

The March 14, 2018 regular meeting of the Delhi Township Board of Trustees was called to order by President Rose K. Stertz. Trustee Cheryl A. Sieve, Fiscal Officer James J. Luebbe, Administrator Jack Cameron and Law Director David C. Lane were present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence for Edward “Ace” Ammenn who passed away on February 27th. Ace was a highly respected police officer who served in many positions with the Cincinnati and Boone County Police Departments. He is survived by his wife Constance, three children Kim, Karen and Michael, and seven grandchildren. The Board and Township send their condolences to his family and friends.

APPROVAL OF MINUTES:

Motion 2018-048

Trustee Sieve moved and Trustee Stertz seconded to approve the minutes from the Board of Trustees meeting held on February 28, 2018 and to dispense with the reading. Trustees Stertz and Sieve voted YES. Motion carried.

APPROVAL OF BILLS:

Motion 2018-049

Trustee Sieve moved and Trustee Stertz seconded to approve bills for payment. Trustees Stertz and Sieve voted YES. Motion carried.

APPROVAL OF PAYMENT OF OVERTIME: (period ending 2/27/18)

Motion 2018-050

Trustee Sieve moved and Trustee Stertz seconded to approve the payment of overtime for pay period ending February 27, 2018. Trustees Stertz and Sieve voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER:

1. Opening of Bids – Delhi Township Street Rehabilitation and Repair Project 2018-A:

Mr. Luebbe opened and read the bids that were submitted:

Prus Construction Company	\$773,610.04
Adleta Inc.	\$784,027.81
Barrett Paving	\$820,483.48

2. Resolution 2018-031 – Approve Purchase Orders

Trustee Sieve introduced and moved the adoption of a resolution approving purchase order obligations incurred on behalf of the Township by the Township Administrator, authorizing payment of certain purchase order obligations and dispensing with the second reading. Trustee Stertz seconded.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

3. Resolution 2018-032 – Appropriation and Revenue Amendment

Trustee Sieve introduced and moved the adoption of a resolution budgeting revenues, amending appropriations for expenses and dispensing with the second reading. Trustee Stertz seconded.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

4. Significant Transactions: Fiscal Officer Luebbe reported on the following:

Disbursements: Payroll on March 8 in the amount of \$262,000;

Receipts: Advanced payment of Real Estate Taxes on March 7 in the amount of \$937,000.

TRUSTEES' CORRESPONDENCE:

Trustee Sieve complimented the Delhi Police Department on the Active Shooter Training offered as part of the Delhi Citizens Police Academy. She reported that the training was also offered to parents of the Oak Hills Local School District of which several attended. She stated that it was very interesting and that the Police Chief was considering offering to the public again.

ADMINISTRATION: Administrator Jack Cameron

Resolution 2018-033

Trustee Sieve introduced and moved the adoption of a resolution entering into a five year lease agreement with Pitney Bowes through its dealer for a postage meter mailing machine system and related equipment and dispensing with the second reading. Trustee Stertz seconded.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

PARKS AND RECREATION: Director Josh Torbeck

1. Resolution 2018-034

Trustee Sieve introduced and moved the adoption of a resolution entering into an agreement with Oak Hills Youth Athletics, Inc. (OHYA) to allow OHYA to paint and prepare the athletic field for 5 scheduled lacrosse games at Delhi Park, conduct other permitted activities,

authorizing the Parks and Recreation Director to execute the agreement and dispensing with the second reading. Trustee Stertz seconded.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

2. Motion 2018-051 – Hiring Recommendation

Trustee Sieve moved and Trustee Stertz seconded to approve the hiring of Elizabeth A. Roedersheimer as Seasonal Parks & Recreation Worker in the Parks & Recreation Department at a pay rate of \$10.71 per hour effective March 19, 2018. Trustees Stertz and Sieve voted YES. Motion carried.

3. Motion 2018-052 – Hiring Recommendation

Trustee Sieve moved and Trustee Stertz seconded to approve the hiring of Zachary Simpson as Seasonal Parks & Recreation Worker in the Parks & Recreation Department at a pay rate of \$9.00 per hour effective March 19, 2018. Trustees Stertz and Sieve voted YES. Motion carried.

FIRE DEPARTMENT: No Agenda Items.

PUBLIC WORKS: Director Ron Ripperger

1. Motion 2018-053 – Hiring Recommendation

Trustee Sieve moved and Trustee Stertz seconded to approve the hiring of Bradley Padur as Full-Time Service Worker per the collective bargaining agreement with the Delhi Township Road Department Employees Association effective March 29, 2018 contingent on successful completion of voice stress analyzer, background check, drug screen, and physical. Trustees Stertz and Sieve voted YES. Motion carried.

2. Motion 2018-054 – Hiring Recommendation

Trustee Sieve moved and Trustee Stertz seconded to approve the hiring of Johnathan Henson as Full-Time Service Worker per the collective bargaining agreement with the Delhi Road Department Employees Association effective March 29, 2018 contingent on successful completion of voice stress analyzer, background check, drug screen, and physical. Trustees Stertz and Sieve voted YES. Motion carried.

Mr. Ripperger reported that he worked with the HR Manager and Administrator throughout the hiring process and is happy to report that the road crew is now at a full compliment.

POLICE DEPARTMENT: Chief Howarth

1. Resolution 2018-035

Trustee Sieve introduced and moved the adoption of a resolution authorizing the purchase of new service weapons for the Police Department, declaring certain weapons unfit for public use and authorizing the trade in thereof to the vendor with the trade in value credited against the purchase price and dispensing with the second reading. Trustee Stertz seconded.

Chief Howarth reported that this is the department's firearms replacement which includes a trade in and upgrade of their existing weapons that they have used for 14 years.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

COMMUNITY DEVELOPMENT: Director Greg DeLong

1. Resolution 2018-036

Trustee Sieve introduced and moved the adoption of a resolution certifying violation abatement expenses at 753 Lullaby Court to the County Auditor for assessment and dispensing with the second reading. Trustee Stertz seconded.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2018-037

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 4693 Mayhew Avenue and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong reported that the violation, consisting of debris stored on the east side of the property, was confirmed to be in the same condition during a follow up inspection this morning.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

CITIZEN COMMENTS:

Ginny Burke, resident whose property is adjacent to the Recycling Program at the Senior Center parking lot on Neeb Road, informed the Board that people continue to abuse the program by dropping off household items in the dumpsters.

Administrator Cameron reported that the Township has been working on better recycling practices and procedures that will add enforcement authority for violations. In addition, we are considering ways to communicate with the public on how to properly break down boxes and improve monitoring of the site to ensure that it is only used by Delhi residents. He stated that the document should be available in the next two months for review by the Board.

Ms. Burke offered to volunteer her time as a monitor to make sure that the program is used by Delhi residents.

Trustee Sieve reported that we are also working on adding a second clean-up day in the fall.

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. The Delhi Business Association Easter Egg Hunt is scheduled on Saturday, March 24, 2018 at 10:00 at the Delhi Park Lodge.
2. The Delhi Historical Society & Sayler Park Historical Society present: The History of the Kenyon-Barr Neighborhood on Monday, April 9, 2018 at 7:00 p.m. at the Delhi Park Lodge.
3. The Delhi Township Veterans Association General Meeting will be on Tuesday, April 10, 2018 at 7:30 p.m. at the Delhi Senior Community Center.
4. Community Electronics Recycling Day is scheduled on Saturday, April 14, 2018 from 10:00 a.m. – 2:00 p.m. at Oak Hills High School.
5. Delhi Parks & Recreation Delhi Community Yard Sale scheduled on Saturday, April 21, 2018 from 8:30 a.m. – 1:30 p.m. at the Delhi Senior Community Center.
6. Delhi Spring Craft & Vendor Show on Saturday, May 12, 2018 from 9:00 a.m. – 2:00 p.m. at the Delhi Senior Community Center.

ADJOURN MEETING:

There being no further business to come before the Board, Trustee Sieve moved and Trustee Stertz seconded to adjourn. Trustees Stertz and Sieve voted YES.

The Board of Trustees will conduct their next regular meeting on Wednesday, March 28th at 6:00 p.m.

_____, Fiscal Officer

Approved: _____, President

_____, Vice President

_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer