

The September 26, 2018 regular meeting of the Delhi Township Board of Trustees was called to order by President Rose K. Stertz. Trustee Cheryl A. Sieve, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron and Law Director David C. Lane were present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence, in memory of Linda Joy Brinkdoepke. Linda was an activities director at Western Hills Retirement Village for ten years. She is survived by her husband Howard, daughter Gena Brinkdoepke-Vonderahe and son Todd, their spouses, and grandchildren Sydney, Mitchell and Lilly. May she rest in peace!

APPROVAL OF MINUTES:

Motion 2018-170 (September 12, 2018)

Trustee Sieve moved and Trustee Stertz seconded to approve the minutes from the Board of Trustees meeting held on September 12, 2018 and dispense with the reading. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

APPROVAL OF BILLS:

Motion 2018-171

Trustee Sieve moved and Trustee Stertz seconded to approve bills for payment. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

APPROVAL PAYMENT OF OVERTIME: (period ending 9/11/2018)

Motion 2018-172

Trustee Sieve moved and Trustee Stertz seconded to approve the payment of overtime for pay period ending September 11, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER: James Luebbe

1. Resolution 2018-190 – Approve Purchase Orders

Trustee Sieve introduced and moved the adoption of a resolution approving purchase order obligations incurred on behalf of the Township by the Township Administrator, authorizing payment of certain purchase order obligations and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2018-191 – Approve Amounts & Rates

Trustee Sieve introduced and moved the adoption of a resolution accepting amounts and rates as determined by the Budget Commission, authorizing the necessary tax levies, certifying them to the County Auditor and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

3. Significant Transactions – Mr. Luebbe reported on the following:

Receipts: September 25: \$20,000 for the Permissive and Motor Vehicle License Tax, and \$41,000 for the combined Local Government Fund, Motor Vehicle License Tax and Gasoline Tax.

Disbursements: September 20: \$281,000 for Payroll, which included \$18,000 for Police Comp payouts.

TRUSTEES' CORRESPONDENCE:

- Trustee Sieve reported on a notice from Constellation, the Township's natural gas aggregation supplier, informing members and eligible residents of their new rate that is capped at \$0.444/Ccf beginning with the December 2018 meter read through May 2019 meter read. She added that the new rate is a 6.7% decrease compared to current rate.
 - Mr. Cameron reported that every year at this time, the supplier takes the group out for bid and locks into a rate for the upcoming winter months. He commented that the cost for the member will not exceed the .0444/Ccf during that period while it could flex down, and that notices were mailed to both current members and eligible residents. He stated that the plan is designed with an opt out option, which means that eligible residents who receive the notice will be automatically enrolled unless they opt out. He added that once the winter locked-in rate is over, the cost will switch to a variable rate. For comparison, he referred to Duke Energy's current rate .5267/Ccf.
- Trustee Sieve reported on the Walt Sweeney Ford Test Drive a Vehicle event held at Shiloh United Methodist Church to raise money for Kids, Cops and Firefighters Christmas program. She thanked everyone for coming out to support the event that raised just under their goal of \$6,000.
- Trustee Stertz recognized Public Works Foreman Keith Duncan for participating in the annual Hamilton County Engineer annual Snow Rodeo Competition, and congratulating him for placing 2nd out of 30 in the Excavator Operator event, and 2nd out of 60 in the Driving event. She added that Keith Duncan and Randy Supe will be representing the Township at the Regional Competition. She wished them the best of luck!

- Trustee Stertz referenced the “Speakeasy Spirits” event hosted by the Parks & Recreation Department this past Friday. She recognized Mary Anneken, the department’s special event coordinator, for planning and organizing a very nice event for the community.
- Trustee Stertz thanked the employees of the Parks, Public Works and Police departments, who have been assisting with educating the public about the Recycling Program on Neeb Road. She added that users will soon see new signage posted at the location in the very near future addressing the fines that will be issued to offenders.

SPECIAL PRESENTATION: Oath of Office Ceremony: P.O. Tyler Steimle, Police Department

Police Chief Howarth referenced the vacancy due to Corporal Frank Gentile’s retirement, the hiring process and selection of Tyler Steimle to fill the position.

Trustee Rose Stertz administered the oath of office to Officer Steimle.

Chief Howarth introduced Officer Tyler and referenced his background: Tyler, age 25, was born and raised in Delhi Township. After graduating from Elder High School, he enlisted and served in the Marines from 2012 through 2016. He attended the University of Cincinnati, and put himself through the basic police officer certification program at Butler Tech where he became certified and graduated in July of this year. Tyler is engaged to Katie Hoffbauer, police officer with the Cincinnati Police Department.

Trustee President Rose Stertz administered the oath of office to Officer Steimle.

Officer Steimle introduced members of his family, his fiancé Katie and her family members, who were in attendance. He thanked his peers for attending the meeting in a show of support.

Trustee Davis thanked Officer Steimle for accepting the employment offer from the Delhi Police Department. He recognized the fellowship and support from the officers in attendance, and the many years of police service provided by members of the Hoffbauer family over the years.

Trustee Stertz thanked the current and former members of the police force for their service.

ADMINISTRATION: Administrator Jack Cameron

1. Proclamation Recommendations:

- **Motion 2018-173**

Trustee Sieve moved and Trustee Davis seconded to approve a motion proclaiming Saturday, September 29, 2018 as Allison Landscaping Day in Delhi Township. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

- **Motion 2018-174**

Trustee Sieve moved and Trustee Davis seconded proclaiming Wednesday, October 3, 2018 to be Frisch’s Big Boy Day in Delhi Township. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

2. Liquor Permit Renewal Hearing Recommendation:

Motion 2018-175

Trustee Sieve moved and Trustee Davis seconded to approve a request to not have a hearing regarding GOGA 3 Corp's annual liquor license renewal. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

3. Resolution 2018-192

Trustee Sieve introduced and moved the adoption of a resolution declaring certain property no longer needed for public use, obsolete and unfit for the use acquired, authorizing sale by internet auction, and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

4. Resolution 2018-193

Trustee Sieve introduced and moved the adoption of a resolution declaring certain items of personal property unfit for the use acquired, that the items have no value, authorizing disposal thereof and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

PARKS AND RECREATION: Manager Josh Torbeck

1. Resolution 2018-194

Trustee Sieve introduced and moved the adoption of a resolution entering into facilities agreement with the Delhi Business Association for the provision of a Dog Days of Delhi event and outdoor movie for the community at Delhi Park, authorizing the Parks & Recreation Director to execute the agreement, and dispensing with the second reading. Trustee Davis seconded.

Mr. Torbeck reported that this will be the third year the Delhi Business Association will host the Dog Days of Delhi event, to be held at Delhi Park on October 27th.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Motion 2018-176 – Resignation Recommendation

Trustee Sieve moved and Trustee Davis seconded to approve the seasonal resignation of Lydia M. Brigham in the Parks and Recreation Department effective 8/31/2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

FIRE DEPARTMENT: Chief Campbell

1. Motion 2018-177 – Hiring Recommendation

Trustee Sieve moved and Trustee Davis seconded to approve the hiring of Eric Rolfes as Part-Time Firefighter / EMT in the Fire Department at the rate per the collective bargaining agreement with the Delhi Firefighters Association and successful completion of the pre-employment physical, drug testing, and background check effective on September 27, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

2. Motion 2018-178 – Resignation Recommendation

Trustee Sieve moved and Trustee Davis seconded to accept the resignation of Part-Time Firefighter / EMT Billy G. Hatton effective September 16, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Public Works: Manager Ron Ripperger

1. Resolution 2018-195

Trustee Sieve introduced and moved the adoption of a resolution certifying to the County Auditor final unpaid assessment amounts against abutting property owners for the construction, repair and maintenance of sidewalk and driveway apron improvements along various township streets ordered in accordance with R.C. 5543.10 and its policy and procedures and dispensing with the second reading. Trustee Davis seconded.

Mr. Ripperger reported that the sidewalk repair assessments (approximately 20) are from last year's road construction project, of which the majority of residents have already paid for the work.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Motion 2018-179 – Grant Application Recommendation

Trustee Sieve moved and Trustee Davis seconded to approve the submission of application for Anderson Ferry Road to the Ohio Public Works Commission for the 2018 SCIP program year funds, and authorizing the Township Administrator and/or Public Works Director to sign a joint application with the Hamilton County Engineer's Office. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Mr. Ripperger reported that Delhi Township is applying for a grant for repair work that is needed on a county maintained road, at no cost to the Township.

POLICE DEPARTMENT: Chief Howarth

1. Motion 2018-180 – Cooperative Agreement Recommendation

Trustee Sieve moved and Trustee Davis seconded to approve the Chief of Police to execute an agreement with the Drug Enforcement Administration (DEA) permitting the Delhi Police Officer(s) assigned to DART to be deputized as Task Force Officer(s) of DEA pursuant to 21 U.S.C. Section 878. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Police Chief Howarth reported that the Drug Enforcement Administration selected DART to be their partnering entity in the cooperative agreement, which will deploy seventeen police officers in the Cincinnati area. He commented that the Delhi DART officers, who are sworn in as task force officers, will have access to a lot of resources, and will have the option to work with DEA agents on bigger, more complicated cases.

COMMUNITY DEVELOPMENT: Director Greg DeLong

1. Resolution 2018-196

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation and accumulated debris at 306 Anderson Ferry Road and dispensing with the second reading. Trustee Davis seconded.

With regard to resolutions 2018-196 – 2018-201, Mr. DeLong reported that the follow up inspections this morning found the properties to be in the same condition.

He added that his department is seeing a lot of excessive vegetation violations and they are currently ahead of last year for complaints reported. He reminded the residents that grass needs to be maintained under a height of 12", and that anything higher is considered to be a violation.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2018-197

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 740 Genenbill Drive and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

3. Resolution 2018-198

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 3907 Delhi Pike and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

4. Resolution 2018-199

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4011 Delhi Pike and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

5. Resolution 2018-200

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 5127 Mt. Alverno Road and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis vote YES during roll call to adopt the resolution. Resolution adopted.

6. Resolution 2018-201

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 5175 Cleves Warsaw Pike and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

Trustee Davis made reference to a house on lower Delhi Pike that has cars parked on the front lawn.

In response to Trustee Davis' comment regarding the nuisance violation on Delhi Pike, Mr. DeLong reported that they have experienced a delay with regard to serving the formal orders to the property owner (3950 Delhi Pike) because the first letter that went out was mailed to the wrong address. He commented that the follow up inspection yesterday afternoon found that the cars had been moved from the yard to the street, and that in addition to the parking on the grass violation, they are dealing with an excessive vegetation violation on the property, which will be on the next meeting agenda.

He stated that cars parked on unpaved surfaces can take longer to process because of the coordination with the Police Department for the citation to court.

CITIZEN COMMENTS:

Tony Cappel, representative on the Delhi Business Association, reported on details of the Dog Days of Delhi event held at Delhi Park on Saturday, October 27th. He referred to the Association's website for more details and registration.

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. The last and final date for Friday fishing at Clearview Lake is September 28th.
2. The last and final date for the Delhi Farmers' Market is Saturday, September 29th.
3. Mount St. Joseph Community Electronics' Recycling Day is on Saturday, September 29th.
4. Delhi Historical Society program: The Remaking of Cincinnati's Music Hall, will be presented at the Delhi Park Lodge on Monday, 8, 2018.
5. The Delhi Parks & Recreation Department will present "Harvest Hootenanny" on Saturday, October 20th at Story Woods Park from 12:00 noon until 9:00 p.m.
6. The Delhi Fire Department Open House is on Sunday, October 21st from 1pm – 4pm at the Neeb Road Fire Station.
7. The Delhi Police Department Open House is on Sunday, October 21st from 11am – 2pm.
8. Mount St. Joseph Community Trick-or-Treat event will be on Tuesday, October 23rd from 6pm – 8pm.
9. Delhi Business Association Dog Days of Delhi event at Delhi Park on Saturday, October 27th from 5pm – 8pm.

EXECUTIVE SESSION:

1. Motion 2018-181- Retire to Executive Session

Trustee Sieve moved and Trustee Davis seconded to retire to Executive Session to consider the appointment, employment, and/or compensation of a public employees of the Township and also to consider the purchase of property for public purposes. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

2. Motion 2018-182- Return to Public Meeting

Trustee Sieve moved and Trustee Davis seconded to conclude Executive Session and return to the public meeting. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Trustee Stertz stated that the Board’s next regular meeting will be on Wednesday, October 10th at 6:00 p.m.

ADJOURN MEETING:

There being no further business to come before the Board, Trustee Sieve moved and Trustee Davis seconded to adjourn. Trustees Stertz, Sieve and Davis voted YES.

Approved: _____, Fiscal Officer
_____ , President
_____ , Vice President
_____ , Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer