Luebbe reported on the following transactions:

Payroll transactions: \$269,000 on Jan 11th and \$256,000 on January 25th;

Ohio Police and Fire Pension Fund payment of \$55,000 on January 16th; and \$102,000 payment to OPERS on January 16th.

Trustee Stertz congratulated Police Officer Brian Weldele on receiving an award from the Hamilton County Police Association Honor Guard. She thanked him for his service and dedication to the residents of Delhi.

TRUSTEES' CORRESPONDENCE:

Trustee Stertz made reference to a change to their regular meeting schedule, meeting this evening instead of tomorrow, January 31st. She thanked everyone for accommodating the change as she will be leaving tomorrow for Columbus to attend the Ohio Township Association Winter Conference with Trustee Sieve, Fiscal Officer Luebbe and Administrator Cameron. She reported that they will also be attending the Ohio Senate session where they will be recognizing the 90th anniversary of the Ohio Township Association.

ADMINISTRATION: No Agenda Items.

PARKS & RECREATION: No Agenda Items.

COMMUNITY DEVELOPMENT: Director Greg DeLong

1. **Resolution 2018-009**

Trustee Sieve introduced and moved the adoption of a resolution providing for the removal of a junk motor vehicle at 753 Lullaby Court and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong made reference to a modification to Ohio law in 2015 with regard to the removal of junk motor vehicles from private properties, and subsequent update to the Township's rules and procedures approved by Resolution 2017-304. He stated that with the new procedures in place, he would be moving forward with several resolutions in upcoming weeks, to provide for the removal of several junk motor vehicles.

He also informed the Board that at their last meeting they approved a resolution declaring this same property for an excessive debris violation.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

PUBLIC WORKS: Director Ron Ripperger

1. Resolution 2018-010

Trustee Sieve introduced and moved the adoption of a resolution authorizing and directing the Hamilton County Auditor to remove Delhi Township Sidewalk Assessment from the record of 4304 Fairdale Court and dispensing with the second reading. Trustee Davis seconded.

Mr. Ripperger reported that this is the first clerical error since the Sidewalk Program began in 2010, involving an error in recording the parcel number. He informed the Board that he made contact with the resident who was very understanding.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Motion 2018-018 – Resignation Recommendation

Trustee Sieve moved and Trustee Davis seconded to accept the resignation of full-time Public Works Special Projects Supervisor Douglas Robson effective January 12, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

POLICE DEPARTMENT: No Agenda Items.

FIRE DEPARTMENT:

1. Motion 2018-019 – Resignation Recommendation

Trustee Sieve moved and Trustee Davis seconded to accept the resignation of part-time Firefighter/Paramedic Michael Branigan effective February 2, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Administrator Cameron made reference to a water rescue incident involving Fire Chief Doug Campbell and two other firefighters. While they were waterfowl hunting on the Miami River, their boat got hung up on some tree branches and they had to call 911 for help.

Chief Campbell commented that he was impressed with Western Hamilton County and the several departments who responded to his call for assistance.

CITIZEN COMMENTS: N/A

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. Third Annual Mount Madness on Saturday, February 3, 2018 from 11:00 a.m. – 5:00 p.m.
2. DCPA & DPHA Mardi Gras Dinner Dance on Saturday, February 10th from 7:00 p.m. – 11:00 p.m. at The Meadows.
3. Sixth Annual Sweethearts Dance at Delhi Park Lodge on Sunday, February 11th from 2:00 p.m. – 5:00 p.m.
4. Delhi Historical Society program: Alternative Medicine: Medicinal Plants and Minerals Past, Present, and Future – 3,000 BC to Tomorrow, on Monday, February 12th from 7:00 p.m. – 8:00 p.m. at the Delhi Park Lodge.
5. Delhi Branch Library program: A Historical Discussion with a Tuskegee Airman Mr. Les Edwards on Monday, February 12, 2018 from 6:30 p.m. – 7:30 p.m. at the Delhi Branch Library.
6. Delhi Branch Library program: Black Citizens Who Made a Difference in 19th Century Cincinnati on Thursday, February 22, 2018 from 7:00 p.m. – 8:00 p.m. at the Delhi Branch Library.
7. Delhi Parks & Recreation Department: Sample Beer from Around the World in 80 Minutes, on Friday, February 23, 2018 from 7:00 p.m. – 8:30 p.m. at the Delhi Park Lodge.

Park Director Josh Torbeck reported that the Parks & Recreation Department will be hosting a beer tasting event on Friday, February 23rd at the Delhi Park Lodge. The cost is \$15 per person and includes 8 craft beers from around the world, souvenir tasting glass, trivia and snacks.

Trustee Stertz thanked Mr. Torbeck for planning the event for the community.

EXECUTIVE SESSION:

Motion 2018-020

Trustee Sieve moved and Trustee Davis seconded to retire to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees and officials. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Trustee Stertz reported that their next regular meeting is scheduled on Wednesday, February 14th at 6:00 p.m.

RETURN TO PUBLIC MEETING:

Motion 2018-021

Trustee Sieve moved and Trustee Davis seconded to conclude Executive Session and return to the public meeting. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

RESOLUTION FOR CONSIDERATION:

Resolution 2018-011

Trustee Sieve introduced and moved the adoption of a resolution entering into employment agreement with John A. Cameron, III as Township Administrator and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

ADJOURN MEETING:

There being no further business to come before the Board, Trustee Sieve moved and Trustee Davis seconded to adjourn. Trustees Stertz, Sieve and Davis voted YES.

_____ , Fiscal Officer

Approved: _____ , President

_____ , Vice President

_____ , Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer