

The April 25, 2018 regular meeting of the Delhi Township Board of Trustees was called to order by President Rose K. Stertz. Trustee Cheryl A. Sieve, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron and Law Director David C. Lane were present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence in honor of all of the veterans who have served, and for those who are currently serving on active duty.

APPROVAL OF MINUTES:

Motion 2018-070

Trustee Sieve moved and Trustee Davis seconded to approve the minutes from the Board of Trustees meeting held on April 11, 2018 and dispense with the reading. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

APPROVAL OF BILLS:

Motion 2018-071

Trustee Sieve moved and Trustee Davis seconded to approve bills for payment. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

APPROVAL OF PAYMENT OF OVERTIME: (Period ending 4/10/18)

Motion 2018-072

Trustee Sieve moved and Trustee Davis seconded to approve the payment of overtime for pay period ending April 10, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER: James Luebbe

1. Resolution 2018-058 – Approve Purchase Orders

Trustee Sieve introduced and moved the adoption of a resolution approving purchase order obligations incurred on behalf of the Township by the Township Administrator, authorizing payment of certain purchase order obligations and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Significant Transactions – Mr. Luebbe reported on the following:

Disbursements: \$85,000 check payable to Northgate Ford for three Ford Explorers (two for the Police Department and one for the Parks Department), \$27,000 check payable to Lebanon Ford for an Explorer for the Fire Department, three checks totaling \$1.4 million for TIF reimbursement to the school districts, and Payroll transaction on April 19th in the amount of \$265,000.

Cash Receipts: \$32,000 from the Local Government Fund Motor Vehicle License Tax and Gasoline Tax, \$48,000 Cable Franchise Fee, and \$18,000 from the Permissive Tax.

SPECIAL PRESENTATIONS:

1. 9/11 Flag of Honor Presentation: Delhi Township Veterans Association: Commander Don Osterfeld -

Commander Osterfeld reported that the Flag of Honor, which was a gift from the Sisters of Charity, is a United States historic flag that was created with the sincerest intentions of honoring the victims of the terrorist attacks on September 11, 2001. The flag has the names of the men and women who lost their lives printed in the white and red stripes.

He commented that the Veterans are giving the flag to the Township so the public will have access to it framed and hung in the lobby of the Administration Building adjacent to Veterans Memorial Park.

Commander Osterfeld presented the Flag of Honor to the Trustees.

The Trustees thanked Mr. Osterfeld and the DTVA members for the generous gift.

2. Delhi Citizens Police Academy Class 17 Graduation Ceremony: Sgt. Bill Murphy:

Sgt. Bill Murphy reported on the Police Academy's 17th Class, consisting of twenty-two participants. He commented that the 12-week program started on January 25th and ended on April 12th and made reference to some of the highlights. He thanked the following organizations for hosting their off-site classes: Green Township Police Department for allowing them to use their firearms training simulator, Hamilton County Sheriff's Office for the tour of the Justice Center, 911 Emergency Communications District for the tour of the 911 Call Center, and Rapid Run Middle School for hosting the active shooter training.

Police Chief Howarth read the names of the graduates and presented those who were present with their certificates and badges:

Brand Christine	Gregory Lundy	Darla Urban
Michael DeMoss	Karen Lyons	Dotty Wilson
Patrick Doxsey	Charles Miles	John Wittich
Rita Gross (not present)	Catherine Neville	Kathryn Wittich
Janet Hirst	Melissa Nicholas	Lee Ann Wittich
Mary Jaeschke	Michael Ogg (not present)	Lindsey Wittich
Andrew Johnson	Cheryl Sieve	
Kaitlyn Johnson	Theresa Thien	

He reported that twelve of the participants continued on with participation in the Citizen's Police Association program.

Andy Johnson commented that he enjoyed the classes and recognized the program as being a great opportunity for the residents.

Scott Whittick thanked the Police Chief and Sgt. Murphy for making the opportunity available to the public. He referred to the class as being a great opportunity for the residents to meet the men and women of the Police Department while gaining a better understanding of the job that they do.

Chief Howarth commented that they are currently accepting applications for Class 18 planned to start on September 6th. He thanked the Trustees for their support of the program and for the use of the Boardroom for the on-site classes.

Trustee Sieve congratulated her classmates on their participation in the 12-week program. On behalf of Class 17, she informed Chief Howarth and Sgt. Murphy that they want to provide dinner for the officers in appreciation for the opportunity to participate in the program, and for their service to the community. She then presented them with a special gift for Levi.

ADMINISTRATION: Administrator Jack Cameron

1. Resolution 2018-059

Trustee Sieve introduced and moved the adoption of a resolution updating and replacing pay rates and staffing levels and dispensing with the second reading. Trustee Davis seconded.

Mr. Cameron reported that the update reflects a change to the pay scale for the Custodian positions.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2018-060

Trustee Sieve introduced and moved the adoption of a resolution accepting proposal with ODACS, Inc. for on-site drug screen and alcohol testing and dispensing with the second reading. Trustee Davis seconded.

Mr. Cameron referenced the ODACS agreement as being a better option to our current practice which limits drug screening to regular business hours. Currently if an employee would be involved in an accident or something would happen that would trigger a drug screening after hours they would have to go to the ER for drug testing. This new agreement would make the on-site drug testing available 24 hours a day.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

PARKS AND RECREATION: Director Josh Torbeck

Motion 2018-073

Trustee Sieve moved and Trustee Davis seconded to approve the hiring of Kenneth A. Ellis as Seasonal Parks & Recreation Worker in the Parks & Recreation Department at a pay rate of \$9.00 per hour effective May 7, 2018 upon the successful completion of the drug testing and background check. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

FIRE DEPARTMENT: Chief Doug Campbell

Motion 2018-074

Trustee Sieve moved and Trustee Davis seconded to approve the hiring of Mark N. Giffin as Career Firefighter/Paramedic in the Fire Department at the rate per the collective bargaining agreement with the Local 3389, IAFF, effective on April 26, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Motion 2018-075

Trustee Sieve moved and Trustee Davis seconded to approve the hiring of Shawn M. Robinson as Career Firefighter/Paramedic in the Fire Department at the rate per the collective bargaining agreement with the Local 3389 IAFF, effective on April 26, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Motion 2018-076

Trustee Sieve moved and Trustee Davis seconded to approve the hiring of Austin K. Ecklar as Career Firefighter/EMT in the Fire Department at the rate per the collective bargaining agreement with the Local 3389, IAFF, effective on April 26, 2018. Trustee Stertz, Sieve and Davis voted YES. Motion carried.

Motion 2018-077

Trustee Sieve moved and Trustee Davis seconded to accept resignation of Part-Time Firefighter/Paramedic Noah G. Sidley effective April 27, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Chief Campbell made reference to their current staffing of 26 part-time personnel including four paramedics. Losing four paramedics in the part-time ranks this year, this employment process, adding three career positions (two Firefighter/Paramedics & one Firefighter/EMT) will improve overall staffing and provide better shift coverage. He referenced the challenge maintaining proper service for Delhi with regard to the constant turnover of part-time paramedics. He introduced the individuals involved in the hiring process including Mark Giffin who has been with Delhi for 30 years, and Sean Robinson and Austin Ecklar who have both been with Delhi for 2 years.

Mr. Cameron referenced the importance of increasing the number of full-time personnel due to the high turnover of part-time personnel who are leaving Delhi for full-time positions at other departments.

PUBLIC WORKS: Director Ron Ripperger

Motion 2018-078 – Hamilton County Storm Water District Service Level Recommendation

Trustee Sieve moved and Trustee Davis seconded to approve the service level and fees for 2018 Hamilton County Storm Water District level of service and service fees for 2019. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Mr. Ripperger reported that this partnership with the Hamilton County Storm Water District has been in place since 2012, it is mandated by the EPA, and the renewal is for the same level of service.

POLICE DEPARTMENT: Chief Jim Howarth

1. Resolution 2018-061

Trustee Sieve introduced and moved the adoption of a resolution declaring certain Police vehicles and equipment no longer needed for public use and authorizing the sale to the City of Kenton, Ohio and dispensing with the second reading. Trustee Davis seconded.

Chief Howarth reported that this transaction with the City of Kenton has been occurring on an annual basis for several years.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2018-062

Trustee Sieve introduced and moved the adoption of a resolution declaring certain Police vehicles and equipment no longer needed for public use and authorizing the sale to the Hardin County, Ohio Board of Commissioners and dispensing with the second reading. Trustee Davis seconded.

Chief reported that the new cars came in last week and they will start breaking down the cars that have been sold tomorrow.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

3. Motion 2018-079 – Salary Increase Recommendation

Trustee Sieve moved and Trustee Davis seconded to adjust the hourly rate of Karen R. Hepp, Assistant Custodian, to \$13.44 per hour effective January 1, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

4. Motion 2018-080 – Salary Increase Recommendation

Trustee Sieve moved and Trustee Davis seconded to adjust the hourly rate of Diane J. Henderer, Assistant Custodian, to \$13.30 per hour effective January 1, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

5. Motion 2018-081 – Termination Recommendation

Trustee Sieve moved and Trustee Davis seconded to approve the termination of Sylvia M. Scheid, Assistant Custodian in the Police Department, effective April 25, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

COMMUNITY DEVELOPMENT: Director Greg DeLong

1. Resolution 2018-063

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 1032 Beechmeadow Lane and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported that the follow up inspection found the property to be in the same condition. He informed the Board that this is the 2nd time this property has been declared a nuisance this year.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2018-064

Trustee Sieve introduced and moved the adoption of a resolution providing for the removal of a junk motor vehicle at 417 Elm Street and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported that the follow up inspection this morning found the property to be in the same condition. He informed the Board that this is a 1st time offender.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. Coffee with the Chiefs at Frisch’s on Thursday, April 26 from 6:30 a.m. – 9:00 a.m.
2. Community Shred Day hosted by the Delhi Business Association on Saturday, May 5, 2018 from 9:00 a.m. – 12:00 p.m. at C.O. Harrison School.
3. Clean-Up Delhi Day event hosted by Delhi Township on Saturday, May 5, 2018 from 9:00 a.m. – 1:00 p.m. at the Delhi Senior Community Center.
4. May Primary Election on May 8, 2018. Polls are open from 6:30 a.m. – 7:30 p.m.
5. Delhi Spring Craft & Vendor Show hosted by the Delhi Parks & Recreation Department on Saturday, May 12, 2018 from 9:00 a.m. – 2:00 p.m. at the Delhi Senior Community Center.
6. Delhi Historical Society program: The Roaring Twenties and the Depression Era 1920 – 1940 on Monday, May 14, 2018 at the Delhi Park Lodge at 7:00 p.m.
7. Pinot in Paradise presented by the Delhi Parks & Recreation Department on Friday, May 25, 2018 at Floral Paradise Gardens at 7:00 p.m.
8. Delhi Township Veterans Association Memorial Day Ceremony on Sunday, May 27th at Delhi Twp. Veterans Memorial Park at 1:00 p.m.
9. Registration is currently open for the Delhi Parks & Recreation 2018 Summer Programs.

Trustee Davis made reference to a benefit concert on May 3rd at Jim & Jack’s on the River for the Leukemia & Lymphoma Society. He commented that the money raised will support Joe Jones’ fundraising effort and nomination for the Society’s Man & Woman of the Year Campaign. He stated that Joe has been an advocate for the Society for many years after losing a relative to the disease.

The Board of Trustees will conduct their next regular meeting on Wednesday, May 9th at 6:00 p.m.

ADJOURN MEETING:

There being no further business to come before the Board, Trustee Sieve moved and Trustee Davis seconded to adjourn. Trustees Stertz, Sieve and Davis voted YES.

_____, Fiscal Officer

Approved: _____, President

_____, Vice President

_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer