

March 27, 2019 regular meeting of the Delhi Township Board of Trustees was called to order by Board President Cheryl A. Sieve. Vice President Michael D. Davis, Trustee Rose K. Stertz, Fiscal Officer James J. Luebbe, Administrator Jack Cameron and Law Director Bryan Pecheco were present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence, in honor of Carolyn Robben. Carolyn was the matriarch of the Robben family, married to her late husband George of 61 years and survived by five children and ten grandchildren.

APPROVAL OF MINUTES: (March 13, 2019)

A motion to approve the minutes from the Board of Trustees meeting held on March 13, 2019 and to dispense with the reading was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

APPROVAL OF BILLS:

A motion to approve bills for payment was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

APPROVAL PAYMENT OF OVERTIME (Pay period ending March 12, 2019):

A motion to approve payment of overtime for pay period ending March 12, 2019 was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

REPORT FROM FISCAL OFFICER: James J. Luebbe

1. Resolution 2019-036 – Approve Purchase orders

Trustee Davis introduced and moved the adoption of a resolution approving purchase order obligations incurred on behalf of the Township by the Township Administrator, authorizing payment of certain purchase order obligations and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

2. Significant Transactions: Mr. Luebbe reported on the following:

March 21st - Payroll recorded in the amount of \$305,000 (includes \$34,000 in Police Comp payout).

TRUSTEE CORRESPONDENCE:

- Trustee Davis reported on Embellish Salon and Spa grand opening and ribbon cutting event hosted by the Township and attended by the elected officials and members of the Delhi Business Association.
- Trustee Davis made reference to an upcoming ribbon cutting scheduled at Verve Fit on Delhi Pike on April 10th.
- Trustee Stertz reported that the elected officials and staff attended a Naturalization Ceremony hosted by Mount St. Joseph University on March 22nd where 99 new citizens took the United States Oath of Allegiance.
- Trustee Sieve thanked St. Dominic Knights of Columbus for honoring Police Officer Jimmy Gilbert with their Blue Shield Award for keeping our parks safe.

POLICE DEPARTMENT: Chief Jim Howarth

Salary Increase Recommendation - A motion to adjust the hourly pay rate of Julia C. Grace, Full-Time Police Clerk, to \$22.00 per hour, effective March 26, 2019, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Chief Howarth reported that the full time police clerk open position that was recently advertised for 2nd shift has been changed to 1st shift, and that they did make contact with all of the candidates of interest who were okay with the shift adjustment.

Chief Howarth also reported that they have received ample notice from some of the part time clerks that they will be resigning so they will be posting for part-time clerk positions as well.

Regarding the remains found in Delhi Township off of Rosemont, he reported that they have made a possible ID and will send out a press release soon after they have confirmed the identity of the individual.

PUBLIC WORKS: Director Ron Ripperger

1. **Hiring Recommendation** - A motion to approve the rehiring of Brendan J. Marchetti as Seasonal Maintenance Worker in the Public Works Department at a pay rate of \$11.94 per hour effective May 23, 2019, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Mr. Ripperger reported that this will be Brendan's third year working for the department.

2. He provided an update on the Rapid Run Road Phase III Project of which he received verbal confirmation from FEMA that the grant application has been approved and that he will be receiving written confirmation in the next few weeks.

He reported on details of Phase I and Phase II completed in 2013 which started as a joint project and grant application process with the Metropolitan Sewer District for properties that experienced major flooding and sewer backup issues.

FIRE DEPARTMENT: No Agenda Items.

PARKS & RECREATION: Park Director Josh Torbeck

Hiring Recommendation - A motion to approve the hiring of Samuel D. Seibert as Seasonal Parks & Recreation Worker in the Parks & Recreation Department at a pay rate of \$9.00 per hour effective April 19, 2019 and completion of drug testing and background check was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Mr. Torbeck reported on upcoming events scheduled at the Delhi Senior Community Center: Spring Craft Show scheduled on April 20th and the Community Yard Sale on April 27th. He also provided an update on the stage construction project, and start of the baseball and softball season.

ADMINISTRATION: Administrator Cameron

1. Resolution 2019-037

Trustee Davis introduced and moved the adoption of a resolution declaring certain property no longer needed for public use, obsolete and unfit for the use acquired, authorizing sale by internet auction, and dispensing with the second reading. Trustee Stertz seconded.

Mr. Cameron reported that resolutions 37 and 38 provide for standard housekeeping and identify various property items that will be sold at auction or disposed of. He reported that several police vehicles will be identified by resolution at their next meeting as being directly sold to other police departments.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2019-038

Trustee Davis introduced and moved the adoption of a resolution declaring certain items of personal property unfit for the use acquired, that the items have no value, authorizing disposal thereof and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

COMMUNITY DEVELOPMENT: Director Greg DeLong

Resolution 2019-039

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 3935 Delhi Pike, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong reported that the residence is occupied and a repeat offender, and confirmed that the violation persists after having visited the property for a follow up inspection this morning.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

PUBLIC COMMENTS:

- Al Piening, 438 Morrvue Drive, addressed the Board about business development at the old Remke Market site and a rumor that Meijer purchased the property.

Trustee Sieve commented that it is very difficult to provide total transparency on development prospects due to the confidential nature of contract negotiations. She asked Mr. DeLong to provide an update on the property.

Community Development Director Greg DeLong informed Mr. Piening that he has made contact with Meijer and has confirmed that they have no interest in Delhi Township, the Township is currently working with the property owner on best options to build the space and that no future tenants have been identified at this time. He made reference to several other rumors that are not true.

Trustee Sieve thanked Mr. Piening for coming to the meeting to address the rumor.

Mr. DeLong addressed those who use social media to communicate rumors about business development and discouraged residents from doing so as it can deter developers from taking an interest in Delhi.

- Ginny Burke, 673 Neeb Road, reported that she witnessed a U-Haul truck dumping non-recycling materials in the recycling containers at the Senior Community Center on Sunday morning. She commented that she cannot believe how disrespectful people are referring to the signs that are posted at the site that clearly communicate the program's guidelines.

Administrator Cameron informed Ms. Burke that the offense was clearly recorded on the security cameras, the person has been identified by the Police Department and will be cited with a misdemeanor criminal offense.

He agreed that while policing the program has become an aggravation, the Township has made an effort to increase awareness to make sure the public understands the guidelines and has established procedures to deal with offenses. He added that while the Township is not required to offer recycling to its residents, we do understand that it is a popular service and want to continue to offer it to the community as a privilege.

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. Flood Cleanup Safety Awareness Classes (Friday, March 29th; Thursday, April 4th; and Saturday, April 6th) at the IBEW/NECA Electrical Training Center at 5455 Glenway Avenue.
2. Community Electronics Recycling Day on Saturday, April 6th from 10:00 a.m. – 2:00 p.m. at Oak Hills High School.
3. Delhi Historical Society program: A Life Amplified through Radio & Rock ‘n’ Roll at 7:00 p.m. on Monday April 8th at the Delhi Park Lodge.
4. Delhi Township Veterans Association general meeting on Tuesday, April 9th from 7:30 p.m. – 8:30 p.m. at the Delhi Senior Community Center.
5. Bayley Dementia Free Family Workshop on Wednesday, April 10th from 6:30 p.m. – 7:30 p.m. at Bayley Main Building Enrichment Center.
6. Coffee with the Chiefs on Thursday, April 11th from 7:00 a.m. – 9:00 a.m. at Bayley Wellness Center Library Room.
7. Delhi Business Association Easter Egg Hunt on Saturday, April 13th at 10:00 a.m. at Delhi Park.
8. Delhi Parks’ Spring Craft & Vendor Show at the Delhi Senior Community Center on Saturday, April 20th from 9:00 a.m. – 2:00 p.m.
9. Delhi Community Yard Sale presented by Delhi Parks & Recreation Department on Saturday, April 27th from 8:30 a.m. – 1:30 p.m. at the Delhi Senior Community Center.
10. Delhi Business Association Shred Day on Saturday, May 4th from 9:00 a.m. – 1:00 p.m. at C.O. Harrison School.
11. Clean Up Delhi Day on Saturday, May 4th from 9:00 a.m. – 1:00 p.m. at the Delhi Senior Community Center.

RETIRE TO EXECUTIVE SESSION:

A motion to retire to Executive Session to consider the appointment, employment, and/or compensation of a public employee of the Township and to consider the purchase of property for public purposes, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

The next regular meeting of the Board of Trustees will be on Wednesday, April 10th at 6:00 p.m.

RETURN TO PUBLIC MEETING:

A motion to conclude Executive Session and return to the public meeting was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

ADJOURN MEETING:

There being no further business to come before the Board, a motion to adjourn was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Sieve, Davis and Stertz voted YES.

Approved: _____, Fiscal Officer

_____, President

_____, Vice President

_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer