

The February 13, 2019 regular meeting of the Delhi Township Board of Trustees was called to order by Board President Cheryl A. Sieve. Vice President Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron and Law Director Bryan E. Pacheco were present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence, in honor of Clermont County Detective Bill Brewer who made the ultimate sacrifice; we mourn with Clermont County on their loss, and pray for the safety and protection of all police officers and first responders.

RETIRE TO EXECUTIVE SESSION:

A motion to retire to Executive Session to consider the appointment, employment, and/or compensation of a public employee of the Township, and to consider property acquisition, was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

RETURN TO PUBLIC MEETING:

A motion to conclude Executive Session and return to the public meeting was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

The Board returned to the meeting to continue with the regular business of the Township.

APPROVAL OF MINUTES: (January 23, 2019)

A motion to approve the minutes from the Board of Trustees meeting held on January 23, 2019 was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

APPROVAL OF BILLS:

A motion to approve bills for payment was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

APPROVAL PAYMENT OF OVERTIME (Pay period ending 1/29/19):

A motion to approve payment of overtime for pay period ending January 29, 2019 was so moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

REPORT FROM FISCAL OFFICER: James J. Luebbe

1. Resolution 2019-019 – Approve Purchase orders

Trustee Davis introduced and moved the adoption of a resolution approving purchase order obligations incurred on behalf of the Township by the Township Administrator, authorizing payment of certain purchase order obligations and dispensing with the second reading. Trustee Sieve seconded.

Trustee Davis moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Davis voted YES.

Trustees Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Financial Advisory Board Appointment Recommendation

Motion to appoint Shane A. Krugler to the Financial Advisory Board (FAB) effective February 14, 2019 was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

- 3. Significant Transactions: Fiscal Officer James Luebbe reported on the following:**
 Disbursements: on January 24, \$110,000 to Lebanon Ford for purchase of 4 Ford Explorers for the Police Department; February 7, \$280,000 for Payroll. Receipts: January 31, \$4,320,000 advancement of Real Estate Tax distribution; February 11, \$47,000 for the Cable Franchise Fee.

SPECIAL PRESENTATION:

Recognition of Volunteer Service

The following individuals were recognized for their volunteer service:

- Joseph Scherer, Jr. – retired from the Board of Zoning Appeals with 43 years of service.
- Charles Fehr – retired from the Financial Advisory Board with 11 years of service. In addition, Mr. Fehr also volunteers on the Zoning Commission and will continue to serve in that capacity.
- Dale Weisker – retired from the Financial Advisory Board with 14 years of service. Mr. Weisker also volunteers on the Zoning Commission and will continue to serve in that capacity.

Trustee Sieve introduced the volunteers and commented on their contributions and years of service. On behalf of the Board, she presented them each with a gift to thank them for their service.

Trustee Davis and Fiscal Officer Luebbe commented on the commitment and length of service of each of the individuals and thanked them for their service.

Trustee Davis recognized a special guest former Delhi Township trustee Jerome Luebbers. Mr. Luebbers served the Delhi community for 43 years, and also served as state representative for many years.

Trustee Sieve recognized and welcomed Shane Krugler, new appointment to the Financial Advisory Board.

TRUSTEES' CORRESPONDENCE:

Trustee Sieve made reference to a special presentation at the Delhi Township Veterans Association meeting recognizing one of their members Joe Jones for his service to the organization.

POLICE DEPARTMENT: (No Agenda Items)

PUBLIC WORKS: Director Ron Ripperger

Resolution 2019-020

Trustee Davis introduced and moved the adoption of a resolution authorizing execution and submission of the 2018 Township Highway System Mileage Certification and dispensing with the second reading. Trustee Sieve seconded.

Mr. Ripperger reported that the resolution certifies to the County Auditor the 55 miles of roadway that is maintained by the Township, and the total mileage for the 2018 Road Repair and Resurfacing Project to the Ohio Department of Transportation.

Trustee Davis moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Davis voted YES.

Trustees Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

FIRE DEPARTMENT: Chief Campbell

Hiring Recommendations

1. A motion to hire Lance H. Fugitani as part-time FF/EMT per the collective bargaining agreement with the Delhi Firefighters Association upon successful completion of the pre-employment physical, drug screen and background check effective February 14, 2019 was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.
2. A motion to hire Dustin A. Honerkamp as part-time FF/EMT per the collective bargaining agreement with the Delhi Firefighters Association upon successful completion of the pre-employment physical, drug screen and background check effective February 14, 2019 was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.
3. A motion to hire Jacob C. Schultz as part-time FF/EMT per the collective bargaining agreement with the Delhi Firefighters Association upon successful completion of the pre-employment physical, drug screen and background check effective February 14, 2019 was moved by

Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

PARKS & RECREATION:

Park Director Josh Torbeck reported on details of the upcoming beer tasting scheduled on March 1st at the Delhi Senior Community Center.

ADMINISTRATION: Administrator Cameron

Resolution 2019-021

Trustee Davis introduced and moved the adoption of a resolution authorizing the Administrator to enter into rental agreements with the Hamilton County Board of Elections and use of Township facilities by the Board of Elections and dispensing with the second reading. Trustee Sieve seconded.

Administrator Cameron reported that the agreement approves the usage of the Delhi Park Lodge and Senior Center as polling locations.

Trustee Davis moved and Trustee Sieve seconded to dispense with the second reading. Trustees Sieve and Davis voted YES.

Trustees Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

COMMUNITY DEVELOPMENT: (No Agenda Items)

PUBLIC COMMENT: N/A

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. Delhi Parks presents "The Amazing Taste" on March 1st from 7:00 p.m. – 9:00 p.m. at the Delhi Senior Community Center.
2. Delhi Historical Society presents "Flu Pandemic and Blizzard of 1918-1919" on March 11, 2019 from 7:00 p.m. – 8: 00 p.m. at the Delhi Park Lodge.
3. Delhi Township Veterans Association general meeting on March 12, 2019 at the Senior Center from 7:30 p.m. – 8:30 p.m.
4. Bayley Dementia Family Workshop on March 13, 2019 from 6:30 p.m. – 7:30 p.m. at Bayley Adult Day Enrichment Center.

ADJOURN MEETING:

There being no further business to come before the Board, a motion to adjourn was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES.

Approved: _____, Fiscal Officer

_____, President

_____, Vice President

_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer