

The November 14, 2018 regular meeting of the Delhi Township Board of Trustees was called to order by President Rose K. Stertz. Vice President Cheryl A. Sieve, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron and Law Director David C. Lane were present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence, in memory of:
 - Anthony Helmes Jr., father of Sharon Gundrum who works in the Police Department, and grandfather of Christopher Gundrum who works in the Fire Department. Anthony is survived by his children: Sharon, Tina and Mark, and grandchildren: Christopher, Amber, Ruthie, Morgan and Braden.
 - Jerry Gillespie, husband of Joan Gillespie, an employee of the Parks Department. Jerry also leaves behind his children: Sarah, Jessica, and Pat, and grandchildren: Shaughn, David, Luke, Caitlin and Sophia.
- Please keep the families in your prayers.

Trustee Stertz acknowledged, also in attendance, members of the Fire Department, and family members, for the special presentation on the agenda.

APPROVAL OF MINUTES:

Motion 2018-209 (October 30, 2018)

Trustee Sieve moved and Trustee Davis seconded to approve the minutes from the Board of Trustees meeting held on October 30, 2018 and dispense with the reading. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

APPROVAL OF BILLS:

Motion 2018-210

Trustee Sieve moved and Trustee Davis seconded to approve bills for payment. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

APPROVAL PAYMENT OF OVERTIME: (Period ending 11/06/18)

Motion 2018-211

Trustee Sieve moved and Trustee Davis seconded to approve the payment of overtime for pay period ending November 6, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER: James Luebbe

1. Resolution 2018-218 – Approve Purchase Orders

Trustee Sieve introduced and moved the adoption of a resolution approving purchase order obligations incurred on behalf of the Township by the Township Administrator, authorizing

payment of certain purchase order obligations and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Significant Transactions – Mr. Luebbe reported on the following:

Transactions recorded on October 31st: Receipt of \$26,000 for EMS reimbursement, and expenditure of \$265,000 for Payroll expenses.

TRUSTEES' CORRESPONDENCE:

Trustee Sieve referenced the continuation of the hearing, to address the City of Cincinnati proposed water rate increase for non-residents, on December 12th. She commented that she did not anticipate a ruling at this time, and anticipates that it will go to the Court of Appeals following the ruling.

SPECIAL PRESENTATIONS: FIRE DEPARTMENT: Chief Doug Campbell

Chief Campbell commented that this is a special night for the Fire Department, celebrating five individuals who were promoted during hiring processes conducted this year, and recognizing three individuals who have been with the department for thirty years.

1. Oath of Office Ceremony

Chief Campbell introduced the following personnel appointed to the position of career firefighter paramedic this year:

- Chris Gundrum, hired in September 2011, began his career path with Delhi as a Fire Explorer. His father Daryl was present to pin him.
- Austin Ecklar has been with Delhi since March of 2016, and was promoted in the most recent hiring process. Present to pin him was his fiancé Emily.
- Mark Giffin has been with the department since 1988. Present to pin him was his wife Debbie.
- Shawn Robinson was hired in July 2016. Prior to accepting the position with Delhi, he served in the position of lieutenant with the Salem Morrow Fire Department, Warren County. His wife Christine was present to pin him.
- Nick Morrow was hired in May of 2017. Present to do his pinning was his wife Lana.

Career firefighter paramedics Chris Gundrum, Austin Ecklar, Mark Giffin, Shawn Robinson and Nick Morrow publically acknowledged their service during a swearing-in led by Trustee Rose Stertz.

2. 30 Year Anniversary Recognition

Chief Campbell introduced the following personnel celebrating 30 years of service:

- Andy Ihle currently holds the rank of lieutenant. He also serves as the EMS coordinator, and manages everything related to the paramedic side of the service. Early in his career he served alongside his mother Mary Ellen Ihle.
- Mark Giffin was promoted to the position of full time firefighter paramedic earlier in the year. He has served over the years in a part time capacity, including the rank of part time lieutenant in the 1990's.
- Jesse Moore currently holds the rank of assistant fire chief, and oversees the Fire Prevention Bureau. Previously he has held the rank of fire lieutenant, and has served as fire safety inspector.

Chief Campbell presented them with the Maltese cross pin and a service plaque, in recognition of their years of service.

Trustee Sieve congratulated Chris Gundrum, Austin Ecklar, Mark Giffin, Shawn Robinson and Nick Morrow on their promotions, and thanked Andy Ihle, Mark Giffin, and Jesse Moore for their 30 years of dedicated service to their department and the community!

Trustee Davis referenced the commitment and bravery of the members of the Fire Department. He thanked the individuals who were recognized for their commitment and service.

Trustee Stertz thanked the family members of the individuals who were recognized for their support over the years.

Trustee Stertz referenced the Veterans Day Ceremony hosted by the Delhi Township Veterans Association, at Veterans Memorial Park, on Sunday, November 11th. She added that 41 veterans, whose names were added to the memorial this year, were recognized with a roll call. She thanked the members of the Delhi Township Veterans Association for their service to the veterans of our community.

PUBLIC HEARING – Nuisance Appeal to Resolution 2018-196

Appeal filed by Mr. Terrence E. Gleason, 306 Anderson Ferry Road.

Motion 2018-212

Trustee Sieve moved and Trustee Davis seconded to approve the opening of the Public Hearing to address the nuisance appeal to Resolution 2018-196. Trustees, Stertz, Sieve and Davis voted YES. Motion carried.

The oath was administered to Mr. Gleason.

Presentation of facts by Community Development Director Greg DeLong:

Mr. DeLong reviewed the following details concerning the nuisance violation declaration at 306 Anderson Ferry Road:

- The complaint, submitted anonymously, was received in the office on August 29, 2018, alleging that the subject property contained excessive vegetation and debris.
- The property was inspected on August 29, 2018, of which Mr. DeLong commented that he was present. During the inspection, the excessive vegetation was observed in all of the planting beds, and debris on the rear deck.
- A written informal order was issued concerning the excessive vegetation and debris on August 29, 2018 having a September 7, 2018 deadline.
- On September 10, 2018, the Zoning Inspector observed that the violation persisted, and photos were taken to document the visit.
- On September 20, 2018, the Zoning Inspector conducted a follow up inspection of the property which confirmed that the violation persisted, and staff prepared the documentation to declare the property a nuisance.
- Mr. DeLong stated that he conducted the final inspection on September 26, 2018, and observed that the violation continued to persist.
- Resolution 2018-196 was adopted by the Board of Trustees on September 26, 2018, finding the excessive vegetation and debris on the property.
- On October 5, 2018, written and formal order was issued concerning the excessive vegetation and debris, sent by certified mail and by 1st Class mail, which has gone unclaimed.
- Delhi Township received the appeal request from Mr. Gleason on October 11, 2018.
- Attempts were made to contact the property owner on October 15th and October 17th, with no response.
- Final attempt to contact the property owner was initiated two times today.

Mr. DeLong referenced the history of complaints and declarations against the property:

- This is the second complaint this year for excessive vegetation and debris, the 8th complaint for debris, and the 7th complaint for excessive vegetation since 2012.
- The Township has declared the property a nuisance 3 times (once for debris, once for excessive vegetation, and once for a junk motor vehicle).
- Of the three declarations, the Township has only abated the property one time in 2012 for debris.
- An appeal was made to the Board in 2015 regarding the junk motor vehicle and excessive vegetation violations, and a solution was worked out at that time.

Mr. DeLong informed the Board that the formal order was put on hold, pending the outcome of the hearing.

Mr. Gleason stated that he disagrees with the facts regarding violations that would have occurred prior to when he owned the home. He acknowledged that he understands that he is non-compliant.

In response to Mr. Gleason's question regarding the complainant, Mr. DeLong confirmed that the complaint was submitted anonymously and that it addressed excessive vegetation and debris.

With regard to the debris located on his back deck, Mr. Gleason informed the Board that his neighbor, of which he is suspecting is the person who submitted the complaint, has been putting tree limbs from his yard on his deck over the past five years.

Trustee Stertz referred Mr. Gleason to Assistant Chief Braun to discuss the issue with his neighbor accessing his property to put the tree limbs on his deck.

Mr. Gleason reported that while he was working on cleaning up his yard the lawnmower broke down. He asked the Board if they would consider granting him a two week extension so he can complete the work.

In response to Trustee Stertz' question, Mr. Gleason confirmed that he does not have garbage pickup, and that he plans to take the debris to the yard waste drop off location in Green Township.

In response to Trustee Stertz' question regarding the relationship with his remaining neighbors, Mr. Gleason responded that everyone gets along except for the neighbor that lives next door. He added that his neighbor also has issues with multiple people on the street.

Mr. DeLong referenced the removal of the debris and excessive vegetation, including the planting beds and honeysuckle covering some of the cars that will need to be trimmed back also.

Mr. Gleason informed the Board that another reason for the delay was because he no longer has access to the place where he previously dumped brush.

Mr. DeLong concurred with the two week extension.

Trustee Stertz reminded Mr. Gleason to meet with Assistant Chief Braun regarding the issue with his neighbor.

Trustee Davis thanked Mr. Gleason for coming to the meeting to address the nuisance violations. He reminded him that the Zoning rules are in place to keep our properties looking nice, and told him not to take it personally. He cautioned him to avoid any retaliation with his neighbor, rather to stay focused on the things that unite them.

Motion 2018-213

Trustee Sieve moved and Trustee Davis seconded to approve the closing of the Public Hearing. Trustees, Stertz, Sieve and Davis voted YES. Motion carried.

Trustees Stertz, Sieve and Davis were in agreement with the two week extension requested by Mr. Gleason.

Motion 2018-214

Trustee Sieve moved and Trustee Davis seconded to affirm the Zoning Department's assessment with regard to Resolution 2018-196, and granting Mr. Gleason a two week extension to clean up the debris and excessive vegetation. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

ADMINISTRATION:**1. Resolution 2018-219**

Trustee Sieve introduced and moved the adoption of a resolution adopting the Hamilton County Multi-Hazard Mitigation Plan and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

PARKS & RECREATION: Director Josh Torbeck

Mr. Torbeck provided an update on the following projects completed with grant funding:

1. Story Woods Park – completion of paving around the playground and restrooms.
2. Senior Center Roof Replacement – approximately 60% complete.
3. Delhi Park Stage – scheduled to break ground the week after Thanksgiving (paid for with donations from the Bicentennial Celebration, and a grant from the State of Ohio).
4. Lodge Roof Replacement – scheduled to begin the week after Thanksgiving.

He referenced details of the Holiday Market event scheduled on Saturday, December 8th at the Delhi Senior Community Center.

Trustee Stertz thanked Mr. Torbeck for his efforts securing grants for the projects.

FIRE DEPARTMENT: Chief Campbell**1. Resolution 2018-220**

Trustee Sieve introduced and moved the adoption of a resolution authorizing the purchase of a 2019 Braun ambulance from Penn Care, Inc., directing the issuance of a purchase order for State Purchasing Program pricing, authorizing the Township Administrator to execute and accept the Purchase Agreement and dispensing with the second reading. Trustee Davis seconded.

Chief Campbell reported that the ambulance will replace the 2007 ambulance, the oldest ambulance in the fleet. He added that it will take approximately 7 to 8 months to take possession following the order. He commented that it will be paid for with a five year carryover balance in the EMS Fund.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2018-221

Trustee Sieve introduced and moved the adoption of a resolution authorizing additional fire protection and emergency medical services tax levy, certifying it to the County Auditor and dispensing with the second reading. Trustee Davis seconded.

Mr. Lane reported that the resolution provides formal notice to the County Auditor of the levy that was passed by the voters in November, and the levy funds to be placed on the tax list for the current year.

Chief Campbell thanked the Board for approving the tax levy request, and the residents for voting for the levy that will support services for a minimum of five years.

Trustee Stertz reminded everyone that the purchase of the ambulance was not being paid for with new levy funding, rather the department planned and saved up for the purchase over the past five years.

Trustee Sieve thanked the residents who supported the levy request in November.

Trustee Davis concurred.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

PUBLIC WORKS: No Agenda Items.

POLICE DEPARTMENT:

Assistant Chief Braun reported on the departmental succession planning, including promotions that were recognized at a special meeting of the Board of Trustees last night:

- Assistant Chief – Promotion of Lt. Braun (new position directly identifies the second in command in the absence of the Chief).
- Rank of Corporal – Promotions of police officers Brian Bauer and Joe Goddard (one replaces the open position held by retired Corporal Frank Gentile).

- Rank of Lieutenant – Promotion of Sergeant Bill Murphy. Lt. Murphy will be serving as Interim Patrol Lieutenant and Community Resource Officer.
- Rank of Sergeant – Promotion of Corporal Meyer. Sgt. Meyer will serve as the 2nd shift supervisor.

Assistant Chief Braun thanked the Board for allowing him to serve the department, and the community in the new capacity.

On behalf of the Board, Trustee Sieve congratulated the Police Department on the completion of their succession planning, and the employees who were promoted as part of the process.

COMMUNITY DEVELOPMENT: Director Greg DeLong

1. **Resolution 2018-222**

Trustee Sieve introduced and moved the adoption of a resolution certifying abatement expenses at 524 Mentola Drive to the County Auditor for assessment and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong referenced resolutions 2018-222 – 229 as collecting the assessments for properties abated this year.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. **Resolution 2018-223**

Trustee Sieve introduced and moved the adoption of a resolution certifying abatement expenses at 579 Stillwater Drive to the County Auditor for assessment and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

3. **Resolution 2018-224**

Trustee Sieve introduced and moved the adoption of a resolution certifying abatement expenses at 1028 Ebenezer road to the County Auditor for assessment and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

4. Resolution 2018-225

Trustee Sieve introduced and moved the adoption of a resolution certifying abatement expenses at 4476 Delhi Pike to the County Auditor for assessment and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

5. Resolution 2018-226

Trustee Sieve introduced and moved the adoption of a resolution certifying abatement expenses at 4954 Alvernovalley Court to the County Auditor for assessment and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

6. Resolution 2018-227

Trustee Sieve introduced and moved the adoption of a resolution certifying abatement expenses at 4954 Alvernovalley Court to the County Auditor for assessment and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

7. Resolution 2018-228

Trustee Sieve introduced and moved the adoption of a resolution certifying abatement expenses at 5174 Rapid Run Road to the County Auditor for assessment and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

8. Resolution 2018-229

Trustee Sieve introduced and moved the adoption of a resolution certifying abatement expenses at 5218 Riverwatch Drive to the County Auditor for assessment and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

9. Resolution 2018-230

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 519 Mentola Avenue and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported that this is a repeat offender that was processed earlier this year, it is vacant and a targeted property for our land bank for next year. As of this morning, the yard was found to be in the same condition during the follow up inspection.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

10. Resolution 2018-231

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 1032 Beechmeadow Lane and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported that this is the third time we have dealt with this property for debris. He stated that the property was found to be in the same condition during the follow up inspection conducted this morning.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

11. Resolution 2018-232

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation and accumulated debris at 316 Anders Court and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported that the follow up inspection this morning found the property to be in the same condition.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

CITIZEN COMMENTS: N/A

ANNOUNCEMENTS OF COMMUNITY EVENTS:

1. The Delhi Business Association Christmas Parade will be on Saturday, December 1st at 9:30 a.m. on Delhi Pike.
2. Delhi Branch Library Holiday Open House on Saturday, December 1st at 10:00 a.m.
3. Delhi Township Holiday Market hosted by the Delhi Parks & Recreation Department, will be on Saturday, December 8th at the Delhi Senior Community Center from 9:00 a.m. – 2:00 p.m.

ADJOURN MEETING:

There being no further business to come before the Board, Trustee Sieve moved and Trustee Davis seconded to adjourn. Trustees Stertz, Sieve and Davis voted YES.

Next meeting will be on Wednesday, November 28, 2018 at 6:00 p.m.

_____, Fiscal Officer

Approved: _____, President

_____, Vice President

_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer