

The November 28, 2018 regular meeting of the Delhi Township Board of Trustees was called to order by President Rose K. Stertz. Vice President Cheryl A. Sieve, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron and Law Director David C. Lane were present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence, in memory of Michael A. Sanker, son of Robert Sr. and Joan Sanker. Bob Sanker was our Assistant Fire Chief for many years. Mike is survived by his parents, three children: Robert, Allison and Megan, and siblings: Robert Jr., Ronald, Timothy, Darren, Julie and the late David. It is never easy to lose someone around the holidays. May Michael rest in peace, and may the family find comfort during this time of grief.

APPROVAL OF MINUTES:

Motion 2018-215 (November 13, 2018)

Trustee Sieve moved and Trustee Davis seconded to approve the minutes from the Board of Trustees meeting held on November 13, 2018 and dispense with the reading. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Motion 2018-216 (November 14, 2018)

Trustee Sieve moved and Trustee Davis seconded to approve the minutes from the Board of Trustees meeting held on November 14, 2018 and dispense with the reading. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

APPROVAL OF BILLS:

Motion 2018-217

Trustee Sieve moved and Trustee Davis seconded to approve bills for payment. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

APPROVAL PAYMENT OF OVERTIME: (Period ending 11/20/2018)

Motion 2018-218

Trustee Sieve moved and Trustee Davis seconded to approve the payment of overtime for pay period ending November 20, 2018. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER: James Luebbe

1. Resolution 2018-233 – Approve Purchase Orders

Trustee Sieve introduced and moved the adoption of a resolution approving purchase order obligations incurred on behalf of the Township by the Township Administrator, authorizing payment of certain purchase order obligations and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2018-234

Trustee Sieve introduced and moved the adoption of a resolution amending appropriations for expenses and dispensing with the second reading. Trustee Davis seconded.

Administrator Cameron reported that the resolution approves the movement of money into the Self Insurance Fund to pay claims that are due.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

3. Significant Transactions – Mr. Luebbe reported on the following:

November 25: Receipts from Hamilton County distributions of \$39,000 for the Local Government Fund, and \$19,000 for the Permissive Motor Vehicle License Tax.

Disbursements: November 26: \$154,000 payment to PNC Bank for the Greenwell Fire Station loan payment, and \$575,000 to the Bank of New York for the Neeb Road Fire Station loan payment, \$265,000 for Payroll.

TRUSTEES' CORRESPONDENCE:

- Trustee Davis referenced the unfortunate closing of Delhi Remke Market on Friday. On behalf of the residents and members of the business community, he thanked Remke Market for their support of our community organizations and events over the years. He reminded everyone that it is important to support our businesses by shopping local. He commented that he and his fellow trustees will do whatever they can to attract a new tenant for the property in a timely manner.
- Trustee Stertz thanked the Public Works crew for their efforts, working to clear our roads and sidewalks of debris, after the recent ice storm, and for pretreating the roads for the recent snow event.

SPECIAL PRESENTATIONS: (Chief Howarth & Lt. Murphy)

Police Department: Delhi Citizen Police Academy Graduation:

Chief Howarth reported on the 18th Delhi Citizens Police Academy (2nd class in 2018), a total of 60 participants who met on Thursday evenings for 12 weeks from 6:00 p.m. until 9:00 p.m., with the last class scheduled tomorrow evening. He thanked the members of the graduating class for their commitment over the past 12-week period.

He commented that they are currently taking applications for the next class scheduled to start on January 22nd. He stated that they would like to have a total of 25 – 30 participants, and that 16 people are currently registered.

Academy graduate and resident for 12 years, Adam Brinkman, commented on his own personal experience participating in the academy, and his favorite part, meeting the members of the Police Department. He thanked Lt. Murphy for planning and coordinating the academy for the community, and highly recommended the next class to anyone who would have an interest in learning more about the Police Department and what they do.

Lt. Bill Murphy thanked the graduates for their commitment to the 12-week academy. He also thanked the Hamilton County Sheriff's Office for the tours of the Justice Center and the 911 Communications Center, and the Green Township Police Department for allowing them to use their training simulator. He introduced the graduates who were in attendance and presented them with their certificates: Nick Amrhein, Tyler Basham, Jeffrey Bill, Adam Brinkman, Kathy Bushle, Marleen Cassedy, Diane Clark, Randy Clark, Roger Clark, Nikki Conley, Paul Czulewicz, Diane Henderer, Jay Hepp, Karen Hepp, Aaron Jenkins, Ken Kramer, Marilyn "Shorty" Kramer, Debra Laxton, James Luebbe, Lisa Luebbe, Penney Masterson, Robert McKibben, Allison Nevin, Bob Norris, Donna Poff, Linda Raabe. He named the following graduates who were not in attendance: Joe Carter, Sherri DeMoss, Mark Helmes, and Jeff Nix.

The Trustees congratulated the participants on successfully completing the 12-week program, and welcomed them to the Delhi Citizens Police Academy alumni family!

Trustee Stertz referenced their last class tomorrow evening being the active shooter training simulator.

ADMINISTRATION: No Agenda Items.

PARKS & RECREATION: No Agenda Items.

Trustee Stertz referenced the ground breaking for the construction of the stage in Delhi Park.

FIRE DEPARTMENT: Chief Campbell

Motion 2018-219 – Grant Application Recommendation

Trustee Sieve moved and Trustee Davis seconded to approve application for the Bureau of Workers Compensation Safety Intervention Grant Program to purchase a Stryker Power Cot and a Lucas Device. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Chief Campbell reported that this is the first time the department has applied for a grant through this particular program because the requirement never applied until now. He informed the Board that the grant is a 20% match, with the department paying 20% of the total bill of \$46,000, and that the new power lift will be installed in the new ambulance. He commented that the Lucas

Device is an automatic chest compression device. He stated that after the two purchases, the department will have two power lift cots, and one Lucas Device.

Trustee Stertz thanked Chief Campbell for completing the grant application process.

In response to Trustee Davis' question regarding what other agencies are using the Stryker Power Cot, Chief Campbell responded that more agencies are going with the automated cots, and that he knows of several agencies who are using the Stryker product.

PUBLIC WORKS: Public Works Director Ron Ripperger

Resolution 2018-235

Trustee Sieve introduced and moved the adoption of a resolution authorizing and directing the Hamilton County Auditor to remove Delhi Township sidewalk assessment from the record of 417 Sunland Drive and dispensing with the second reading. Trustee Davis seconded.

Mr. Ripperger reported that the resolution will correct an error that occurred in 2015 that wasn't caught by either the Township or the resident until now. He commented that they have added some checks and balances to prevent this kind of error from happening in the future.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

POLICE DEPARTMENT: No Agenda Items.

COMMUNITY DEVELOPMENT: Director Greg DeLong

1. Resolution 2018-236

Trustee Sieve introduced and moved the adoption of a resolution declaring a nuisance for accumulated debris at 4250 Delhi Pike and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported that the properties, referenced in resolutions 236 through 238, were found to be in the same condition when inspected this morning.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2018-237

Trustee Sieve introduced and moved the adoption of a resolution declaring a nuisance for accumulated debris at 522 Mentola Avenue and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

3. Resolution 2018-238

Trustee Sieve introduced and moved the adoption of a resolution providing for the removal of a junk motor vehicle at 522 Mentola Avenue, and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

4. Update: Nuisance Appeal to Resolution 2018-196 (306 Anderson Ferry Road)

Mr. DeLong reported that his department granted Mr. Gleason a two day extension to remove additional debris from his yard following the ice storm. He added that during a follow up inspection his department did confirm that Mr. Gleason had trimmed back the honeysuckle, and removed the original debris that was identified on his deck in the rear yard.

CITIZEN COMMENTS: N/A

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. The Delhi Business Association Christmas Parade scheduled on Saturday, December 1st at 9:30 a.m.
2. Delhi Branch Library Holiday Open House on Saturday, December 1st at 10:00 a.m.
3. Delhi Township Holiday Market, hosted by the Delhi Parks & Recreation Department, on Saturday, December 8th from 9:00 a.m. – 2:00 p.m. at the Delhi Senior Community Center.

RETIRE TO EXECUTIVE SESSION:

Motion 2018-220

Trustee Sieve moved and Trustee Davis seconded to retire to Executive Session to consider the appointment, employment, and/or compensation of a public employees of the Township. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

RETURN TO PUBLIC MEETING:

Motion 2018-221

Trustee Sieve moved and Trustee Davis seconded to conclude Executive Session and return to the public meeting. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

The Board will conduct their next regular meeting on Wednesday, December 12th at 6:00 p.m.

ADJOURN MEETING:

There being no further business to come before the Board, Trustee Sieve moved and Trustee Davis seconded to adjourn. Trustees Stertz, Sieve and Davis voted YES.

_____, Fiscal Officer

Approved: _____, President

_____, Vice President

_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer