

The October 9, 2018 regular meeting of the Delhi Township Board of Trustees was called to order by President Rose K. Stertz. Trustee Cheryl A. Sieve, Fiscal Officer James J. Luebbe, Administrator Jack Cameron and Law Director David C. Lane were present.

#### OPEN THE MEETING:

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- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence, for the people and businesses in the path of Hurricane Michael.

#### APPROVAL OF MINUTES:

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##### **Motion 2018-183 (September 26, 2018)**

Trustee Sieve moved and Trustee Stertz seconded to approve the minutes from the Board of Trustees meeting held on September 26, 2018 and dispense with the reading. Trustees Stertz and Sieve voted YES. Motion carried.

#### APPROVAL OF BILLS:

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##### **Motion 2018-184**

Trustee Sieve moved and Trustee Stertz seconded to approve bills for payment. Trustees Stertz and Sieve voted YES. Motion carried.

#### APPROVAL PAYMENT OF OVERTIME: (period ending 9/25/2018)

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##### **Motion 2018-185**

Trustee Sieve moved and Trustee Stertz seconded to approve the payment of overtime for pay period ending September 25, 2018. Trustees Stertz and Sieve voted YES. Motion carried.

#### REPORT FROM THE FISCAL OFFICER: James Luebbe

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##### **1. Resolution 2018-202 – Approve Purchase Orders**

Trustee Sieve introduced and moved the adoption of a resolution approving purchase order obligations incurred on behalf of the Township by the Township Administrator, authorizing payment of certain purchase order obligations and dispensing with the second reading. Trustee Stertz seconded.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

## **2. Resolution 2018-203 - Revise Revenue and Supplemental Appropriation**

Trustee Sieve introduced and moved the adoption of a resolution budgeting revenues, amending appropriations for expenses and dispensing with the second reading. Trustee Stertz seconded.

Mr. Cameron reported that having reached our expected payout on claims, due to ten new or modified coverage elections to the higher premium, it is necessary to increase the appropriation for the self-insured medical plan to cover the additional claims.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

## **3. Significant Transactions – Mr. Luebbe reported on the following:**

October 4: \$264,000 Payroll transaction, September 30: \$31,000 recorded as investment income from Fort Washington Way, September 30: \$30,000 in EMS reimbursements, September 30: \$16,000 in Interest income.

## **TRUSTEES' CORRESPONDENCE:**

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- Trustee Sieve reported that the broken water line on Delhi Pike in front of Kroger has been repaired and is no longer leaking.
- Trustee Stertz referenced the following reminder for the Recycling Program: 1. Users should dump all recycling materials directly into the dumpsters (do not put them in the dumpster in bags) 2. Refrain from putting styrofoam in the dumpsters – it is not a recyclable item. She referenced a You Tube video made by Rumpke that reports on what is, and what is not recyclable, and referred to the Township's website for a link to the video.

## **ADMINISTRATION: Administrator Jack Cameron**

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### **Proclamation Recommendations**

- **Motion 2018-186**

Trustee Sieve moved and Trustee Stertz seconded to approve a motion proclaiming Saturday, October 13, 2018 as Delhi Day at the Mount. Trustees Stertz and Sieve voted YES. Motion carried.

- **Motion 2018-187**

Trustee Sieve moved and Trustee Stertz seconded a motion proclaiming Sunday, October 14, 2018 to be Shiloh United Methodist Church Day in Delhi Township. Trustees Stertz and Sieve voted YES. Motion carried.

## **PARKS & RECREATION: (No Agenda Item)**

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FIRE DEPARTMENT:

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**1. Motion 2018-188 – Waiver of Fees**

Trustee Sieve moved and Trustee Stertz seconded to approve a request of Kelly Hillenbrand, Assistant Principal at Our Lady of Victory School, to waive open burn permit fees for a flag retirement ceremony as part of their Veterans Day program. Trustees Stertz and Sieve voted YES. Motion carried.

**2. Motion 2018-189 – Hiring Recommendation**

Trustee Sieve moved and Trustee Stertz seconded to approve the hiring of Brandon T. Murphy as Part-Time Firefighter /EMT in the Fire Department at the rate per the collective bargaining agreement with the Delhi Firefighters Association and successful completion of the pre-employment physical, drug testing, and background check effective on October 11, 2018. Trustees Stertz and Sieve voted YES. Motion carried.

Chief Campbell commented that Brandon is a recent graduate of Fire / EMT program, and he is excited to start his career with Delhi.

**3. Resignation Recommendations**

• **Motion 2018-190**

Trustee Sieve moved and Trustee Stertz seconded to accept the resignation of Part-Time Firefighter/EMT Shawn A. Vanover effective September 28, 2018. Trustees Stertz and Sieve voted YES. Motion carried.

• **Motion 2018-191**

Trustee Sieve moved and Trustee Stertz seconded to accept the resignation of Part-Time Firefighter/EMT Matthew J. Metzner effective October 8, 2018. Trustees Stertz and Sieve voted YES. Motion carried.

In response to Trustee Sieve's question regarding part time staffing, Chief Campbell replied that there are three remaining open positions. He commented that the two part time staff who resigned took full time positions at other companies.

Trustee Stertz thanked Shawn and Matthew for their service to Delhi and wished them the best of luck in their new positions.

**PUBLIC WORKS: Project Supervisor Assistant Director Jon Gelhausen**

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Mr. Gelhausen provided an update on current road projects on Whitmore, Centerview, Applecreek and Katiebud. He added that work should be completed by the end of next month.

**POLICE DEPARTMENT: (No Agenda Items)**

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**COMMUNITY DEVELOPMENT: Director Greg DeLong**

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**1. Motion 2018-192 – Setting Public Hearing Date**

Trustee Sieve moved and Trustee Stertz seconded to accept and acknowledge receipt of the Zoning Commissions' recommendation in Case 2018-3 and scheduling a public hearing on October 30, 2018. Trustees Stertz and Sieve voted YES. Motion carried.

**2. Resolution 2018-204**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 3950 Delhi Pike and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong reported that the follow up inspections, related to resolutions 2018-204, 205, and 206, found no improvement to the condition of the property as compared to the violations found during the initial inspections. With regard to 431 Casual Court, he commented that the chair that is in front of the garage was previously sitting on the curb.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**3. Resolution 2018-205**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 5431 Casual Court and dispensing with the second reading. Trustee Stertz seconded.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**4. Resolution 2018-206**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 595 Anderson Ferry Road and dispensing with the second reading. Trustee Stertz seconded.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

CITIZEN COMMENTS: N/A

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COMMUNITY EVENTS:

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1. Delhi Parks & Recreation Department presents "Harvest Hootenanny" on Saturday, October 20, 2018 from 12:00pm – 9:00pm.
2. Delhi Fire Department Open House is on Sunday, October 21, 2018 from 1:00pm – 4:00pm at the Neeb Road Fire Station.
3. Delhi Police Department Open House is on Sunday, October 21, 2018 from 11:00am – 2:00pm.
4. Community Trick-or-Treat at the Mount is on Tuesday, October 23, 2018 from 6:00 pm – 8:00pm.
5. Bayley Fitness Club Lunch & Learn is on Friday, October 26, 2018 from 12:30pm – 1:30pm at Bayley Fitness Club.
6. Delhi Business Association Dog Days of Delhi event will be at Delhi Park on Saturday, October 27, 2018 from 5:00pm – 8:00pm.
7. St. Antoninus Fall Craft Show is on Saturday, October 27, 2018 from 9:00am – 2:00pm.
8. Delhi Township Fire Department Smoke Detector Blitz will be conducted on October 16<sup>th</sup>, 23<sup>rd</sup>, and 30<sup>th</sup> on Ivyhill Drive, Leath Avenue and Martini Road and surrounding areas.

ADJOURN MEETING:

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There being no further business to come before the Board, Trustee Sieve moved and Trustee Stertz seconded to adjourn. Trustees Stertz and Sieve voted YES.

\_\_\_\_\_, Fiscal Officer

Approved: \_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

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James J. Luebbe, Fiscal Officer