

The May 9, 2018 regular meeting of the Delhi Township Board of Trustees was called to order by President Rose K. Stertz. Trustee Cheryl A. Sieve, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron and Law Director David C. Lane were present.

#### OPEN THE MEETING:

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- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance followed by a moment of silence in memory of Martha Bredestege, mother of our beloved Fire Lt. Michael Bredestege. Sympathies and prayers go out to the entire Bredestege family.

#### APPROVAL OF MINUTES:

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##### **Motion 2018-082 (April 25, 2018)**

Trustee Sieve moved and Trustee Davis seconded to approve the minutes from the Board of Trustees meeting held on April 25, 2018 and dispense with the reading. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

#### APPROVAL OF BILLS:

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##### **Motion 2018-083**

Trustee Sieve moved and Trustee Davis seconded to approve bills for payment. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

#### APPROVAL OF PAYMENT OF OVERTIME: (Period ending April 24, 2018)

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##### **Motion 2018-084**

Trustee Sieve moved and Trustee Davis seconded to approve the payment of overtime for pay period ending April 24, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

#### REPORT FROM THE FISCAL OFFICER: James Luebbe

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##### **1. Resolution 2018-065 – Approve Purchase Orders**

Trustee Sieve introduced and moved the adoption of a resolution approving purchase order obligations incurred on behalf of the Township by the Township Administrator, authorizing payment of certain purchase order obligations and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

##### **2. Significant Transactions – Mr. Luebbe reported on the following:**

Disbursements: Payroll in the amount of \$266,000 processed on May 3<sup>rd</sup>.

Receipts: On April 30<sup>th</sup> we received a check in the amount of \$899,926 from Hamilton County for the 1<sup>st</sup> Half Property Tax Settlement.

#### TRUSTEES' CORRESPONDENCE:

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- Trustee Sieve made reference to a mailing from the Metropolitan Sewer District to certain residents regarding the need to access their properties to conduct a water flow and quality study.
- Trustee Stertz reported that road repair work will begin on Foley Road in the next couple of weeks.
- Trustee Stertz made reference to the annual fire hydrant maintenance currently being conducted throughout the township by the Fire Department.

#### ADMINISTRATION: Administrator Jack Cameron

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##### **1. Resolution 2018-066**

Trustee Sieve introduced and moved the adoption of a resolution entering into a services agreement with LANrm Technologies, LLC for supplemental information technology services, authorizing the Township Administrator to execute the agreement and dispensing with the second reading. Trustee Davis seconded.

Mr. Cameron reported that we have been working with LANrm since 2015 and will be entering into a new restructured three-year contract.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

#### PARKS AND RECREATION: No Agenda Items.

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#### FIRE DEPARTMENT: No Agenda Items.

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#### PUBLIC WORKS: Director Ron Ripperger

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##### **Motion 2018-085 – Hiring Recommendation**

Trustee Sieve moved and Trustee Davis seconded to approve the hiring of Brendan J. Marchetti as Seasonal Maintenance Worker in the Public Works Department at a pay rate of \$11.59 per hour effective May 10, 2018 upon the successful completion of the drug screen. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Mr. Ripperger commented that Mr. Marchetti had worked for them last year and will be returning to work throughout the summer months.

POLICE DEPARTMENT: Chief Jim Howarth

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**1. Resolution 2018-067**

Trustees Sieve introduced and moved the adoption of a resolution authorizing the Police Department to enter into a Master Services and Purchasing Agreement with Axon Enterprise, Inc. for in car cameras, related equipment and services, authorizing the Police Chief to execute necessary documents and dispensing with the second reading. Trustee Davis seconded.

Chief Howarth reported that the contract addresses the replacement of the department's aging and no longer under warranty in-car camera system. He commented that they will be gaining functionality with the new system and save approximately \$150,000 over the five year contract period.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

COMMUNITY DEVELOPMENT: No Agenda Items.

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CITIZEN COMMENTS: Not applicable.

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ANNOUNCEMENT OF COMMUNITY EVENTS:

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1. Delhi Historical Society annual flower sale on Saturday, May 5 through Monday, May 14<sup>th</sup> from 10:00 a.m. – 4:00 p.m. at the Farmhouse Museum.
2. Higher Education Fair hosted by the Delhi Branch Library on Thursday, May 10<sup>th</sup> from 5:00 p.m. – 7:30 p.m. at the Delhi Branch Library.
3. Delhi Spring Craft & Vendor Show hosted by the Delhi Parks & Recreation Department at the Delhi Senior Community Center on Saturday, May 12, 2018 open from 9:00 a.m. – 2:00 p.m.
4. Delhi Historical Society program: The Roaring Twenties and the Depression Era, 1920 – 1940, will be at the Delhi Park Lodge on Monday, May 14<sup>th</sup> at 7:00 p.m.
5. Pinot in Paradise presented by the Delhi Parks & Recreation Department on Friday, May 25<sup>th</sup> at 7:00 p.m. at Floral Paradise Gardens at 7:00 p.m.
6. Delhi Farmers' Market will open at Clearview Lake on Saturday, May 26<sup>th</sup> from 9:00 a.m. – 12:00 p.m.
7. Memorial Day Ceremony hosted by the Delhi Township Veterans' Association on Sunday, May 27<sup>th</sup> at 1:00 p.m. at Veterans Memorial Park.
8. Rock 'n' Reel Summer Movie Night Kickoff in Delhi Park featuring "Peter Rabbit" on Friday, June 1<sup>st</sup>.
9. Delhi Parks & Recreation 2018 Summer Programs: for children 4 – 12 years old. Registration is open and will be accepted no later than May 23, 2018.

Administrator Cameron referenced a non-binding letter of intent with OurHealth and the pricing structure which is good through the end of May.

**Motion 2018-086**

Trustee Sieve moved and Trustee Davis seconded to allow the Administrator to enter into a letter of intent with OurHealth expressing interest in participation in Cincinnati based clinics if appropriate and feasible for the Township. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

EXECUTIVE SESSION:

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**Motion 2018-087 – Retire to Executive Session**

Trustee Sieve moved and Trustee Davis seconded to retire to Executive Session to consider the purchase of property for public purposes. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Trustee Stertz reported that the board’s next meeting will be on Wednesday, May 30<sup>th</sup> at 6:00 p.m.

**Motion 2018-088 – Return to Public Meeting**

Trustee Sieve moved and Trustee Davis seconded to conclude Executive Session and return to the public meeting. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

ADJOURN MEETING:

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There being no further business to come before the Board, Trustee Sieve moved and Trustee Davis seconded to adjourn. Trustees Stertz, Sieve and Davis voted YES.

\_\_\_\_\_, Fiscal Officer

Approved: \_\_\_\_\_, President

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\_\_\_\_\_, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

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James J. Luebbe, Fiscal Officer