

The February 28, 2019 regular meeting of the Delhi Township Board of Trustees was called to order by Board President Cheryl A. Sieve. Vice President Michael D. Davis, Trustee Rose K. Stertz, Fiscal Officer James J. Luebbe and Administrator Jack Cameron were present.

#### OPEN THE MEETING:

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- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence, for Nicholas Galinger, a police officer who was killed in the line of duty in Chattanooga Tennessee on February 24 after being hit by a car. Nicholas grew up in Clermont County and leaves behind two children ages 9 and 14.

#### APPROVAL OF MINUTES: (February 13, 2019)

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A motion to approve the minutes from the Board of Trustees meeting held on February 13, 2019 was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

#### APPROVAL OF BILLS:

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A motion to approve bills for payment was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### APPROVAL PAYMENT OF OVERTIME (Pay period ending 2/12/19):

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A motion to approve payment of overtime for pay period ending February 12, 2019 was so moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### REPORT FROM FISCAL OFFICER: James J. Luebbe

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##### **1. Resolution 2019-022 – Approve Purchase orders**

Trustee Davis introduced and moved the adoption of a resolution approving purchase order obligations incurred on behalf of the Township by the Township Administrator, authorizing payment of certain purchase order obligations and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

##### **2. Significant Transactions: Mr. Luebbe reported on the following:**

Disbursement on February 21 of \$277,000 for Payroll; Receipt of \$2,115,000 on February 14 for Real Estate Tax Advancement.

He informed the Board that the 2018 Annual Financial Statement is completed and has been accepted by the State Auditor's office.

#### TRUSTEE CORRESPONDENCE:

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- Trustee Stertz referenced a Citizens' Alert text message notification involving assistance provided by Delhi Police in the chase and apprehension of a suspect of an attempted burglary that took place in Green Township.
- Trustee Sieve referenced a Channel 9 news miscommunication about raw sewage being poured into Muddy Creek from Delhi Township.

#### SPECIAL PRESENTATION:

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1. **Recognition of Volunteer Service (Chief Howarth)** - Tom Winkler – President, Delhi Citizens on Patrol

A motion proclaiming Thursday, February 28, 2019 as Tom Winkler Day in Delhi Township, Hamilton County, Ohio was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Trustee Sieve read and presented the proclamation to Tom Winkler recognizing him for many years of dedicated service to the Police Department.

Police Chief Howarth commented on Tom's service and leadership with the Delhi Citizens Police Association and Citizens on Patrol over the years. He presented him with a gift to show gratitude and thank him for his service.

Mr. Winkler stated that he was honored to be recognized for doing something that he has truly enjoyed doing, working with members of the Police Department, the Delhi Citizens Police Association and Citizens on Patrol. He stated that he is confident that the new board president and members will continue to do a great job, and that he is happy to continue to serve as a member. He thanked his family, the trustees and members of the Delhi Police Department for allowing him to live out his dream over the past 20 years.

Trustee Sieve commented that it is a pleasure to know Tom and to be able to recognize and honor him for his service.

Trustee Davis commented that he has referred to Tom over the years as the "Mayor" of Delhi Township, recognizing his commitment to the people and the community.

Trustee Stertz commented that she has always looked up to Tom as a great leader and role model for a great organization, and expressed her appreciation for his service.

## **2. Natural Gas Aggregation Pricing – Rich Surace, Energy Alliances:**

Mr. Surace reported that he is seeking approval for the proposal of .399/Ccf for natural gas for the next 36 months. He informed the board that it is a very fair price with the no termination fee requirement, and is a better price compared to the current rate of .444 that will end in May and previous rates over the past 2 – 3 years. He commented that after he received approval he would start working with other townships and municipalities to lock in the price.

Comparing the format of this program to previous years, Mr. Surace reported that past programs were designed with “flex down” pricing, a fixed price with option to reduce the price in the event the market would drop lower. He commented that the downside of a flex down program is you pay a premium price. He stated that the program being recommended is a very good aggregate price and does not have the fixed price with the flex down option built into it.

In response to Trustee Sieve’s question, Mr. Surace confirmed the cost guaranteed for 36 months would start in June.

In response to Mr. Cameron’s question regarding pricing structures and terms being offered to the community by other providers, Mr. Surace responded that other opt-in programs being offered typically have 12 to 24 month terms. He added that they are not seeing a comparison in the market of programs that extend out 36 months without termination fees.

In response to Mr. Cameron’s question regarding the pricing for the new program, Mr. Surace confirmed that you will be signing at a rate of .399, or below, for a 36 month period.

Trustee Sieve referenced the program design and benefit of not having to pay a penalty for opting in and out of the program. Mr. Surace confirmed that the new program would operate in the same manner.

In response to Fiscal Officer Luebbe’s question regarding notification of the new program, Mr. Surace reported that letters will go out to eligible residents in April informing them of the new program, term and rate.

In response to Trustee Sieve’s question regarding seeing a recent increase in door-to-door sales, Mr. Surace responded that typically April and May seem to be the cutoff date for suppliers to plan and finalize their programs.

Trustee Stertz referenced the option to contact Duke Energy by April 18 to remove your name from their customer list for future requests. She referenced the letter that Constellation will send out to eligible residents addressing the new rate for the aggregation program that will have Delhi Township’s logo on it.

PUBLIC HEARING:

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**1. Open Public Hearing**

A motion to approve the opening of the public hearing for 2018 Road Repair Contract with regard to assessment of the cost of sidewalks (including that portion of a driveway within the sidewalk easement) and driveway aprons (as part of a curb improvement) against the abutting property owners was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

- Director of Public Works Ron Ripperger reported that the public hearing provides the property owners an opportunity to be heard in reference to the final assessment of the cost of sidewalk driveway aprons that were repaired in 2018 under the Delhi Township Rehabilitation Project. He commented that letters have been sent out to the 80 residents who had sidewalk repair work done, of which 50% of payment has been received by the office.
- Public Comment – No public comment was heard.

**2. Close Public Hearing**

A motion to approve the closing of the public hearing for 2018 Road Repair Contract with regard to assessment of the cost of sidewalks (including that portion of a driveway within the sidewalk easement) and driveway aprons (as part of a curb improvement) against the abutting property owners was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

POLICE DEPARTMENT: Chief Howarth

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**1. Resolution 2019-023**

Trustee Davis introduced and moved the adoption of a resolution authorizing the purchase of utility van for the Police Department, trading in current van with the value credited against the purchase price, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Chief Howarth reported that they are getting a good price on the trade in of their current van which is about ten years old, to be applied to the purchase of a new Ford Transit of which will be utilized for equipment transportation for big cases and crime scene investigations, and a passenger van when we need to transport officers.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

PUBLIC WORKS: No Agenda Items.

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FIRE DEPARTMENT: Chief Campbell

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**1. Promotion Recommendation**

- A motion to approve the promotion of Peter P. Gardner from Career Firefighter/EMT to Career Firefighter Paramedic at the rate per the collective bargaining agreement with the IAFF Local 3389 effective February 27, 2019 was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

**2. Hiring Recommendation**

- A motion to approve the hiring of Zachary M. Roesel as Career Firefighter/Paramedic in the Fire Department at the 1<sup>st</sup> year Firefighter/EMT rate per the collective bargaining agreement with the IAFF Local 3389, subject to successful completion of physical exam and upon attainment of his paramedic certification he will move to the 1<sup>st</sup> year Career Firefighter/Paramedic rate effective March 13, 2019 was moved by Trustee Davis and seconded by Trustee Stertz. Trustee Sieve, Davis and Stertz voted YES. Motion carried.
- A motion to approve the hiring of Austin H. Piening as Career Firefighter/Paramedic in the Fire Department at the 1<sup>st</sup> year Firefighter/EMT rate per the collective bargaining agreement with the IAFF Local 3389, subject to successful completion of physical exam and upon attainment of his paramedic certification he will move to the 1<sup>st</sup> year Career Firefighter/Paramedic rate effective March 13, 2019 was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.
- A motion to approve the hiring of Kathleen M. Locasto as Career Firefighter/Paramedic in the Fire Department at the 1<sup>st</sup> year Firefighter/EMT rate per the collective bargaining agreement with the IAFF Local 3389, subject to successful completion of physical exam and upon attainment of her paramedic certification she will move to the 1<sup>st</sup> year Career Firefighter/Paramedic rate effective March 13, 2019 was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.
- A motion to approve the hiring of Corey M. Brown as Career Firefighter/Paramedic in the Fire Department at the 1<sup>st</sup> year Firefighter/EMT rate per the collective bargaining agreement with the IAFF Local 3389, subject to successful completion of physical exam and upon attainment of his paramedic certification he will move to the 1<sup>st</sup> year Career Firefighter/Paramedic rate effective March 13, 2019 was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.
- A motion to approve the hiring of Eric P. Weiss as Career Firefighter/Paramedic in the Fire Department at the 1<sup>st</sup> year Firefighter/EMT rate per the collective bargaining agreement with the IAFF Local 3389, subject to successful completion of physical exam and upon attainment of his paramedic certification he will move to the 1<sup>st</sup> year Career

Firefighter/Paramedic rate effective March 13, 2019 was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

### **3. Resignation Recommendation**

Motion to accept resignation of full-time Firefighter/Paramedic Anthony Molfetta effective February 23, 2019 was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Chief Campbell reported on the timeline of the Career Firefighter/Paramedic hiring process which started in November and added 3 new positions and filled 2 vacancies. He made brief introductions of the candidates who were hired as paramedics at the EMT salary: Zachary Roesel and Austin Piening (two internal part time candidates), and Kathleen Locasto, Corey Brown and Eric Weiss (three external candidates); and Pete Gardner who was promoted from career firefighter/EMT to career firefighter paramedic as part of this process.

He informed the board that the official swearing-in would be later in May.

The Trustees welcomed and congratulated the individuals on their new appointments.

Administrator Cameron commented on how competitive the hiring processes have become with the full time model shifting and less people entering the industry.

## **PARKS & RECREATION:**

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### **Resolution 2019-024**

Trustee Davis introduced and moved the adoption of a resolution authorizing the purchase of (2) 2015 E-Z-Go golf carts, trading in 2006 and 1999 E-Z-Go golf carts with the value credited against the purchase price, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

## **ADMINISTRATION: Administrator Cameron**

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### **Resolution 2019-025**

1. Trustee Davis introduced and moved the adoption of a resolution authorizing the Administrator to amend the agreement with Constellation New Energy – Gas Division, LLC (Constellation) as the natural gas supplier to the Township's Natural Gas Aggregation program, authorizing the Township Administrator to execute the agreement, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

#### COMMUNITY DEVELOPMENT:

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##### **1. Resolution 2019-026**

Trustee Davis introduced and moved the adoption of a resolution certifying abatement expenses at 467 Rosemont Avenue to the County Auditor for assessment and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong referenced the total cost of the abatement of \$1,175 to get assessed to the property tax bill.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

##### **2. Resolution 2019-027**

Trustee Davis introduced and moved the adoption of a resolution certifying abatement expenses at 753 Lullaby Court to the County Auditor for assessment and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong referenced the total cost of the abatement of \$775 to get assessed to the property tax bill.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

##### **3. Resolution 2019-028**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 450 Greenwell Avenue, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong reported the violation was confirmed during the follow up inspection this morning.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

**4. Resolution 2019-029**

Trustee Davis introduced and moved the adoption of a resolution providing for removal of a junk motor vehicle at 5180 Locust Avenue, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong reported that the follow up inspection this morning confirmed that two vehicles remain on the property.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

**5. Termination Recommendation**

A motion to eliminate the Zoning Coordinator position within the Community Development Department and terminating the employment of Thomas R. Stahlheber effective February 9, 2019 was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

PUBLIC COMMENT: N/A

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**ANNOUNCEMENT OF COMMUNITY EVENTS:**

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1. Delhi Parks Department presents "The Amazing Taste" on March 1, 2019 from 7:00 p.m. – 9:00 p.m. at the Senior Community Center.
2. Delhi Historical Society program: Flu Pandemic and Blizzard of 1918-1919 will be on March 11, 2019 from 7:00 p.m. – 8:00 p.m. at the Delhi Park Lodge.
3. Delhi Township Veterans Association general meeting on March 12, 2019 to start at 7:30 p.m. at the Delhi Senior Community Center.
4. Bayley Dementia Family Workshop on March 13, 2019 from 6:30 p.m. -7:30 p.m. at Bayley Adult Day Enrichment Center.

**RETIRE TO EXECUTIVE SESSION:**

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A motion to retire to Executive Session to consider the appointment, employment, and/or compensation of a public employee of the Township, and to consider property acquisition, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.



RETURN TO PUBLIC MEETING:

A motion to conclude Executive Session and return to the public meeting was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

MOTION TO CONSIDER:

A motion to approve the Administrator annual salary to \$116,500 effective February 6, 2019 was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

The next meeting of the Board of Trustees will be on Wednesday, March 13<sup>th</sup> at 6:00 p.m.

ADJOURN MEETING:

There being no further business to come before the Board, a motion to adjourn was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES.

Approved: \_\_\_\_\_, Fiscal Officer

\_\_\_\_\_, President

\_\_\_\_\_, Vice President

\_\_\_\_\_, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

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James J. Luebbe, Fiscal Officer