

The April 11, 2018 regular meeting of the Delhi Township Board of Trustees was called to order by President Rose K. Stertz. Trustee Cheryl A. Sieve, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron and Law Director David C. Lane were present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence, in memory of Jeannette Newman Bryson. Jeannette was a friend of the Board through her employment at Mount St. Joseph University where she was employed for 31 years. She is survived by her husband David, and twin sons, Jakob and Conner. Funeral services will be held this weekend. Rest in please dear friend!

APPROVAL OF MINUTES:

Motion 2018-063

Trustee Sieve moved and Trustee Davis seconded to approve the minutes from the Board of Trustees meeting held on March 28, 2018 and to dispense with the reading. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

APPROVAL OF BILLS:

Motion 2018-064

Trustee Sieve moved and Trustee Davis seconded to approve bills for payment. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

APPROVAL OF PAYMENT OF OVERTIME: (Period ending 3/27/2018)

Motion 2018-065

Trustee Sieve moved and Trustee Davis seconded to approve the payment of overtime for pay period ending March 27, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER:

1. Resolution 2018-050 – Approve Purchase Orders

Trustee Sieve introduced and moved the adoption of a resolution approving purchase order obligations incurred on behalf of the Township by the Township Administrator, authorizing payment of certain purchase order obligations and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2018-051 – Supplemental Appropriation

Trustee Sieve introduced and moved the adoption of a resolution amending appropriations for expenses and dispensing with the second reading. Trustee Davis seconded.

Mr. Cameron reported that the additional appropriation is for additional 2017 election expenses in the amount of \$7,000.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

3. Significant Transactions – Mr. Luebbe reported on the following:

Receipts: Real Estate Tax Advancement in the amount of \$584,000.

Disbursements: check in the amount of \$25,000 made payable to Hamilton County for quarterly dispatch fees, check in the amount of \$25,000 made payable to Northgate Ford for a 2018 Ford Taurus for the Police Department, Payroll processing on April 5 in the amount of \$260,000.

TRUSTEES' CORRESPONDENCE:

- Trustee Sieve thanked the community members who made it out to support the Katie Luchsinger Memorial Event at Aston Oaks on Saturday, April 7th. She recognized Bob Luchsinger as being a tremendous supporter of both the Fire and Police departments.
- Trustee Davis recognized the passing of Sylvia "Christine" LaScalea, wife of the late Nicholas J. LaScalea who served as Trustee for many years. Our thoughts and prayers go out to the LaScalea family.

SPECIAL PRESENTATIONS:

1. *The Public Library of Cincinnati and Hamilton County Levy Information: Delhi Branch Senior Manager Kathy Bach:*

Ms. Bach reported that she has been the senior manager of the Delhi branch for one year, and has been in the public library system for twenty-five years.

She reported that the Public Library of Cincinnati and Hamilton County has found the need to make a request for an additional tax to provide funds for operating expenses and capital improvements at a rate of one mill for each one dollar of valuation for ten years. The additional tax dollars would cost the homeowner less than \$3 a month for every \$100,000 of the property's value.

She reported on the Delhi branches 2017 statistics as compared to others in the library system: It is the 7th most visited branch in the system with over 168,000 visitors, ranked 8th with regard to the highest volume having checked out 467,000 items; it is ranked

1st in overall program use. In addition, 22,000 people attended the 620 programs or events that were offered, and its customers logged over 34,000 computer sessions.

She reported that the library system, consisting of 41 branches, has been recognized as the 2nd busiest library system in the nation, behind New York Public, and has received many national, state and local awards, including the Certificate of Achievement with Distinction from the State Auditor, which confirms fiscal responsibility with taxpayer dollars.

She reported that Hamilton County receives the lowest local funding of any major library system in the State of Ohio, which has been cut by 26% since the year 2000 while circulation has increased by 60%, and they have not increased their budget in nearly 20 years. Being one of the oldest systems in the County, the replacement and renovation of library facilities is now a critical need.

She reported that the Delhi branch is celebrating its 50th anniversary! She made reference to the facility's usage and last renovation twenty years ago, since that time, an estimated 5,000,000 people have visited the branch, roughly 1,000,000 people have used their computers, and 1,000,000 or more have sat in their chairs and at their tables to study. They are currently in the process of putting on a new roof and additional needs include: sidewalk repair, electrical upgrades, and replacement of furniture and carpeting. The additional levy dollars would allow them to take care of their current needs.

Trustee Stertz made reference to the upcoming Primary Election on May 8th.

2. Greater Cincinnati Energy Alliance Energy Efficiency Programs: Mr. Kevin Tolan, Product Development Manager:

Also attending was one of Mr. Tolan's associates Skylar Miller, and CEO and President Jerry Schmitz.

Mr. Tolan reported that the Greater Cincinnati Energy Alliance's (GCEA) mission is to facilitate energy efficiency and renewable energy investments in both residential and commercial sectors. He referenced funding opportunities that are available to local governments through OKI to create a Community Energy Plan at no cost to the participating local communities.

He referenced the "Get Efficient" and "CincySolarized" programs that would assist homeowners with the identification, evaluation and financing of making energy efficiency and solar improvements to their homes. Interested residents would be able access the free online assessments, and will also have access to a network of trusted contractors and lenders in the marketplace, directed and managed by GCEA throughout any contract period.

He referenced the Memorandum of Understanding that would need to be approved to move forward with the programming for the community.

In response to Trustee Davis' question why should someone use the Get Efficient and CincySolarized programs, Mr. Tolan reported that the online assessment tool is a quick and easy way for the residents to identify the cost savings advantages of making energy efficiency and renewable energy improvements to their homes.

In response to Trustee Davis' question regarding accessibility to the upgraded equipment on your cell phone, Mr. Tolan responded that most contractors would be able to include that as an option.

In response to Trustee Stertz' question regarding GCEA's role in the process, Mr. Tolan reported that they would oversee the programs for the participating local government office and are available to provide assistance to the residents who have completed their energy assessments and have entered into contract with participating contractors.

To clarify, Trustee Stertz wanted to make sure that it was understood that the Greater Cincinnati Energy Alliance is not Energy Alliances, who is the Township's energy consultant for the natural gas and electricity aggregation programs.

Trustee Stertz added that while the GCEA will oversee the programs, the Township's obligation would be to help promote them through our communications channels.

Trustee Sieve stated her overall conception is that there is a good percentage of residents who are interested in finding green technology options. With the Township entering into a memorandum of understanding means that we have vetted them and their product as being a good source for the residents to use to become educated on energy efficiency and solar options for their homes.

Trustee Sieve added that it should be clearly understood that this program is optional and available to residents who would be interested in learning more about energy efficiency options for their homes.

ADMINISTRATION:

1. Resolution 2018-052

Trustee Sieve introduced and moved the adoption of a resolution authorizing the Township Administrator to sign a Memorandum of Understanding with the Greater Cincinnati Energy Alliance for a joint marketing initiative to promote energy efficiency improvements and solar power installations for residential households, and dispensing with the second reading. Trustee Davis seconded.

Mr. Cameron reported that he and Mr. DeLong did go through the assessment piece of the CincySolarized program and that it met their approval of being a useful, valuable tool to make available to the residents.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2018-053

Trustee Sieve introduced and moved the adoption of a resolution declaring certain items of personal property unfit for the use acquired, that the items have no value, authorizing disposal or salvage thereof and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

3. Resolution 2018-054

Trustee Sieve introduced and moved the adoption of a resolution declaring certain property no longer needed for public use, obsolete and unfit for the use acquired, authorizing sale by internet auction, and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

4. Resolution 2018-055

Trustee Sieve introduced and moved the adoption of a resolution establishing policy for the use of the recycling dumpsters, authorizing the Township Administrator to implement the policies and dispensing with the second reading. Trustee Davis seconded.

Mr. Cameron reported on the ongoing misuse of the recycling program of which he finds to be unacceptable, recommendations to correct the behavior and an action plan to follow through with enforcement.

Usage, including residential: In 2006, its first year, 923 tons were recycled and we received \$20,000 in grant funding, compared to 2017 with 707 tons and \$20,000 in grant funding. The residential use, a mix of 50% Rumpke and 50% Best Way, with Rumpke being the only vendor who offers curbside residential recycling.

He identified the issues that have become problematic as a result of the recycling not being broken down properly: the lids are not closing properly which results in litter being scattered

throughout the site and the adjacent property, and the additional expense of the man hours needed to clean up the debris.

He reported on the results of a 20 hour surveillance recently performed at the recycling site by the Citizens on Patrol which concluded that 86% of the users were residents and 14% were non-residents, with a total of 229 vehicles visiting the site.

He reviewed the list of options that were considered:

- Group bidding – is not the best option because our service is split between 2 vendors.
- Removing the dumpsters – the last resort.
- Adding dumpsters.
- Changing the dumpster configuration – not an option.
- Switch to a different size/style dumpster – 8 yard container with sliding doors on the side.
- Incorporate 'cardboard only' containers.
- Add a recycling component to our residential customers – not an option due to the low percentage of customers with Rumpke.

He reiterated the expectation of the Board that they want to continue to promote the program at no cost to the residents while making some changes that would allow us to better contain the cost and have some measure of control over it.

He recommended the adoption of the following rules to include with the definition of the approved recyclable materials:

- Lids must remain closed.
- Boxes must be broken down.
- Established hours of operations.
- Communicate the expectations with new signage and stickers for the dumpsters that would promote the appropriate recycling materials.
- Set targeted days to check ID's.
- Continue to reinforce that this is a privilege, not a right.

He recommended 3 locations to install the new signage and plans for checkpoint days.

He referred to the enforcement component, prosecution by the County Prosecutor, as being key to changing the current behavior.

Additional changes/upgrades being recommended include: Checking ID's, installing a new camera to identify license plates, additional lighting, and increased patrol.

He informed the Board that during the last few collections someone has been at the site at the time of collections to immediately clean up any debris, which has helped.

Ongoing he recommended that they should continue to monitor and conduct periodic reviews of the program to ensure that the behavior is changing, suggesting that they consider adding containers if the program is used responsibly.

Trustee Davis commented that the same problems have been going on since the program started in 2006. He stated his concerns about adding more dumpsters, involving the County Prosecutor, and adding police patrol. He is glad to hear that we will be continuing the conversation while we move forward with the recommended changes to see if there will be any improvement in the behavior.

Trustee Sieve made reference to the major difference in this review compared to past reviews being the addition of the agreement with the County Prosecutor, the key component to making the rules enforceable. She stated that she is sad to see it get to this point, but agrees that moving forward with the enforcement piece is necessary to correct the behavior. She added that the only other option would be to remove the dumpsters.

Mr. Cameron agreed that the big difference with this review is the agreement with the County Prosecutor.

Trustee Stertz predicted that the behavior would change pretty quickly after the word gets out about the first resident who gets cited for a violation. She thanked everyone involved in the review process.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

PARKS AND RECREATION: Director Josh Torbeck

1. Motion 2018-066 – Salary Increase Recommendation

Trustee Sieve moved and Trustee Davis seconded to adjust the hourly rate of Mary C. Anneken, Special Event and Program Coordinator, to \$13.91 per hour effective April 11, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

2. Motion 2018-067 – Hiring Recommendation

Trustee Sieve moved and Trustee Davis seconded to approve the hiring of Lydia M. Brigham as Seasonal Parks & Recreation Worker in the Parks & Recreation Department at a pay rate of \$9.00 per hour effective April 16, 2018 upon the successful completion of the drug testing and background check. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

3. Motion 2018-068 – Clearview Lake Fishing Recommendation

Trustee Sieve moved and Trustee Davis seconded to approve and allow open fishing at Clearview Lake in Delhi Park on Fridays starting in May and ending in October from 7am to dusk and as amended from time to time as needed per the Parks & Recreation Director's discretion. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Mr. Torbeck reported that the open fishing program is available to Delhi residents only in designated areas. He commented that he will continue to offer the open fishing program every year as long as the users continue to be respectful of others and clean up after themselves.

FIRE DEPARTMENT: No Agenda items.

PUBLIC WORKS: No Agenda Items.

POLICE DEPARTMENT: No Agenda Items.

COMMUNITY DEVELOPMENT: Administrator Cameron

1. Motion 2018-069 – Community Energy Plan Application Recommendation

Trustee Sieve moved and Trustee Davis seconded to approve the filing of an application by the Community Development Director with the Ohio Kentucky Indiana Regional Council of Governments for consideration in their Community Energy Plan process. Trustee Stertz, Sieve and Davis voted YES. Motion carried.

Mr. Cameron reported that the grant application is an opportunity that would allow us to move forward with an energy audit of our facilities and the community as a whole.

2. Resolution 2018-056

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 5368 Plover Lane and dispensing with the second reading. Trustee Davis seconded.

Mr. Cameron reported that the follow up inspection confirmed that the violation as stated is in the same condition.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

3. Resolution 2018-057

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 445 Leath Avenue and dispensing with the second reading. Trustee Davis seconded.

Mr. Cameron reported that the follow up inspection confirmed that the violation as stated is in the same condition.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

CITIZEN COMMENTS: N/A

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. Community Electronics Recycling Day sponsored by MSJ Environmental Action Committee and Oak Hills on Saturday, April 14, 2018 at Oak Hills High School from 10:00 a.m. – 2:00 p.m.
2. “Help Save the Bees!” lecture hosted by the Delhi Parks & Recreation Department on Tuesday, April 17, 2018 at Glen Carder Lodge at 6:30 p.m.
3. Delhi Community Yard Sale hosted by the Delhi Parks & Recreation Department on Saturday, April 21, 2018 at the Delhi Senior Community Center from 8:30 a.m. – 1:30 p.m.
4. Falls Prevention Conversation for Caregivers provided by the Delhi Fire Department on Monday, April 24, 2018 at Fire Headquarters from 7:30 a.m. – 8:30 p.m.
5. Coffee with the Chiefs at Frisch’s Delhi on Thursday, April 26, 2018 from 6:30 a.m. – 9:00 a.m.
6. Community Shred Day hosted by the Delhi Business Association on Saturday, May 5, 2018 at C.O. Harrison School from 9:00 a.m. – 12:00 p.m.
7. Clean-Up Delhi Day hosted by the Delhi Parks & Recreation Department on Saturday, May 5, 2018 from 9:00 a.m. – 1:00 p.m. at the Delhi Senior Community Center.
8. Delhi Spring Craft & Vendor Show hosted by the Delhi Parks & Recreation Department at the Delhi Senior Community Center from 9:00 a.m. – 2:00 p.m.

The Board of Trustees will conduct their next regular meeting on Wednesday, April 25th at 6:00 p.m.

ADJOURN MEETING:

There being no further business to come before the Board, Trustee Sieve moved and Trustee Davis seconded to adjourn. Trustees Stertz, Sieve and Davis voted YES.

Approved: _____, Fiscal Officer
_____, President
_____, Vice President
_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer