

The December 12, 2018 regular meeting of the Delhi Township Board of Trustees was called to order by President Rose K. Stertz. Vice President Cheryl A. Sieve, Fiscal Officer James J. Luebbe, Administrator Jack Cameron and Law Director David C. Lane were present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence, in memory and celebration of Sylvia Davis, mother of Trustee Mike Davis. Besides Mike, Sylvia was mother to Jerry, Debbie, Jeff, Marci and Terry; grandmother of Isidro, Luis, Deborah, Anjelica, Rosa, Max, Anna and Gabe; and mother-in-law of Alvero and Alex. Sylvia was loved by all who knew her and a great friend to the Little Sisters of the Poor. Rest in peace, Sylvia, you've run the good race.

APPROVAL OF MINUTES:

Motion 2018-222 (November 28, 2018)

Trustee Sieve moved and Trustee Stertz seconded to approve the minutes from the Board of Trustees meeting held on November 28, 2018 and dispense with the reading. Trustees Stertz and Sieve voted YES. Motion carried.

APPROVAL OF BILLS:

Motion 2018-223

Trustee Sieve moved and Trustee Stertz seconded to approve bills for payment. Trustees Stertz and Sieve voted YES. Motion carried.

APPROVAL PAYMENT OF OVERTIME: (Period ending 12/04/18)

Motion 2018-224

Trustee Sieve moved and Trustee Stertz seconded to approve the payment of overtime for pay period ending December 4, 2018. Trustees Stertz and Sieve voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER: James Luebbe

1. Resolution 2018-239 – Approve Purchase Orders

Trustee Sieve introduced and moved the adoption of a resolution approving purchase order obligations incurred on behalf of the Township by the Township Administrator, authorizing payment of certain purchase order obligations and dispensing with the second reading. Trustee Stertz seconded.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

2. Significant Transactions – Mr. Luebbe reported on the following:

Receipts: November 30, \$30,000 from EMS reimbursements; December 4, \$49,000 from the Cable Franchise Fee.

Disbursements: December 5, payment of \$27,000 to Northgate Ford to purchase a Ford Explorer for Administration; December 12, payment of \$100,000 to Prus Construction for the 2018 Road Contract; November 29, \$275,000 for Payroll processing.

TRUSTEES' CORRESPONDENCE:

Trustee Sieve made reference to a Channel 12 news story about a Rapid Run Middle School sixth grade student, Anna Caito, who collected 150 toys for the Anderson Ferry Food Pantry.

ADMINISTRATION: Administrator Cameron**Resolution 2018-240**

Trustee Sieve introduced and moved the adoption of a resolution authorizing and entering into the Governmental 457(b) Plan Adoption Agreement with AXA Equitable Life Insurance Company to offer the Delhi Township 457(b) Plan of deferred compensation in addition to the State Offered program that meets the requirement of Section 148.061 of the Ohio Revised Code, authorizing the Township Administrator to execute and deliver the necessary documents and dispensing with the second reading. Trustee Stertz seconded.

Administrator Cameron reported that this is another alternative to the Ohio Deferred Compensation retirement savings plan for employees, actively used by other local government entities.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

PARKS & RECREATION: No Agenda Items.**FIRE DEPARTMENT: No Agenda Items.****PUBLIC WORKS: No Agenda Items.****POLICE DEPARTMENT: Police Chief Jim Howarth**

Resolution 2018-241

Trustee Sieve introduced and moved the adoption of a resolution authorizing the Police Chief to execute and deliver a quote by Axon Enterprises, Inc. for interview room(s) recording, related equipment and services and dispensing with the second reading. Trustee Stertz seconded.

Chief Howarth reported that the resolution approves a contract with Axon Enterprises, Inc. for video recording equipment that will replace the Mobilcomm equipment in the interview rooms and at the substation. He commented that the new equipment will be installed after the first of the year and the agreement includes a five-year commitment for support.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

COMMUNITY DEVELOPMENT: Director Greg DeLong**1. Resolution 2018-242**

Trustee Sieve introduced and moved the adoption of a resolution amending Zoning Fees and Zoning Fee schedule pursuant to Section 197 of the Delhi Township Zoning Resolution and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong reported that the department received assistance from an intern through the Student Learning Program at Mount St. Joseph University to research and review the fee schedule. He referenced a reduction in the cost of the application fee for Residential Use for the installation of an accessory structure, from \$50 to \$25, to encourage property improvements and an increase in the cost of the application fee for Commercial Use for the installation of a sign, from \$50 plus \$1.50 per sq. ft. to \$100 plus \$1.50 per sq. ft., due to the amount of time involved in the application review process.

Trustee Sieve referenced the research that went into the review process including collecting data from 49 communities.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2018-243

Trustee Sieve introduced and moved the adoption of a resolution certifying violation abatement expenses at 3907 Delhi Pike to the County Auditor for assessment and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong referenced resolutions 2018-243 through 2018-245 as properties that have already been declared and abated.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

3. Resolution 2018-244

Trustee Sieve introduced and moved the adoption of a resolution certifying violation abatement expenses at 3950 Delhi Pike to the County Auditor for assessment and dispensing with the second reading. Trustee Stertz seconded.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

4. Resolution 2018-245

Trustee Sieve introduced and moved the adoption of a resolution certifying violation abatement expenses at 4011 Delhi Pike to the County Auditor for assessment and dispensing with the second reading. Trustee Stertz seconded.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

5. Resolution 2018-246

Trustee Sieve introduced and moved the adoption of a resolution declaring a nuisance for accumulated debris at 4512 Hillside Avenue and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong reported that the property is vacant, and at last count, there were 42 mattresses on the property.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

6. Resolution 2018-247

Trustee Sieve introduced and moved the adoption of a resolution providing for the removal of a junk motor vehicle at 4954 Alvernovalley Court and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong reported that the Board approved prior nuisance violations at the property for excessive vegetation and debris a couple months ago.

Trustee Sieve moved and Trustee Stertz seconded to dispense with the second reading. Trustees Stertz and Sieve voted YES.

Trustees Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

CITIZEN COMMENTS:

Ed Cappel, resident on Timberway, referenced a discussion with the Board on March 26, 2015 about the newly adopted 2015 TIF, and his opinion at that time that the new funding would reduce the overall income of the Operating levies. He referenced the financial gain from the new real estate on the 2015 TIF as compared to the reduction in funding of the Fire levy, and the additional Fire levy request in the same year that increased his taxes by 4%. He asked the Board to consider rescinding the 2015 TIF so the funding could get returned to the Operating levies.

ANNOUNCEMENT OF COMMUNITY EVENTS: N/A**RETIRE TO EXECUTIVE SESSION:****Motion 2018-225**

Trustee Sieve moved and Trustee Stertz seconded to retire to Executive Session to consider the appointment, employment, and/or compensation of a public employees of the Township. Trustees Stertz and Sieve voted YES. Motion carried.

Trustee Stertz reported that the Board's next regular meeting will be on Wednesday, December 19th at 5:00 p.m.

RETURN TO PUBLIC MEETING:**Motion 2018-226**

Trustee Sieve moved and Trustee Stertz seconded to conclude Executive Session and return to the public meeting. Trustees Stertz and Sieve voted YES. Motion carried.

ADJOURN MEETING:

There being no further business to come before the Board, Trustee Sieve moved and Trustee Stertz seconded to adjourn. Trustees Stertz and Sieve voted YES.

Approved: _____, Fiscal Officer
_____, President
_____, Vice President
_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer